

Report 1413: Cash Worksheet (W5)

[This version is superseded. Click here to view the latest guide.](#)

PURPOSE

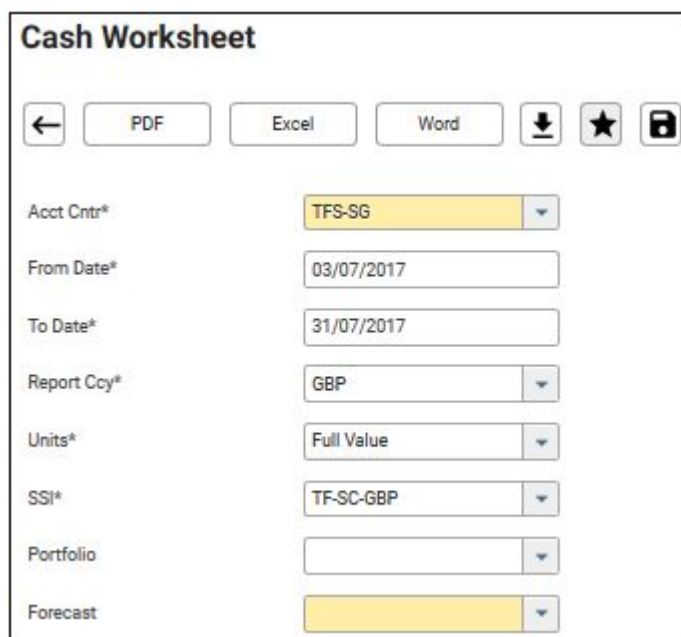
To provide the details used by CS Lucas to show the Cash Worksheet.

WHY IS THIS IMPORTANT?

Allow users to verify the details of Cash Worksheet.

QUERY

1. Navigate to Reporting > Standards > Report 1413: Cash Worksheet.



The screenshot shows the 'Cash Worksheet' report interface. At the top, there are buttons for navigation (back arrow), PDF, Excel, Word, download, star, and a lock icon. Below these are several filter fields with dropdown menus: 'Acct Cntr*' (set to TFS-SG), 'From Date*' (03/07/2017), 'To Date*' (31/07/2017), 'Report Ccy*' (GBP), 'Units*' (Full Value), 'SSI*' (TF-SC-GBP), 'Portfolio' (empty), and 'Forecast' (empty). Each field has a small downward arrow indicating it is a dropdown menu.

2. Fill in the mandatory parameter - Acct Cntr, From Date, To Date, Report Ccy, Units and SSI.
3. Click on the required format.
4. The report shows the Category, VDate, Accounting Centre, Portfolio, Trade ID, Description, Currency, Counterparty, SSI, Amount and Rpt Amount.

Cash Worksheet									
Acct Cntr:TFS-SG Date: From 3-Jul-2017 to 31-Jul-2017 Val Currency: GBP Units: Full Value SSI: TF-SC-GBP Portfolio Group: All Forecast: Source: Cycle:									
Category	YDate	Acct.Cntr	Portfolio	TradeID	Description	Ccy	Ctpy	SSI	Rpt.Amt
Brought Forward									
Bank Balances	2-Jul-17	TFS-SG				GBP		TF-SC-GBP	1,300.00
Total Brought Forward									1,300.00
Outflow									
Repay Borrowings	10-Jul-17	TFS-SG	DEFAULT	MMK100008.00	Borrow/Loan GBP 14,000,000.00 at 0.810000% from 30 Jun 2017 to 10 Jul 2017 with CITI-SG Portfolio:DEFAULT [patrick@12dl2d user guides]	GBP	CITI-SG	TF-SC-GBP	(14,003,106.85)
Total Outflow									(14,003,106.85)
Carried Forward									(14,001,806.85)

For explanation of  button, please see link.

For explanation of   buttons, please see [link](#).

DATA SOURCE

To view the following transaction,

A	B	C	D	E	F	G	H	I	J	K
Category	YDate	Acct.Cntr	Portfolio	TradeID	Description	Ccy	Ctpy	SSI	Amount	Rpt.Amt
Brought Forward										
Bank Balances	2-Jul-17	TFS-SG				GBP		TF-SC-GBP	1,300.00	1,300.00

Follow the steps as shown below:

1. Navigate to Cash Management > Cash Activities.
2. Select Acct Cntr* (From example: TFS-SG)
3. Key in the From* (From exmaple: 03/07/2017)
4. Select Total In* (From example: GBP)
5. Select SSI* (From example: TF-SC-GBP)
6. Click Refresh.

Cash Activities

View

Balance

Acct Cnt

TFS-SG

SSI

TF-SC-GBP

From

03/07/2017

Time Bucket

ShortTerm

UOM

Full Value

Total In

GBP

G

Portfolio

Forecast

Group Ccy?

Refresh

Export

<<

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Date	Description	Total GBP	TF-SC-GBP
B/F A/B	Opening Cash	K 1,300	J 1,300
3 Jul 2017	Day 1	1,300	1,300
4 Jul 2017	Day 2	1,300	1,300
5 Jul 2017	Day 3	1,300	1,300
6 Jul 2017	Day 4	1,300	1,300
7 Jul 2017	Day 5	1,300	1,300
8 Jul 2017	Day 6	1,300	1,300
9 Jul 2017	Week 1	1,300	1,300
16 Jul 2017	Week 2	-12,501,807	-12,501,807
23 Jul 2017	Week 3	-12,501,807	-12,501,807
31 Jul 2017	Month 1	-12,501,807	-12,501,807
31 Aug 2017	Month 2	-12,501,807	-12,501,807
30 Nov 2017	Quarter 1	-12,501,807	-12,501,807

FREQUENTLY ASKED QUESTIONS

RELATED INFORMATION

[General Formatting For All Reports](#)

CHANGE HISTORY

Date	By	Changes
08-Dec-2016	Li Ping	Created.
9-Jan-2020	Lyra	Updated Screenshots.