

Importing Swap Points

[See previous W5 version guide](#)

PURPOSE

This document explains the detailed steps on how to import swap points in the system.

WHY IS THIS IMPORTANT?

Importing swap points is important because it saves time inputting multiple swap points in the system.

PROCEDURE

1. From the main menu, click Prices > Swap Points.

Swap Point

VDate*

Ccy and Pairs

Refresh

Action

Copy

Save

History

Admin

Star

File

Copy To*

Columns

Ccy/Pairs ↑↓	Tenor ↑↓	Bid/Buy/Long	Offer/Sell/Short
No records found.			

0-0 of 0 records

<< < > >>

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2. Click on Action and select Add. The new Swap Point screen will be displayed.

New Swap Point

✕ Cancel

💾 Save

⬇️ Import

Ccy and Pairs*



Date*

dd/mm/yyyy

Tenor*



Bid*

Offer*




3. Click Import.

4. Click Template to download the Excel file Load_Swap_Template. Save the file.




5. Open the Load_Swap_Template file and fill out the fields. All the fields marked with an asterisk are mandatory before importing. See Creating and [Maintaining Swap Points](#) for explanation on the fields.

AutoSave Off						Load_Swap_Tem	
File		Home	Insert	Page Layout	Formulas	Data	
A1						VDate*	
	A	B	C	D	E	F	
1	VDate*	Ccy*	Tenor*	Bid*	Offer*		
2							
3							
4							

6. Save the Excel file locally on the computer.

AutoSave ☐ Off    Load_Swap_Template - Co

File Home Insert Page Layout Formulas Data Review

G13   

	A	B	C	D	E	F	G
1	VDate*	Ccy*	Tenor*	Bid*	Offer*		
2	3-Feb-23	SGD	1 week	10	20		
3	3-Feb-23	SGD	1 month	30.5	40.5		
4	3-Feb-23	GBP	1 week	7	12		
5	3-Feb-23	GBP	1 month	20	30		
6							

7. Return to the system, tick on the Read File checkbox.

Import Swap Points

Read File ☒

File
 Load_Swap_Template.xls

ID	VDate*	Ccy	Tenor	Bid*	Offer*
No records found.					

8. Click Choose File and look for the Excel file that was previously saved. Then, click on Read File the button to read the Excel file.

9. The information on the file will be displayed on the screen.

Import Swap Points

✕ Cancel

↓ Load

↓ Template

Read File

☐

ID	VDate*	Ccy	Tenor	Bid*	Offer*
1	3 Feb 2023	SGD	1 week	10.000000	20.000000
2	3 Feb 2023	SGD	1 month	30.500000	40.500000
3	3 Feb 2023	GBP	1 week	7.000000	12.000000
4	3 Feb 2023	GBP	1 month	20.000000	30.000000

10. If there is an error, the system will prompt the user as to which row has the error. If there are no errors, you will see the Load button. When you click Load, a pop-up appears.

Confirmation



Confirm loading swap points?

✓ Yes

✕ No

11. Click Yes. You will see the message “Swap points have been successfully loaded.”

Import Swap Points

✕ Cancel

📄 Template

Read File

☐

Swap points have been successfully loaded.

ID	Status	VDate*	Ccy	Tenor	Bid*	Offer*
1	LOADED	3 Feb 2023	SGD	1 week	10.000000	20.000000
2	LOADED	3 Feb 2023	SGD	1 month	30.500000	40.500000
3	LOADED	3 Feb 2023	GBP	1 week	7.000000	12.000000
4	LOADED	3 Feb 2023	GBP	1 month	20.000000	30.000000

12. Click Cancel to return to the swap points listing screen. Select the VDate and click Refresh to retrieve the newly imported swap points.

Swap Point

VDate*

03/02/2023

Ccy and Pairs



Refresh

Action

Copy

Save

History

Admin



Copy To*

dd/mm/yyyy

Search



Columns

	Ccy/Pairs ↑↓	Tenor ↑↓	Bid/Buy/Long	Offer/Sell/Short
<input type="checkbox"/>	GBP	1 week	7.000000	12.000000
<input type="checkbox"/>	GBP	1 month	20.000000	30.000000
<input type="checkbox"/>	SGD	1 week	10.000000	20.000000
<input type="checkbox"/>	SGD	1 month	30.500000	40.500000

1-4 of 4 records



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RELATED INFORMATION

[Creating and Maintaining Swap Points](#)

CHANGE HISTORY

Date	By	Changes
15-Feb-2008	-	Created.
28-Jul-2015	CS	Included section for FAQ.
5-Feb-2016	Clarissa	Reformatted. Rewritten.
7-Jun-2016	Richard	Proofread.
18-Nov-2019	Lyra	Updated screenshots.
26-Jun-2023	TS	Updated to W6 instructions and screenshots.