

Report 1029: Entity Group Assignment by User Group (W5)

[This version is superseded. Click here to view the latest guide.](#)

PURPOSE

To provide the details used by CS Lucas that the user group has assign which members in the entity group the permission rights to view in the system.

WHY IS THIS IMPORTANT?

Allow users to verify the details and assignment setup in the system for each Entity Group Assignment by User Group.

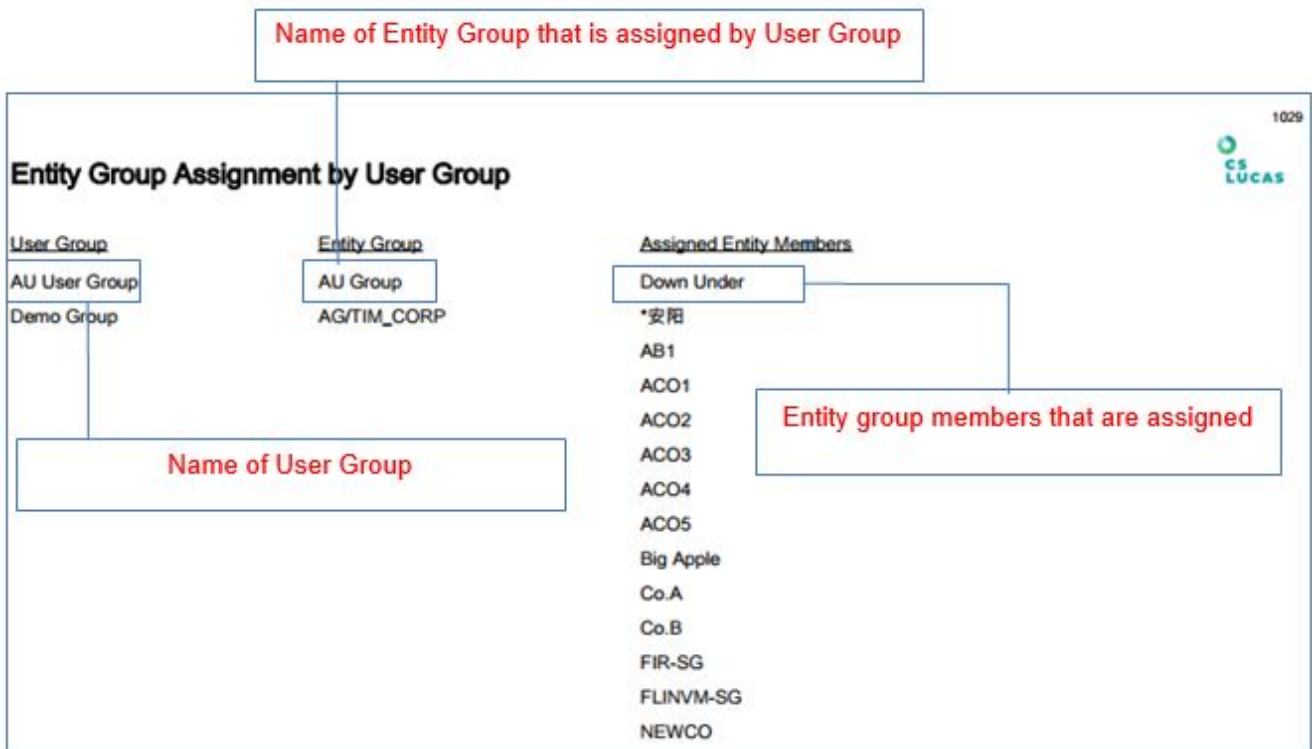
QUERY

1. Navigate to Reporting > Standards > Report 1029: Entity Group Assignment by User Group.



2. Click on the required format.

3. The report shows the User group name, Entity Group name and Assigned Entity Members.



For explanation of  button, please see link.

For explanation of   buttons, please see [link](#).








DATA SOURCE - USER GROUP DETAILS

To view the following details,

A	B	C
<u>User Group</u>	<u>Entity Group</u>	<u>Assigned Entity Members</u>
AU User Group	AU Group	Down Under

Follow the steps as shown below:

1. Navigate to Set Up > User and Rights.
2. Select Group.

	Refresh	New Group	Delete Group	Approve	
App? 	Short Name 	Description 		Full Rights 	
	A	B			
	AU User Group	AU User Group			

ENTITY GROUP DETAILS

1. Navigate to Set Up > Entity.
2. Select Group.
3. Select Entity Group Type: Accounting Centre - Standard.

Entity Group Type					
Accounting Centre - Standard					
<div>← Refresh New Group Delete Group Approve ↓</div>					
	App? ↕	Short Name ↕	Description ↕	Group Type ↕	With Effect* ↕
<input type="checkbox"/>		AA Group	CONTROL SEQUENCE	Accounting Centre - Standard	
<input type="checkbox"/>		AU Group	AU Group B	Accounting Centre - Standard	
<input type="checkbox"/>		Blue Group	Blue Group	Accounting Centre - Standard	

4. Click on any Short Name.
5. Click on Assign Member.

<div>← Save Duplicate Assign Member History</div>	
Short Name*	AU Group B
Long Name	AU Group
Description	AU Group

6. The members who are selected will be shown (Example from above transaction: Down Under).

Assign Accounting Centre Group Member					
Short Name		AU Group			
<div>← Refresh Save</div>					
<input type="checkbox"/>	Short Name	Full Name	Add	<input type="checkbox"/>	Selected Members
<input type="checkbox"/>	A-2	A-2	Remove	<input type="checkbox"/>	Down Under

FREQUENTLY ASKED QUESTIONS

RELATED INFORMATION

[General Formatting For All Reports](#)

CHANGE HISTORY

Date	By	Changes
25-Apr-2016	Ruijun	Created
23-May-2016	Rj	Formatted
05-Aug-2016	Li Ping	Rewritten. Reformatted.
10-Dec-2019	Lyra	Updated Screenshots.