

Report 1016 : Transaction Logs (W5)

[This version is superseded. Click here to view the latest guide.](#)

PURPOSE

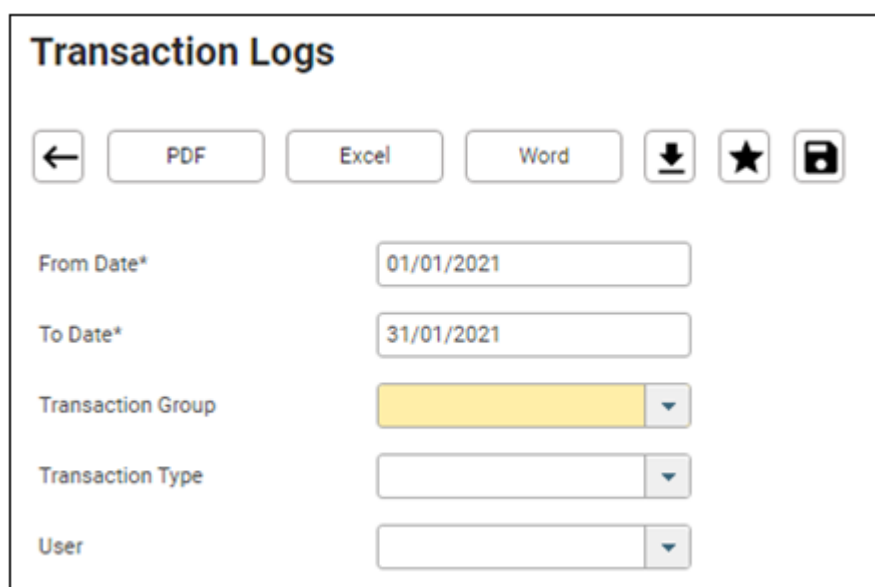
To provide the details used by CS Lucas to show Transaction Logs.

WHY IS THIS IMPORTANT?

Allow users to view Transaction Logs.

QUERY

1. Navigate to Reporting > Standard > Report 1016: Transaction Logs.



The screenshot shows the 'Transaction Logs' report interface. At the top, there is a title 'Transaction Logs'. Below the title, there is a row of buttons: a back arrow, 'PDF', 'Excel', 'Word', a download icon, a star icon, and a save icon. Below these buttons, there are five input fields with labels: 'From Date*' with a date value '01/01/2021', 'To Date*' with a date value '31/01/2021', 'Transaction Group' with a yellow dropdown menu, 'Transaction Type' with a white dropdown menu, and 'User' with a white dropdown menu.

2. Fill in the mandatory parameter - From Date, To Date.
3. Click on the required format.
4. The report shows Description of transactions logged, Timestamp and User ID.

Note: User drop down list includes deleted users.

Transaction Logs

Date: From 1-Jan-2021 to 31-Jan-2021 Userid: All Transaction Group: All

Description	Timestamp (user WS)	UserID
<u>User and Permission</u>		
Add Permission to User Group		
[ADD PERMISSION TO USER GROUP: User Group:Authorise/Verify MM Only Permission14001: Access Trade Control.]	Thu Jan 28 09:58:22 UTC 2021	admin@devent1
[ADD PERMISSION TO USER GROUP: User Group:Authorise/Verify MM Only Permission14005: View Trade History.]	Thu Jan 28 09:58:22 UTC 2021	admin@devent1
[ADD PERMISSION TO USER GROUP: User Group:Authorise/Verify MM Only Permission14016: Action.]	Thu Jan 28 09:58:22 UTC 2021	admin@devent1
[ADD PERMISSION TO USER GROUP: User Group:Authorise/Verify MM Only Permission14023: Refresh Trade Control.]	Thu Jan 28 09:58:22 UTC 2021	admin@devent1
[ADD PERMISSION TO USER GROUP: User Group:Authorise/Verify MM Only Permission14026: Verify Money Market Trades.]	Thu Jan 28 09:58:22 UTC 2021	admin@devent1
[ADD PERMISSION TO USER GROUP: User Group:Authorise/Verify MM Only Permission14027: Authorize Money Market Trades.]	Thu Jan 28 09:58:22 UTC 2021	admin@devent1
[ADD PERMISSION TO USER GROUP: User Group:Authorise/Verify MM Only Permission14044: Verify Investment Trades.]	Thu Jan 28 10:09:48 UTC 2021	admin@devent1
[ADD PERMISSION TO USER GROUP: User Group:Authorise/Verify MM Only Permission14045: Authorize Investment Trades.]	Thu Jan 28 10:09:48 UTC 2021	admin@devent1
[ADD PERMISSION TO USER GROUP: User Group:Authorise Trades Permission14001: Access Trade Control.]	Thu Jan 28 10:17:43 UTC 2021	admin@devent1
[ADD PERMISSION TO USER GROUP: User Group:Authorise Trades Permission14005: View Trade History.]	Thu Jan 28 10:17:43 UTC 2021	admin@devent1
[ADD PERMISSION TO USER GROUP: User Group:Authorise Trades Permission14016: Action.]	Thu Jan 28 10:17:43 UTC 2021	admin@devent1
[ADD PERMISSION TO USER GROUP: User Group:Authorise Trades Permission14017: Approve Transactions.]	Thu Jan 28 10:17:43 UTC 2021	admin@devent1
[ADD PERMISSION TO USER GROUP: User Group:Authorise Trades Permission14023: Refresh Trade Control.]	Thu Jan 28 10:19:40 UTC 2021	admin@devent1
[ADD PERMISSION TO USER GROUP: User Group:TFS User Group Permission14026: Verify Money Market Trades.]	Thu Jan 28 10:36:20 UTC 2021	admin@devent1
[ADD PERMISSION TO USER GROUP: User Group:TFS User Group Permission14027: Authorize Money Market Trades.]	Thu Jan 28 10:36:20 UTC 2021	admin@devent1
[ADD PERMISSION TO USER GROUP: User Group:TFS User Group Permission14044: Verify Investment Trades.]	Thu Jan 28 10:36:20 UTC 2021	admin@devent1
[ADD PERMISSION TO USER GROUP: User Group:TFS User Group Permission14045: Authorize Investment Trades.]	Thu Jan 28 10:36:20 UTC 2021	admin@devent1
Add User Account to User Group		
[ADD USER TO USER GROUP: User Group:Authorise/Verify MM Only User Short Name:authoriser]	Thu Jan 28 10:03:59 UTC 2021	admin@devent1
[ADD USER TO USER GROUP: User Group:Authorise Trades User Short Name:authoriser]	Thu Jan 28 10:18:34 UTC 2021	admin@devent1
Amend User Group		
[CHANGE USER GROUP: User Group:Authorise/Verify Investment Only]	Thu Jan 28 10:13:02 UTC 2021	admin@devent1
Create User Account		
[NEW USER: User ID:authoriser]	Thu Jan 28 10:03:32 UTC 2021	admin@devent1
Create User Group		
[NEW USER GROUP: User Group:Authorise/Verify MM Only]	Thu Jan 28 09:57:32 UTC 2021	admin@devent1
[NEW USER GROUP: User Group:Authorise Trades]	Thu Jan 28 10:17:03 UTC 2021	admin@devent1

5. Transactions logged in this report is limited to activities related to User and Permission as follows.

- Activate/Deactivate User
- Add Permission to User Group
- Add User Account to User Group
- Amend User Account
- Amend User Group
- Create User Account
- Create User Group
- Create User PW History
- Delete User Account
- Delete User Group
- Duplicate User Group
- Duplicate User

- Invalid Password Logon Attempt
- Remove User Group Permission
- Remove User Group Users
- Set Password
- User Log On (SSO)
- User Log On

For explanation of  button, please see [link](#).

For explanation of   buttons, please see [link](#).

FREQUENTLY ASKED QUESTIONS

RELATED INFORMATION

[General Formatting For All Reports](#)

CHANGE HISTORY

Date	By	Changes
14-May-2020	TS	Created.
23-Feb-2021	Lyra	Updated screen shots.
8-Nov-2021	Lyra	Updated instruction for step 4.