

# History (W5)

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## **PURPOSE**

This document shows the procedure on how to access the history of static data changes in the system.


## **WHY IS THIS IMPORTANT?**

This is important as this allows user to check and trace back the history of the change, i.e. what was change before, when it was changed and who changed it when necessary.

## **PROCEDURE**




1. History can be found in any of the amend screen of static data maintenance in the system. This is to ensure accountability. In this example, select Set Up > Global > Currency.
2. Click on the Ccy to drill down to Amend screen.

Currency				
Refresh    New    Approve    Group 				
	App? ▾	Ccy ▾ sgd	Long Name ▾ 	Accrual Method ▾ 
<input type="checkbox"/>		SGD	Singapore Dollars	Act/365 (fixed)
1 50 ▾				

3. From the Amend screen, click History.

**Amend Currency**

← Save Ccy Pair History 

Ccy SGD

Long Name\* Singapore Dollars

Accrual Method\* Act/365 (fixed) ▼

Decimal Place\* 2 ▼

NDF Ccy?\* No ▼

Sample Value\* 1.000000

Quote in SGD ☒ 1 SGD = 1.000000 SGD

4. The change history of currency displays. The change history will show the latest change at the top.

**Currency Change History**

SGD

←

Timestamp	Userid	Type/Status	Description
15 Nov 2019 15.42.28	dev01@12dl2d.com	Changes Approved	Approval Status
15 Nov 2019 15.42.24	dev01@12dl2d.com	Changes	Offshore:N (Y)
15 Nov 2019 15.41.51	dev01@12dl2d.com	Changes Approved	Approval Status
15 Nov 2019 15.41.47	dev01@12dl2d.com	Changes	Offshore:Y (N)
15 Nov 2019 11.28.41	dev01@12dl2d.com	Changes Approved	Approval Status

## **FREQUENTLY ASKED QUESTIONS**

## **RELATED INFORMATION**

## **CHANGE HISTORY**

Date	By	Changes
15-Feb-2008	-	Created
14-Sep-2017	Clarissa	Reformatted. Rewritten.
21-Nov-2019	Lyra	Updated Screenshots.