

# Maintain Commodity / Futures Prices (W5)

[This version is superseded. Click here to view the latest guide.](#)

## **PURPOSE**

This document shows how to add and maintain commodity/ futures prices in the system.

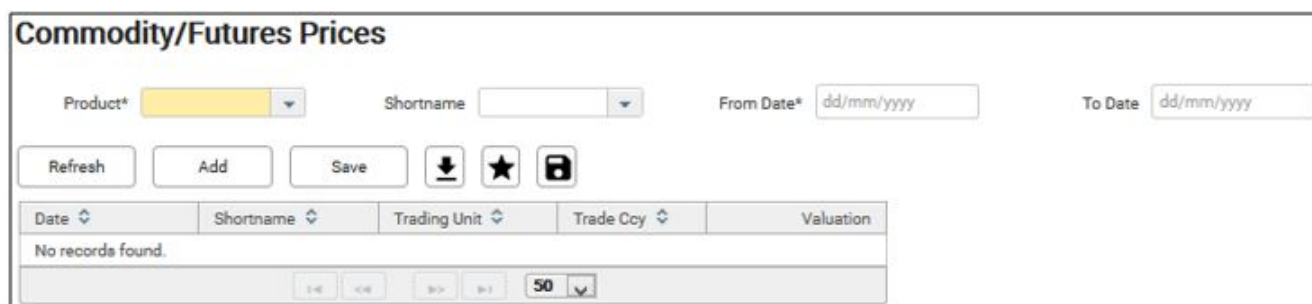
## **WHY IS THIS IMPORTANT?**

Prices maintained are used for reporting valuation purposes.

## **PROCEDURE**



1. From the main menu, select Prices > Commodity/Futures. The page will be displayed as below.

A screenshot of a web application interface titled "Commodity/Futures Prices". The interface includes a header with the title, a search bar with "Product\*" and a dropdown arrow, a "Shortname" field with a dropdown arrow, and two date fields labeled "From Date\*" and "To Date" with the format "dd/mm/yyyy". Below the search bar are buttons for "Refresh", "Add", "Save", and three icons: a download arrow, a star, and a document. A table with columns "Date", "Shortname", "Trading Unit", "Trade Ccy", and "Valuation" is shown, with the message "No records found." below it. At the bottom, there are pagination controls including "1-4", "<4", ">4", "5-1", and a dropdown menu set to "50".

2. To add prices, Click Add.

**New Commodity/Futures Price**

← Save Import

Product\*

Shortname\*

Date\*

Valuation\*

3. In the Product field, choose whether commodity or futures. In this example, Commodity will be chosen.

4. System will populate the commodity or futures based on the Product selected in the Short Name field, select from the dropdown. In this example, Diesel will be chosen.

5. Type the Date and the Valuation price.

**New Commodity/Futures Price**

← Save Import

Product\*

Shortname\*

Date\*

Valuation\*

6. Click Save. The valuation price for commodity “Diesel” is added. You will be returned to Commodity/Futures Prices page.

7. To view commodity or futures prices, select the Product and key in the From Date field.

**Commodity/Futures Prices**

Product\*  Shortname  From Date\*  To Date

8. Click Refresh. The Commodity or Futures prices added for the date specified will be displayed. System will set the To Date to same as From Date if this is left

blank. If you need to view for a specific date range, the commodity/ futures short name must be selected.

**Commodity/Futures Prices**

Product\* Commodity

Shortname Diesel

From Date\* 16/12/2016

To Date 17/12/2016

Refresh

Add

Save

Date	Shortname	Trading Unit	Trade Ccy	Valuation
17 Dec 2016	Diesel	Barrel	USD	30.000000

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1

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50

9. Valuation prices can also be maintained in this page by simply changing the values and clicking Save.

## **FREQUENTLY ASKED QUESTIONS**

## **RELATED INFORMATION**

[Import Commodity/Futures Prices](#)

## **CHANGE HISTORY**

Date	By	Changes
12-Dec-2016	Clarissa	Created.
29-Nov-2019	Lyra	Updated Screenshots.