Generate Funds Transfer Letter (W5)

<u>This version is superseded. Click here to view the latest quide.</u>

PURPOSE

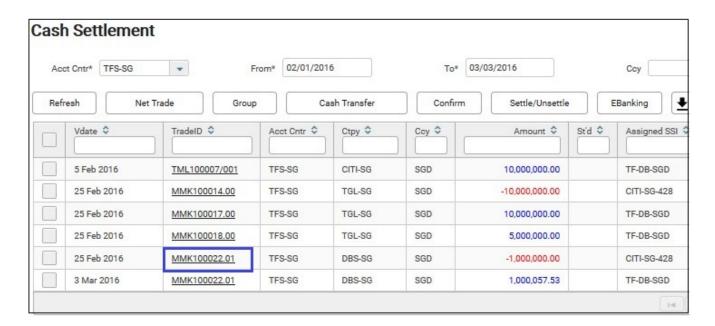
This document shows the detailed procedure for how to generate a funds transfer letter.

WHY IS THIS IMPORTANT?

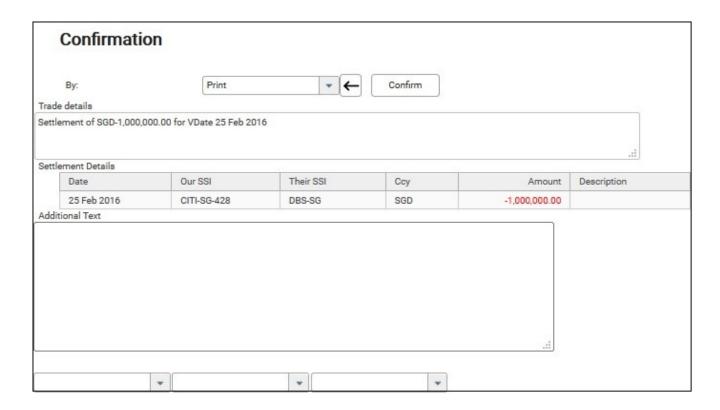
This letter is sent to the payer bank to instruct the payment details.

PROCEDURE

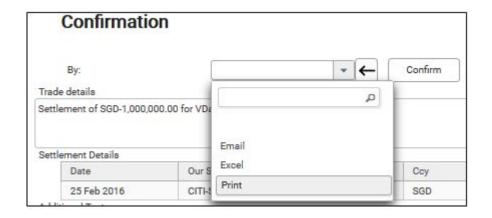
1. Select a transaction from the Cash Settlement main screen by clicking on the tick box beside the TradeID. In this example, MMK100022.01 will be chosen.



- 2. Click Confirm.
- 3. The Confirmation screen will be displayed.



4. Choose from Email, Excel or Print in the By field. In this example, print is selected.



5. Click Confirm. A popup appears; click on OK.



6. The letter is displayed as a PDF that can printed or saved.

Reference: MMK100022.01

26 November 2019

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Attention: --???--

FUND TRANSFER

Please effect the following for value 25 February 2016 and debit our current account no: 7667428 accordingly.

Amount SGD 1,000,000.00
Beneficiary DBS Bank Ltd, Singapore

Account Number 111111

Bank DBS Bank Ltd, Singapore

DBSSSG

Details

Yours faithfully, Timber Firm Limited

Authorised Signatories

- 7. Click the browser's Back button to go back to the Confirmation screen.
- 8. Click Back Button to return to Cash Settlement main screen.

FREQUENTLY ASKED QUESTIONS

FAQ01. Can I print a funds transfer letter if the trades are not confirmed?

Money Market, Foreign Exchange and Non-Deliverable Forward trades require confirmation before a funds transfer letter can be generated by the system.

RELATED INFORMATION

Cash Settlement

CHANGE HISTORY

Date	Ву	Changes
15-Feb-2008	-	Created.
28-Jul-2015	CS	Included section for FAQ
3- Маг-2016	Clarissa	Rewritten. Reformatted.
7-Jun-2016	Douglas	Proofread.
26-Nov-2019	Lуга	Updated Screenshots.