

Report 1025: User and Permission By User (W5)

[This version is superseded. Click here to view the latest guide.](#)

PURPOSE

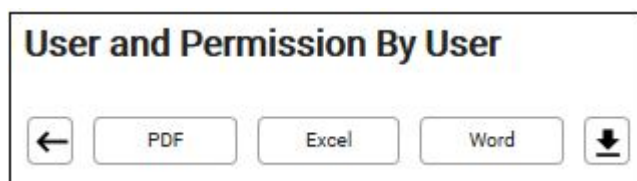
To provide the UserID Assigned Group details used by CS Lucas.

WHY IS THIS IMPORTANT?

Allow users to verify user and assigned group in the system.

QUERY

1. Navigate to Reporting > Standards > Report 1025: User and Permission By User.



2. Click on the required format.
3. The report shows the User ID, Group and Description.

Name of UserID	Name of Group	Description	
UserID	Group	Description	Acct Cntr Group
approver1 approver2 dev01@12dl2d.com dev02@12dl2d.com joe1{1} John kelly5 test2	Approver Approver TFS User Group TFS User Group Approver TFS User Group Approver AU User Group SSI Group	Approver Approver TFS User Group TFS User Group Approver TFS User Group Approver AU User Group SSI Group	SG Group SG Group TFS Group TFS Group SG Group TFS Group SG Group AU Group SG Group

For explanation of  button, please see link.

For explanation of   buttons, please see [link](#).

DATA SOURCE - USER DETAILS

To view the following details,

A	B	C	
UserID	Group	Description	Acct Cntr Group
approver1	Approver	Approver	SG Group

Follow the steps as shown below:

1. Navigate to Set Up > User and Rights.

User

Refresh

New

Delete

De/Activate

Approve

Group



	App? 	Active 	UserID 	Full Name 	Valid Until 	MFA? 
☐		Y	approver1 A	approver1	31 Dec 2099	
☐		Y	approver2	approver2	31 Dec 2099	
☐		Y	dev01@12dl2d.com	dev01	8 Dec 2099	
☐		Y	dev02@12dl2d.com	dev02@12dl2d.com	31 Dec 2099	

3. Click on any of the UserID.



WelcomeTransactionCash ManagementPricesBack OfficeSet UpReportingToolsExtensionLog

Amend User



Save

Duplicate

Reset Password

Assign Group

Preference

History



User ID*

approver1

A

Language

English (Default)

Valid To*

31/12/2099

Activation

Y

Full Name

approver1

Email*

ap1@pop.com

Department

-

No IP Restriction

☒

Your password*

4. Click on Assign Group.



Welcome Transaction Cash Management Prices Back Office Set Up Reporting T

Assign Group Membership

User

	Full Rights	Short Name	Full Name
☐		AU User Group	AU User Group
☐	B	Approver	Approver C
☐		EU User Group	EU User Group
☐		FX Dealing Group	FX Dealing Group
☐		SSI Group	SSI Group
☐	Y	TFS User Group	TFS User Group
☐		Trial User Group	Trial User Group
☐		UAGroup_dev	UAGroup_dev

	Assigned Group
☐	Approver

GROUP DETAILS

1. Navigate to Set Up > User and Rights.
2. Click on Group.

User Group

	App? ⇅	Short Name ⇅	Description ⇅	Full Rights ⇅
☐		<u>AU User Group</u>	AU User Group	
☐		<u>Approver</u>	Approver	
☐		<u>EU User Group</u>	EU User Group	
☐		<u>FX Dealing Group</u>	FX Dealing Group	
☐		<u>SSI Group</u>	SSI Group	
☐		<u>TFS User Group</u>	TFS User Group	Y
☐		<u>Trial User Group</u>	Trial User Group	
☐		<u>UAGroup_dev</u>	UAGroup_dev	

FREQUENTLY ASKED QUESTIONS

RELATED INFORMATION

[General Formatting For All Reports](#)

CHANGE HISTORY

Date	By	Changes
25-Apr-2016	Ruijun	Created
23-May-2016	Rj	Formatted
05-Aug-2016	Li Ping	Rewritten. Reformatted.
10-Dec-2019	Lyra	Updated Screenshots.