

# Maintain Facility Covenant

[See previous W5 version guide](#)

## **PURPOSE**

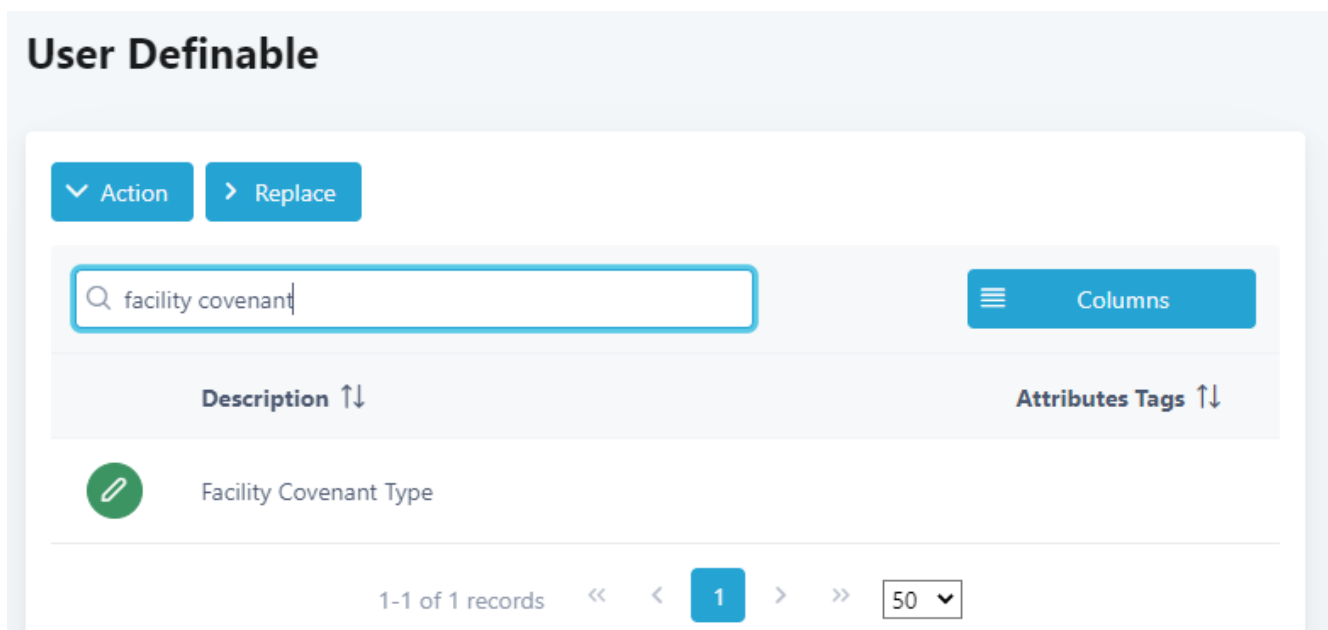
This document contains the detailed procedures on how to maintain facility covenant.

## **WHY IS THIS IMPORTANT?**

It allows user to track facility covenant systematically and reports are available to check against financial covenant for compliance.

## **PROCEDURE**

1. To set up facility covenant, click on Set Up > Global > User Definable.
2. Look for Facility Covenant Type in the list of user definable. Click on the Edit button.



The screenshot shows the 'User Definable' interface. At the top, there are two buttons: 'Action' (with a dropdown arrow) and 'Replace' (with a right arrow). Below these is a search bar containing the text 'facility covenant'. To the right of the search bar is a 'Columns' button. Below the search bar, there are two columns: 'Description ↑↓' and 'Attributes Tags ↑↓'. Under the 'Description' column, there is a single entry: 'Facility Covenant Type', which is preceded by a green circular icon containing a white pencil. At the bottom of the interface, there is a pagination bar showing '1-1 of 1 records', navigation arrows, a blue square button with the number '1', and a dropdown menu set to '50'.

3. Click on Action and select New to add new facility covenant.

4. Key in the facility covenant you wish to create in the New Item field. In this example, we will create Consolidated Net Tangible Assets.

## New User Definable

✕ Cancel

💾 Save

Type

Facility Covenant Type

New Item

Consol Net Tangible Asset

5. Click Save.

6. After the facility covenant is created, navigate to Set Up > Risk > Facility > Amend Facility. Click on Covenants button to maintain the covenant rules/ limit.

7. The following screen will be displayed.

### Facility Covenants

Banking Facility

CITI-SG < TFS-SG

With Effect From

✕ Cancel

💾 Save

With Effect From\*

dd/mm/yyyy

Covenant	Min/Max	Ccy	Value	Narrative
Consol Interest Expense	Max ▾	▾		
Consol Net Tangible Assets	Max ▾	▾		

8. Key in the facility covenant rules in the screen provided. In this example, we will create consolidated net tangible asset must be more than or equal to S\$100 million. First, key in the With Effect From field to indicate the effective date.

Select Min/Max as Min, SGD as the currency and 100 million under Value field for the respective covenant rule.

Facility Covenants

Banking Facility

CITI-SG < TFS-SG

With Effect From

Cancel

Save

With Effect From\*

01/01/2023

Covenant	Min/Max	Ccy	Value	Narrative
Consol Interest Expense	Max			
Consol Net Tangible Assets	Min	SGD	100000000	

9. Click Save.

10. Tick the checkbox of the saved facility and click Action and Approve.

FREQUENTLY ASKED QUESTIONS

RELATED INFORMATION

[Tracking compliance to facility covenants](#)

CHANGE HISTORY

Date	By	Changes
18-Jan-2016	TS	Created.
7-Jun-2016	Douglas	Proofread.
24-Aug-2018	Silpa	Updated step 1, 6.
12-Nov-2019	Lyra	Updated screenshots.
7-Mar-2023	TS	Updated to W6 instructions and screenshots.