

# Launching Foreign Exchange Module

[See previous W5 version guide](#)

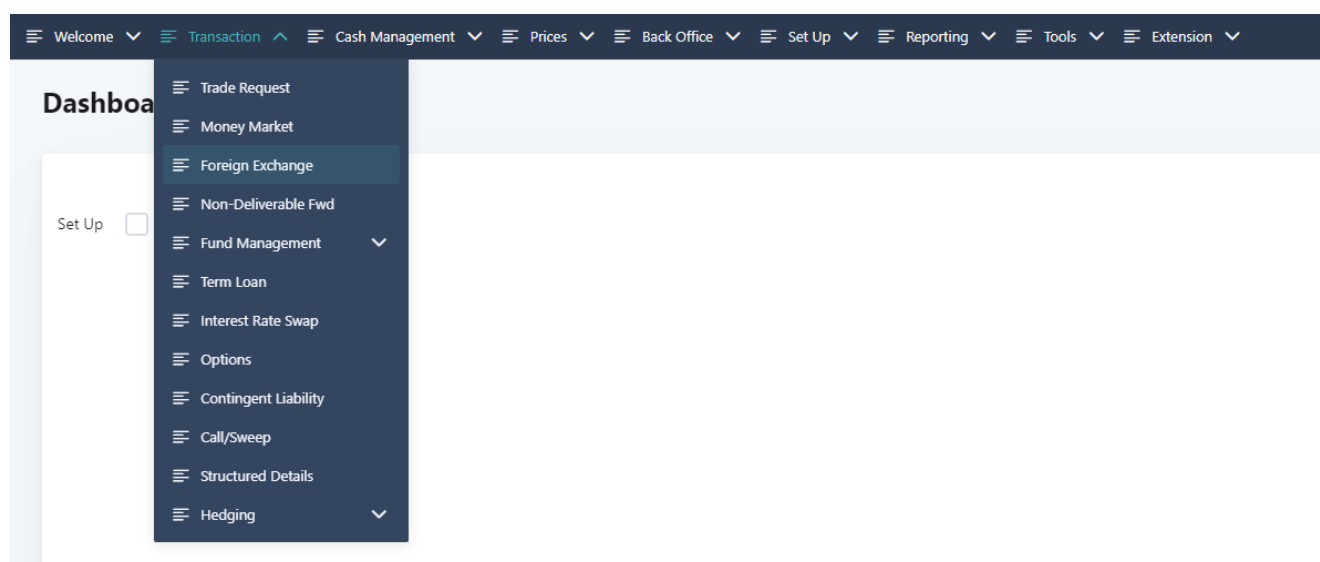
## **PURPOSE**

This document gives the step-by-step procedure on how to launch the Foreign Exchange Module.

## **PROCEDURE**



1. From the main menu, click on Transaction, then select Foreign Exchange.



2. Foreign Exchange page is as shown below.

**Foreign Exchange**

Acct Cntr\*  Buy Ccy  TDate Fr  Vdate Fr\*  Portfolio  FX Type

CtpyID  Sell Ccy  TDate To  Vdate To  Trade ID  Narrative

Flag	Trade ID	Acct Cntr	CtpyID	TDate	VDate	BCcy	Buy Amount	SCcy	Sell Amount	Exchange Rate	Type	Narrative
No records found.												

0-0 of 0 records

The Accounting Centre will be populated with the default value based on preferences set up under User and Rights.

The Value From date will be populated with the current or system date.

- These values maybe overridden if user favourite values are set up (see FAQ).

3. User may also set other filter criteria to queries if required (e.g., Ctpy ID, Buy Ccy, FX Type etc.). These filters are not mandatory.

4. Click Refresh to populate trades.

**Foreign Exchange**

Acct Cntr\*  Buy Ccy  TDate Fr  Vdate Fr\*  Portfolio  FX Type  Include Deleted ☐

CtpyID  Sell Ccy  TDate To  Vdate To  Trade ID  Narrative  MTM Date

Flag	Trade ID	Acct Cntr	CtpyID	TDate	VDate	BCcy	Buy Amount	SCcy	Sell Amount	Exchange Rate	Type	Narrative	BaseCcy MTM: 17-Apr
<input type="checkbox"/>	FRX100001.00	TFS-SG	DBS-SG	5 Jun 2017	5 Jul 2017	SGD	1,358,981.00	USD	1,000,000.00	1.358981	Foreign Exchange Outright	FRX5166	<input type="text"/>
<input type="checkbox"/>	FRX100002.00	TFS-SG	DBS-SG	19 Jun 2017	17 Jul 2017	USD	2,000,000.00	SGD	2,693,780.00	1.346890	Foreign Exchange Outright		<input type="text"/>
<input type="checkbox"/>	FRX100003.00	TFS-SG	CTI-SG	12 Jun 2017	12 Jul 2017	GBP	1,500,000.00	SGD	3,170,926.50	2.113951	Foreign Exchange Outright		<input type="text"/>
<input type="checkbox"/>	FRX100004.00	TFS-SG	CTI-SG	30 Jun 2017	17 Jul 2017	AUD	10,000,000.00	SGD	10,435,145.57	0.958300	Foreign Exchange Outright		<input type="text"/>
<input type="checkbox"/>	FRX100005.00	TFS-SG	CTI-SG	30 Jun 2017	14 Aug 2017	AUD	13,000,000.00	SGD	13,565,689.24	0.958300	Foreign Exchange Outright		<input type="text"/>
<input type="checkbox"/>	FRX100006.00	TFS-SG	CTI-SG	30 Jun 2017	11 Sep 2017	AUD	2,000,000.00	SGD	2,087,029.11	0.958300	Foreign Exchange Outright		<input type="text"/>
<input type="checkbox"/>	FRX100007.00	TFS-SG	CTI-SG	30 Jun 2017	17 Jul 2017	EUR	19,000,000.00	SGD	30,053,440.00	1.581760	Foreign Exchange Outright		<input type="text"/>

5. To export what is displayed in the list, click on Action and choose Export CSV. This will download the Excel in CSV format.

6. Note that this query allows users to save commonly used filters as favourites. If favourites are saved, you may click on the Star/Favourite button once to apply them.

## **FREQUENTLY ASKED QUESTIONS**

## **FAQ01. How do I save favourites?**

To save favourites, click on this [link](#).

## **FAQ02. The system says I cannot access this module. How can I do this?**

Access rights need to be assigned to launch this module. The access right ID for foreign exchange is 11710.

## **RELATED INFORMATION**

[Foreign Exchange Confirmation](#)

[Update FX MTM](#)

## **CHANGE HISTORY**

Date	By	Changes
15-Feb-2008	-	Created.
28-Jul-2015	CS	Included section for FAQ.
17-Sep-2015	Clarissa	Rewritten. Reformatted.
7-Jun-2016	Richard	Proofread.
14-Nov-2019	Lyra	Updated screenshots.
17-Apr-2023	TS	Updated to W6 instructions and screenshots.