Report 1016 : Transaction Logs
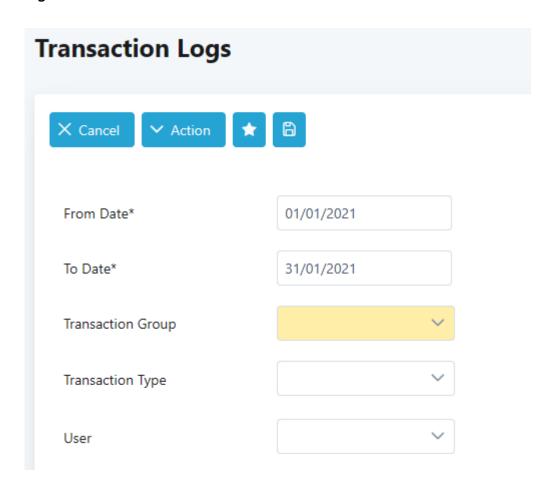
[See previous W5 version guide](#)

PURPOSE

To provide the details used by CS Lucas to show Transaction Logs.

WHY IS THIS IMPORTANT?

Allow users to view Transaction Logs.

QUERY

1. Navigate to Reporting > Standard > Report 1016: Transaction Logs.

2. Fill in the mandatory parameter — From Date, To Date.

3. Click Action and select the required format.

4. The report shows Description of transactions logged, Timestamp and User ID.

Note: User drop down list includes deleted users.

Transaction Logs

Date: From 1-Jan-2021 to 31-Jan-2021 Userid: All Transaction Group: All

Description	Timestamp (user WS)	UserID
User and Permission		
Add Permission to User Group		
[ADD PERMISSION TO USER GROUP: User Group:Authorise/Verify MM Only Permission14001: Access Trade Control.]	Thu Jan 28 09:58:22 UTC 2021	admin@devent1
[ADD PERMISSION TO USER GROUP: User Group:Authorise/Verify MM Only Permission14005: View Trade History.]	Thu Jan 28 09:58:22 UTC 2021	admin@devent1
[ADD PERMISSION TO USER GROUP: User Group:Authorise/Verify MM Only Permission14016: Action.]	Thu Jan 28 09:58:22 UTC 2021	admin@devent1
[ADD PERMISSION TO USER GROUP: User Group:Authorise/Verify MM Only Permission14023: Refresh Trade Control.]	Thu Jan 28 09:58:22 UTC 2021	admin@devent1
[ADD PERMISSION TO USER GROUP: User Group:Authorise/Verify MM Only Permission14026: Verify Money Market Trades.]	Thu Jan 28 09:58:22 UTC 2021	admin@devent1
[ADD PERMISSION TO USER GROUP: User Group:Authorise/Verify MM Only Permission14027: Authorize Money Market Trades.]	Thu Jan 28 09:58:22 UTC 2021	admin@devent1
[ADD PERMISSION TO USER GROUP: User Group:Authorise/Verify MM Only Permission14044: Verify Investment Trades.]	Thu Jan 28 10:09:48 UTC 2021	admin@devent1
[ADD PERMISSION TO USER GROUP: User Group:Authorise/Verify MM Only Permission14045: Authorize Investment Trades.]	Thu Jan 28 10:09:48 UTC 2021	admin@devent1
[ADD PERMISSION TO USER GROUP: User Group:Authorise Trades Permission14001: Access Trade Control.]	Thu Jan 28 10:17:43 UTC 2021	admin@devent1
[ADD PERMISSION TO USER GROUP: User Group:Authorise Trades Permission14005: View Trade History.]	Thu Jan 28 10:17:43 UTC 2021	admin@devent1
[ADD PERMISSION TO USER GROUP: User Group:Authorise Trades Permission14016: Action.]	Thu Jan 28 10:17:43 UTC 2021	admin@devent1
[ADD PERMISSION TO USER GROUP: User Group:Authorise Trades Permission14017: Approve Transactions.]	Thu Jan 28 10:17:43 UTC 2021	admin@devent1
[ADD PERMISSION TO USER GROUP: User Group:Authorise Trades Permission14023: Refresh Trade Control.]	Thu Jan 28 10:19:40 UTC 2021	admin@devent1
[ADD PERMISSION TO USER GROUP: User Group:TFS User Group Permission14026: Verify Money Market Trades.]	Thu Jan 28 10:36:20 UTC 2021	admin@devent1
[ADD PERMISSION TO USER GROUP: User Group:TFS User Group Permission14027: Authorize Money Market Trades.]	Thu Jan 28 10:36:20 UTC 2021	admin@devent1
[ADD PERMISSION TO USER GROUP: User Group:TFS User Group Permission14044: Verify Investment Trades.]	Thu Jan 28 10:36:20 UTC 2021	admin@devent1
[ADD PERMISSION TO USER GROUP: User Group:TFS User Group Permission14045: Authorize Investment Trades.]	Thu Jan 28 10:36:20 UTC 2021	admin@devent1
Add User Account to User Group		
[ADD USER TO USER GROUP: User Group:Authorise/Verify MM Only User Short Name:authoriser]	Thu Jan 28 10:03:59 UTC 2021	admin@devent1
[ADD USER TO USER GROUP: User Group:Authorise Trades User Short Name:authoriser]	Thu Jan 28 10:18:34 UTC 2021	admin@devent1
Amend User Group		
[CHANGE USER GROUP: User Group:Authorise/Verify Investment Only]	Thu Jan 28 10:13:02 UTC 2021	admin@devent1
Create User Account		
[NEW USER: User ID:authoriser]	Thu Jan 28 10:03:32 UTC 2021	admin@devent1
Create User Group		
[NEW USER GROUP: User Group:Authorise/Verify MM Only]	Thu Jan 28 09:57:32 UTC 2021	admin@devent1
[NEW USER GROUP: User Group:Authorise Trades]	Thu Jan 28 10:17:03 UTC 2021	admin@devent1

5. Transactions logged in this report is limited to activities related to User and Permission as follows.

— Activate/Deactivate User
— Add Permission to User Group
— Add User Account to User Group
— Amend User Account
— Amend User Group
— Create User Account
— Create User Group
— Create User PW History
— Delete User Account
— Delete User Group
— Duplicate User Group
— Duplicate User
— Invalid Password Logon Attempt

– Remove User Group Permission
– Remove User Group Users
– Set Password
– User Log On (SSO)
– User Log On

For explanation of Excel Raw export, please see link.

For explanation of buttons, please see link.

FREQUENTLY ASKED QUESTIONS

RELATED INFORMATION

[General Formatting For All Reports](#)

CHANGE HISTORY

Date	By	Changes
14-May-2020	TS	Created.
23-Feb-2021	Lyra	Updated screenshots.
8-Nov-2021	Lyra	Updated instruction for step 4.
14-Aug-2024	TS	Updated to W6 instructions and screenshots.