

# Trade Status (W5)

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## **PURPOSE**

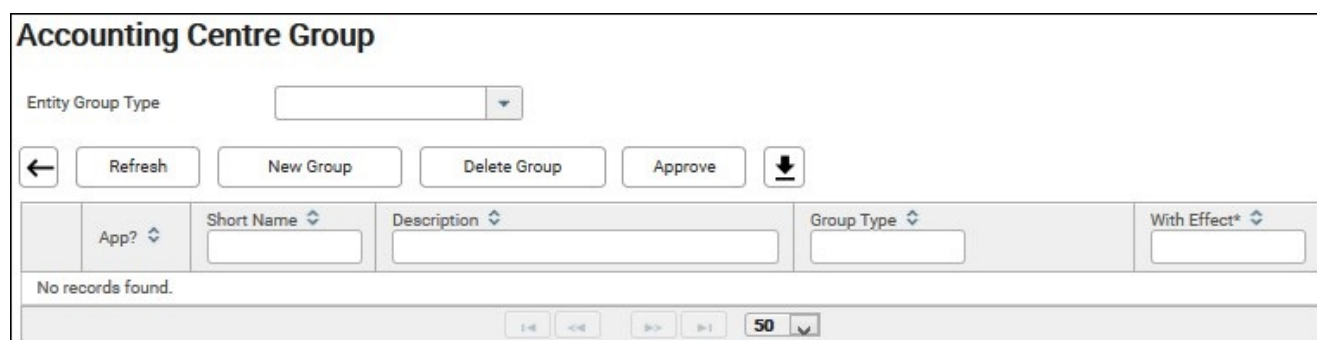
This document contains detailed procedures for viewing trade status in CS Lucas system.

## **WHY IS THIS IMPORTANT?**

Trade Status screen allows user to view the status for all trades done by the entities in the system to check whether the trade has been authorised, verified, confirmed or deleted to ensure the completeness.

## **PROCEDURE**

1. Firstly, you need to set the description to “CONTROL SEQUENCE” for the accounting centre group that you would like to view the trade status.
2. From the main menu, select Set Up > Static > Accounting Centre
3. Click Group.



The screenshot shows the 'Accounting Centre Group' screen. At the top, there is a dropdown menu for 'Entity Group Type'. Below it, there are five buttons: a back arrow, 'Refresh', 'New Group', 'Delete Group', and 'Approve', followed by a download icon. The main area contains a table with the following columns: 'App?' (with a dropdown), 'Short Name' (with a dropdown), 'Description' (with a dropdown), 'Group Type' (with a dropdown), and 'With Effect\*' (with a dropdown). The table is currently empty, and the text 'No records found.' is displayed at the bottom. At the very bottom, there are navigation buttons: '<=<', '<<=<', '>>=>', '>=>', and a page number '50' with a dropdown arrow.

4. In the Accounting Centre Group screen, Click Refresh. The list of accounting centre groups will be displayed.

5. Click on the Short Name of the accounting centre group.

**Accounting Centre Group**

Entity Group Type

	App? <input type="checkbox"/>	Short Name <input type="text"/>	Description <input type="text"/>	Group Type <input type="text"/>	With Effect* <input type="text"/>
<input type="checkbox"/>		<u>AA Group</u>	AA Group	Accounting Centre - Standard	
<input type="checkbox"/>		<u>FX Dealing Group</u>	FX Dealing Group	Accounting Centre - Standard	
<input type="checkbox"/>		<u>HK Group</u>	HK Group	Accounting Centre - Standard	

6. Change the description to CONTROL SEQUENCE and click Save.

**New Accounting Centre Group**

Group Type\*

Short Name\*

Long Name

Description

7. Approve the amended accounting centre group by clicking on the checkbox beside the group Short Name. Click Approve.

8. To view trade status, select Back Office > Trade Flow Control from the main menu.

**Trade Control** dev01

Event Type\*  Acct Cntr\*  Status  Ctpy  Our Dealer

Date Fr\*  Date To\*

Flag	Trade ID <input type="text"/>	Acct Cntr <input type="text"/>	Ctpy ID <input type="text"/>	Status <input type="text"/>	Trade Details <input type="text"/>
No records found.					

Comments

9. Click Status.

### Trade Status

Acct Cntr Group  From Date\* 20/11/2019 To Date\* 20/11/2019 Order By Sequence

Sequence	Acct Cntr	TradeID	Deleted	Verified	Authorised	Confirmed
No records found.						

10. Select the Accounting Centre Group and dates to view the trades.

### Trade Status

Acct Cntr Group  From Date\* 20/11/2019 To Date\* 20/11/2019 Order By Sequence

Sequence	Acct Cntr	TradeID	Deleted	Verified	Authorised	Confirmed
No records found.						

11. Click Refresh.

### Trade Status

Acct Cntr Group AA Group From Date\* 01/01/2018 To Date\* 20/11/2019 Order By Sequence

Sequence	Acct Cntr	TradeID	Deleted	Verified	Authorised	Confirmed
0001	TFS-SG	MMK100001.00		Y	Y	
0002	TFS-SG	MMK100002.00		Y	Y	Y
0003	TFS-SG	MMK100003.00		Y	Y	Y
0004	TFS-SG	MMK100004.00		Y	Y	
0005	TFS-SG	MMK100005.00	Y	Y		
0006	TFS-SG	MMK100006.00	Y			
0007	TFS-SG	MMK100007.00		Y	Y	Y
0008	TFS-SG	MMK100008.00		Y	Y	Y

12. This screen shows the status for each trade that is inputted into the system for AA Group from 01 Jan 2018 to 20 Nov 2019. You can see whether the trades have been deleted, verified, authorised or confirmed. "Y" indicates "Yes".

13. Each trade is assigned with a system running sequence number which is shown under Sequence column.

14. Click Print to print a control checklist report which list out all the trades booked by the accounting centres in the CONTROL SEQUENCE group in running sequence number. This is to check that there is no missing trades in the system by checking the running sequence number is in order.

<b>Sequential Numbering Checklist</b>			
<b>Date: From 1-Jan-2018 to 20-Nov-2019</b>			
<u>Sequence</u>	<u>Acct Cntr</u>	<u>TradeID</u>	<u>AA Group</u>
1	TFS-SG	MMK100001.00	Y
2	TFS-SG	MMK100002.00	Y
3	TFS-SG	MMK100003.00	Y
4	TFS-SG	MMK100004.00	Y
5	TFS-SG	MMK100005.00	Y
6	TFS-SG	MMK100006.00	Y
7	TFS-SG	MMK100007.00	Y
8	TFS-SG	MMK100008.00	Y
9	TFS-SG	MMK100009.00	Y
10	TGL-SG	MMK100001.00	
11	TGL-SG	MMK100002.00	
12	TFI-SG	MMK100001.00	
13	TFS-SG	FRX100001.00	Y
14	TFS-SG	FRX100002.00	Y
15	TFS-SG	FRX100003.00	Y
16	TFS-SG	FRX100004.00	Y
17	TFS-SG	FRX100005.00	Y

15. To export data listing to Excel, click Export Button.

## **FREQUENTLY ASKED QUESTIONS**

## **RELATED INFORMATION**

## **CHANGE HISTORY**

Date	By	Changes
15-Feb-2010	-	Created
19-Sep-2017	Clarissa	Reformatted. Rewritten.
19-Nov-2019	Lyra	Updated Screenshots.