

# Maintain Commodity / Futures Prices

[See previous W5 version guide](#)

## **PURPOSE**

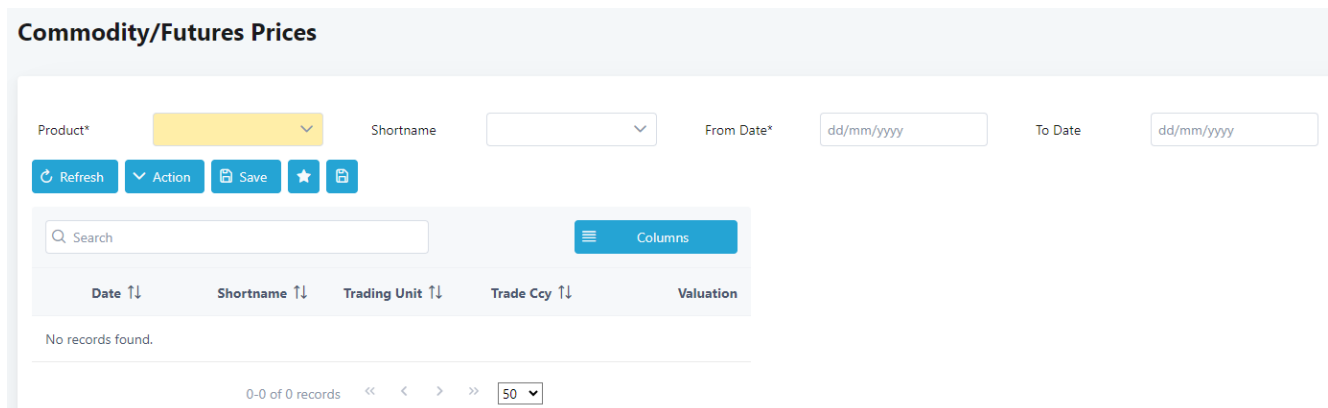
This document shows how to add and maintain commodity/ futures prices in the system.

## **WHY IS THIS IMPORTANT?**

Prices maintained are used for reporting valuation purposes.

## **PROCEDURE**

1. From the main menu, select Prices > Commodity/Futures. The page will be displayed as below.



The screenshot displays the 'Commodity/Futures Prices' interface. At the top, there is a header bar with the title 'Commodity/Futures Prices'. Below this, the interface is divided into several sections. On the left, there is a 'Product\*' dropdown menu. To its right is a 'Shortname' dropdown menu. Further right are 'From Date\*' and 'To Date' date pickers, both showing the format 'dd/mm/yyyy'. Below these filters is a row of action buttons: 'Refresh', 'Action', 'Save', a star icon, and a document icon. Below the action buttons is a search bar with a magnifying glass icon and the text 'Search'. To the right of the search bar is a 'Columns' button. Below the search bar and columns button is a table header with the following columns: 'Date ↑↓', 'Shortname ↑↓', 'Trading Unit ↑↓', 'Trade Ccy ↑↓', and 'Valuation'. Below the table header, the text 'No records found.' is displayed. At the bottom of the interface, there is a pagination bar showing '0-0 of 0 records' and a dropdown menu set to '50'.

2. To add prices, Click Action and select Add.

## New Commodity/Futures Price

✕ Cancel

💾 Save

⬇️ Import

Product\*

Shortname\*

Date\*

Valuation\*

3. In the Product field, choose whether commodity or futures. In this example, Commodity will be chosen.

4. System will populate the commodity or futures based on the Product selected in the Short Name field, select from the dropdown. In this example, Diesel will be chosen.

5. Type the Date and the Valuation price.

## New Commodity/Futures Price

✕ Cancel

💾 Save

⬇️ Import

Product\*

Commodity

Shortname\*

Diesel

Date\*

16/12/2016

Valuation\*

30

6. Click Save. The valuation price for commodity “Diesel” is added. You will be returned to Commodity/Futures Prices page.

7. To view commodity or futures prices, select the Product and key in the From Date field.

### Commodity/Futures Prices

Product\*

Commodity

Shortname

From Date\*

16/12/2016

To Date

dd/mm/yyyy

↻ Refresh

⌵ Action

💾 Save

★

📄

🔍 Search

☰

Columns

Date ↑↓

Shortname ↑↓

Trading Unit ↑↓

Trade Ccy ↑↓

Valuation

No records found.

0-0 of 0 records

⏪

<

>

⏩

50

8. Click Refresh. The Commodity or Futures prices added for the date specified will be displayed. System will set the To Date to same as From Date if this is left blank. If you need to view for a specific date range, the commodity/ futures short name must be selected.

Commodity/Futures Prices

Product\*
Commodity
Shortname
From Date\*
16/12/2016
To Date
16/12/2016

Refresh
Action
Save
Star
Print

Search
Columns

Date ↑↓	Shortname ↑↓	Trading Unit ↑↓	Trade Ccy ↑↓	Valuation
16 Dec 2016	Diesel	Barrel	USD	30.000000

1-1 of 1 records
<<
<
1
>
>>
50

9. Valuation prices can also be maintained in this page by simply changing the values and clicking Save.

FREQUENTLY ASKED QUESTIONS

RELATED INFORMATION

[Import Commodity/Futures Prices](#)

CHANGE HISTORY

Date	By	Changes
12-Dec-2016	Clarissa	Created.
29-Nov-2019	Lyra	Updated screenshots.
26-Jul-2023	TS	Updated to W6 instructions and screenshots.