

Report 1413: Cash Worksheet (W5)

[This version is superseded. Click here to view the latest guide.](#)

PURPOSE

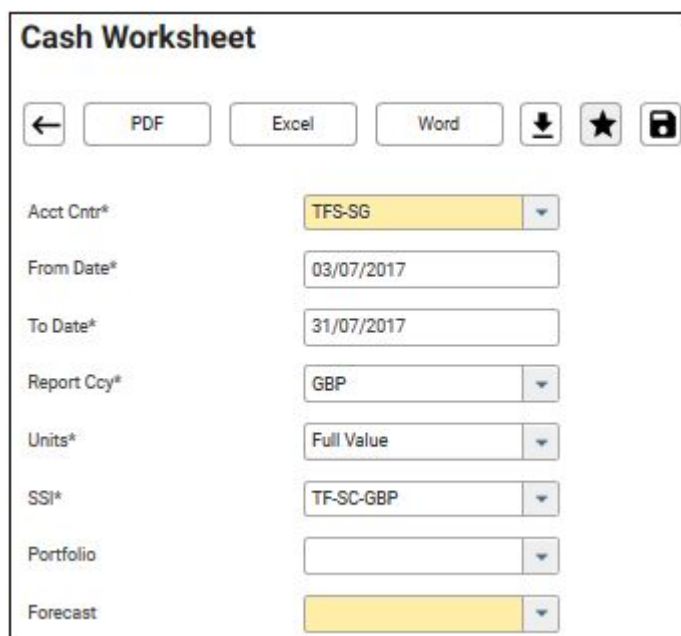
To provide the details used by CS Lucas to show the Cash Worksheet.

WHY IS THIS IMPORTANT?

Allow users to verify the details of Cash Worksheet.

QUERY

1. Navigate to Reporting > Standards > Report 1413: Cash Worksheet.



The screenshot shows the 'Cash Worksheet' report interface. At the top, there are buttons for navigation (back arrow), PDF, Excel, Word, download, star, and a lock icon. Below these are several filter fields with dropdown menus:

- Acct Cntr*: TFS-SG
- From Date*: 03/07/2017
- To Date*: 31/07/2017
- Report Ccy*: GBP
- Units*: Full Value
- SSI*: TF-SC-GBP
- Portfolio: (empty dropdown)
- Forecast: (empty dropdown)

2. Fill in the mandatory parameter – Acct Cntr, From Date, To Date, Report Ccy, Units and SSI.

3. Click on the required format.

4. The report shows the Category, VDate, Accounting Centre, Portfolio, Trade ID, Description, Currency, Counterparty, SSI, Amount and Rpt Amount.

Cash Worksheet									
Acct Cntr: TFS-SG Date: From 3-Jul-2017 to 31-Jul-2017 Val Currency: GBP Units: Full Value SSI: TF-SC-GBP Portfolio Group: All Forecast: Source: Cycle:									
Category	VDate	Acct.Cntr	Portfolio	TradeID	Description	Ccy	Cpty	SSI	Amount
Brought Forward									
Bank Balances									
	2-Jul-17	TFS-SG				GBP		TF-SC-GBP	1,300.00
Total Brought Forward									1,300.00
Outflow									
Repay Borrowings									
	10-Jul-17	TFS-SG	DEFAULT	MMK100008.00	Borrow/Loan GBP 14,000,000.00 at 0.810000% from 30 Jun 2017 to 10 Jul 2017 with CITI-SG Portfolio: DEFAULT [patrick@12d12d user guides]	GBP	CITI-SG	TF-SC-GBP	(14,003,106.85)
Total Outflow									(14,003,106.85)
Carried Forward									(14,001,806.85)

For explanation of  button, please see link.

For explanation of   buttons, please see [link](#).

DATA SOURCE

To view the following transaction,

A	B	C	D	E	F		G	H	I		J	K
Category	VDate	Acct.Cntr	Portfolio	TradeID	Description		Ccy	Cpty	SSI		Amount	Rpt.Amt
Brought Forward												
Bank Balances												
	2-Jul-17	TFS-SG					GBP		TF-SC-GBP		1,300.00	1,300.00

Follow the steps as shown below:

1. Navigate to Cash Management > Cash Activities.
2. Select Acct Cntr* (From example: TFS-SG)
3. Key in the From* (From example: 03/07/2017)
4. Select Total In* (From example: GBP)
5. Select SSI* (From example: TF-SC-GBP)
6. Click Refresh.

Cash Activities					
View	Balance				
Acct Cnt	TFS-SG	From*	03/07/2017	Time Bucket*	ShortTerm
SSI*	TF-SC-GBP	Portfolio		UOM*	Full Value
		Forecast		Group Ccy?	
Refresh	Export	★	1 - 1 of 1		
Date	Description	Total GBP	TF-SC-GBP		
B/F A/B	Opening Cash	K 1,300	J 1,300		
3 Jul 2017	Day 1	1,300	1,300		
4 Jul 2017	Day 2	1,300	1,300		
5 Jul 2017	Day 3	1,300	1,300		
6 Jul 2017	Day 4	1,300	1,300		
7 Jul 2017	Day 5	1,300	1,300		
8 Jul 2017	Day 6	1,300	1,300		
9 Jul 2017	Week 1	1,300	1,300		
16 Jul 2017	Week 2	-12,501,807	-12,501,807		
23 Jul 2017	Week 3	-12,501,807	-12,501,807		
31 Jul 2017	Month 1	-12,501,807	-12,501,807		
31 Aug 2017	Month 2	-12,501,807	-12,501,807		
30 Nov 2017	Quarter 1	-12,501,807	-12,501,807		

FREQUENTLY ASKED QUESTIONS

RELATED INFORMATION

[General Formatting For All Reports](#)

CHANGE HISTORY

Date	By	Changes
08-Dec-2016	Li Ping	Created.
9-Jan-2020	Lyra	Updated Screenshots.