

Security Administration

Prices

[See previous W5 version guide](#)

PURPOSE

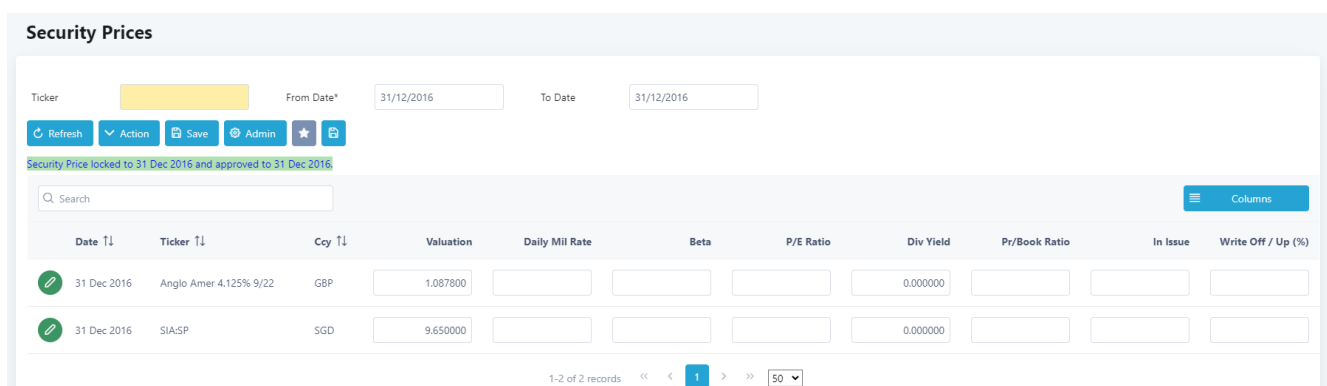
This document shows the administration of security prices on how to lock, approve and unlock security prices.

WHY IS THIS IMPORTANT?

Security prices administration is used to lock and approve security prices maintained in the system. This prevents users from making changes once it is locked.

PROCEDURE

1. From the main menu, select Prices > Security Prices.



Security Prices

From Date* 31/12/2016 To Date 31/12/2016

Refresh Action Save Admin

Security Price locked to 31 Dec 2016 and approved to 31 Dec 2016

Date	Ticker	Coy	Valuation	Daily Mill Rate	Beta	P/E Ratio	Div Yield	Pr/Book Ratio	In Issue	Write Off / Up (%)
31 Dec 2016	Anglo Amer 4.125% 9/22	GBP	1.087800				0.000000			
31 Dec 2016	SIA-SP	SGD	9.650000				0.000000			

1-2 of 2 records

2. Click Admin. The Security Prices Administration screen will be displayed.

Security Prices Administration

 Cancel

 Disable

Lock

☐

Unlock

☐

History

☐

Approved To

31 Dec 2016

Locked To

31 Dec 2016

3. In this screen, security prices can be locked and unlocked. History of when it was locked and unlocked can also be viewed.

4. To lock, tick on the Lock checkbox. The “Locked To” field will appear.

Security Prices Administration

 Cancel

 Disable

Lock

☒

Unlock

☐

History

☐

Approved To

31 Dec 2016

Locked To

31 Dec 2016

Locked To

02/01/2017

[Lock](#)

5. Input the date when the security prices will be locked to. In this example, it will be locked to 02/01/2017.

6. Click Lock. Once locked, the Approve link appears.

Security Prices Administration

 Cancel

 Disable

Lock



Unlock



History



Approved To

31 Dec 2016

Locked To

2 Jan 2017

[Approve](#)


Locked To

02/01/2017

[Lock](#)

7. Click Approve. The Approved To date will change. The screen will look like below.

Security Prices Administration

 Cancel

 Disable

Lock



Unlock



History



Approved To

2 Jan 2017

Locked To

2 Jan 2017

Locked To

02/01/2017

[Lock](#)

8. Click Cancel button to return to the Security Prices screen. A message will be displayed on the screen.

Security Price locked to 2 Jan 2017 and approved to 2 Jan 2017.

9. Click Admin to go back to Security Prices Administration screen. To unlock, tick on the Unlock checkbox. The system displays a date that can be used to determine what date to

unlock the security prices.

10. In this example, we will enter 02/01/2017 as that was the last date when the security prices were locked.

Security Prices Administration

✕ Cancel

🔒 Disable

Lock ☐ Unlock ☒ History ☐

Approved To

2 Jan 2017

Locked To

2 Jan 2017

Unlock To

[Unlock](#)

11. Click on the Unlock link beside the date.

12. System will unlock the dates to 2 Jan 2017.

Security Prices Administration

✕ Cancel

🔒 Disable

Lock ☐ Unlock ☒ History ☐

Approved To

1 Jan 2017

Locked To

1 Jan 2017

Unlock To

[Unlock](#)

13. To check the History, tick on the History checkbox. The history of when the security prices is locked, unlocked or approved will be displayed.

Security Prices Administration

Lock ☐ Unlock ☐ History ☒

Approved To 1 Jan 2017

Locked To 1 Jan 2017

From Date 03/06/2023 To Date 03/07/2023

Timestamp	Action	To Date	By
3 Jul 23 Mon 05:51	Unlock	2 Jan 2017	admin@devent1.com
3 Jul 23 Mon 05:48	Approve	2 Jan 2017	admin@devent1.com
3 Jul 23 Mon 05:48	Lock	2 Jan 2017	admin@devent1.com

14. To disable security prices administration, click on Disable. Once disabled, all security prices are unlocked and when the security prices are updated, they are deemed approved.

Security Prices Administration

☒ The price administration is disabled. All prices are unlocked and deemed approved.

FREQUENTLY ASKED QUESTIONS

FAQ01. The system does not allow me to access this module. How can I do this?

Access rights need to be assigned to launch this module. The access rights ID for accessing Security Prices Administration is 15405. Please contact your administrator to assign this rights for you.

FAQ02. The system prompts access denied when I select Lock security prices.

You are not authorized to perform this transaction. The access rights ID is 15406. Please contact your administrator to assign this rights for you.

FAQ03. The system prompts access denied when I select Unlock security prices.

You are not authorized to perform this transaction. The access rights ID is 15407. Please contact your administrator to assign this rights for you.

FAQ04. The system prompts access denied when I select Approve security prices.

You are not authorized to perform this transaction. The access rights ID is 15408. Please contact your administrator to assign this rights for you.

FAQ05. The system prompts access denied when I select Disable security prices admin.

You are not authorized to perform this transaction. The access rights ID is 15409. Please contact your administrator to assign this rights for you.

RELATED INFORMATION

[Add and Maintain Security Prices](#)

CHANGE HISTORY

Date	By	Changes
3-Jan-2019	TS	Created.
29-Nov-2019	Lyra	Updated screenshots.
3-Jul-2023	TS	Updated to W6 instructions and screenshots.