

General Guidelines For Report Printing

[See the previous W5 version guide.](#)

PURPOSE

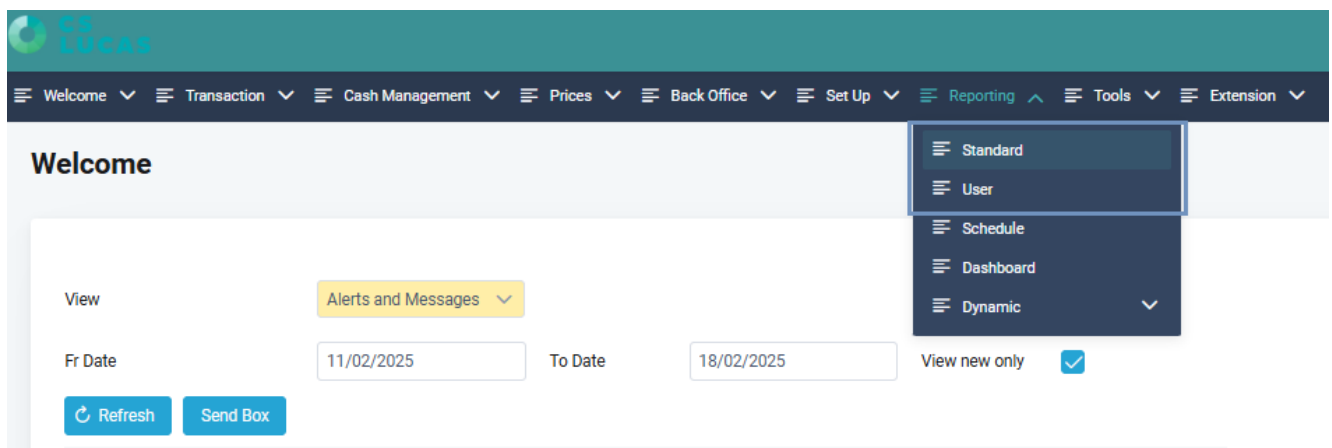
This document shows the general guidelines for report printing in CS Lucas system.

WHY IS THIS IMPORTANT?

This is to ensure user understands the capability and as well as the limitation of the system in report printing.

PROCEDURE

1. To print reports, click Reporting from the main menu. Choose to print standard or user reports. In this example, standard is chosen.



2. The following page with list of reports displays.

Reports

Refresh

Search



Columns

	ID ↑↓	Category ↑↓	Description ↑↓
★	3006	Accounting	Journal Listing by Post Date
★	3007	Accounting	Posted Journal Listing by Post Date
★	3008	Accounting	Journal Listing By Post Date - Exception
★	3009	Accounting	Journal Listing By Post Date - Month End
★	3011	Accounting	Monthly Revaluation - FX Trades
★	3012	Accounting	Monthly Revaluation - MM Trades
★	3014	Accounting	Account Transaction History - By Account Code and Post Ref
★	3015	Accounting	Account Transaction History - By Account Code and Acctcntr Division
★	3016	Accounting	Balance Sheet
★	3018	Accounting	Period Income Statement Analysis (Posted)
★	3101	Accounting	Analysis of Outstanding Loans and Deposits
★	3107	Call/Sweep	Call/Sweep Position
★	3108	Call/Sweep	Call/Sweep Interest Income and Expenses
★	3109	Call/Sweep	Gross/Nett Interest Income and Expenses

3. You can search the report by key in the ID, Category or Description respectively.

Search

4. Click on the Description hyperlink in the list to print the desired report. In this example, Outstanding Money Market is chosen.

Reports

Refresh

money market

Columns

ID ↑↓	Category ↑↓	Description ↑↓
★ 2002	Money Market	Money Market Activities
★ 2003	Money Market	Money Market Period Interest Analysis by Portfolio
★ 2004	Money Market	Money Market Trade By Ccy/Type
★ 2005	Money Market	Money Market Trade By Counterparty
★ 2006	Money Market	Money Market Trade By Maturity
★ 2007	Money Market	Money Market Trade By TradeID
★ 2008	Money Market	Money Market Trade By Type
★ 2009	Money Market	Outstanding Money Market
★ 2010	Money Market	Portfolio Money Market Trade By Counterparty

5. Fill in the report parameters. Fields with asterisk are mandatory.

Outstanding Money Market

Cancel Action ★

Acct Cntr* TFS-SG

Portfolio

Date* 08/09/2017

6. Reports can be printed in the following format.

a. PDF - Click PDF. Report in PDF format will be displayed.

2009 

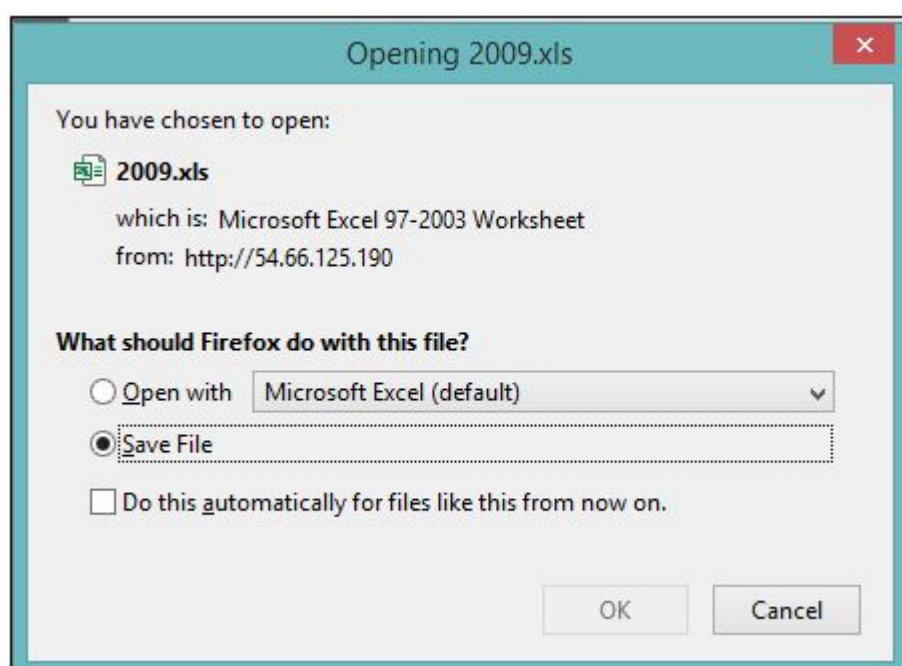
Outstanding Money Market
Acct Cntr: TFS-SG Portfolio Group: All Date: As At 8-Sep-2017

Ccy	CtpyID	Acct Cntr	TradeID	VDate	MDate	Rates %	Interest	Principal	Mat Proceeds	Accruals	Base Ccy	Exc Rate	Principal	Accruals				
Borrow/Loan																		
(NDF)																		
	DBS-SG	TFS-SG	MMK101458.00	28-Sep-16	28-Sep-17	1.70000	170,000.00	10,000,000.00	10,170,000.00	161,150.68	SGD	4.00000	40,000,000.00	644,602.72				
Total DBS-SG								<u>10,000,000.00</u>	<u>10,170,000.00</u>	<u>161,150.68</u>								
Total (NDF)								<u>10,000,000.00</u>	<u>10,170,000.00</u>	<u>161,150.68</u>								
SGD																		
	TGL-SG	TFS-SG	MMK101439.00	25-Feb-16	25-Feb-18	3.50000	50,000.00	5,000,000.00	5,050,000.00	38,440.49	SGD	1.00000	5,000,000.00	38,440.49				
Total TGL-SG								<u>5,000,000.00</u>	<u>5,050,000.00</u>	<u>38,440.49</u>								
Total SGD								<u>5,000,000.00</u>	<u>5,050,000.00</u>	<u>38,440.49</u>								
DEFAULT																		
Lend/Place																		
SGD																		
	DBS-SG	TFS-SG	MMK101468.00	27-Jul-17	29-Sep-17	0.60000	105.21	100,000.00	100,105.21	72.33	SGD	1.00000	100					

format. That means the data will appear in raw format without any formatting, groupings or totalling.

Note: There is a limit in the number of rows that can be exported. For Excel versions using .xls format, the row limit is 65,536. For any later versions of Excel using .xlsx format, the row limit is 1,048,576 rows. This Excel format (.xls or .xlsx) is configured at the Enterprise level by CS Lucas. By default, it's set to using .xls format. Please contact CS Lucas if you require this configuration to be changed.

A popup appears. Choose to open or save file.



Click OK.

	A	B	C	D	E	F	G	H	I	J	K	L	M	N
1	Outstanding Money Market													
2	Acct Cntr.TFS-SG Portfolio Group: All Date: As At 10-Jan-2007													
3	PORTFOL	PLACETAKE	CCY	CTPY_SN	ACCTCNTR	TRADEID	VDATE	MDATE	RATE	INTEREST	PRINCIPAL	MATURITY_PROCEEDS	INTERESTACC_TC_EI	BASECCY
4	DEFAULT	Lend/Place	SGD	JAREV-SG	TFS-SG	MMK100001.00	23 May 2006	29 Jun 2007	4.835	854886.8	16053840	16908726.77	495494.07	SGD
5	DEFAULT	Lend/Place	SGD	JAREV-SG	TFS-SG	MMK100002.00	4 Aug 2006	29 Jun 2007	4.875	473707.3	10780340	11254047.34	230374.39	SGD
6	DEFAULT	Lend/Place	SGD	JAREV-SG	TFS-SG	MMK100003.00	22 Nov 2006	12 Mar 2007	3.35	41530.82	2500000	2541530.82	18877.65	SGD
7	DEFAULT	Borrow/Loan	SGD	BOC-BJ	TFS-SG	MMK100004.00	18 Sep 2006	19 Mar 2007	4.019	400750	20000000	20400750.04	253221.18	SGD
8	DEFAULT	Borrow/Loan	SGD	BOC-BJ	TFS-SG	MMK100005.00	18 Sep 2006	19 Mar 2007	4.019	801500.1	40000000	40801500.08	506442.36	SGD
9	DEFAULT	Borrow/Loan	SGD	BOC-BJ	TFS-SG	MMK100006.00	18 Sep 2006	19 Mar 2007	4.019	801500.1	40000000	40801500.08	506442.36	SGD
10	DEFAULT	Lend/Place	SGD	JAREV-SG	TFS-SG	MMK100015.00	6 Dec 2006	6 Jun 2007	3.5	157068.5	9000000	9157068.49	31068.49	SGD
11	DEFAULT	Lend/Place	SGD	BARC-SG	TFS-SG	MMK100020.00	11 Dec 2006	11 Jan 2007	3.21					

8. To mark a report as favourite, click on Star the next to the report ID.

Reports

Refresh

money

Columns

	ID ↑↓	Category ↑↓	Description ↑↓
☆	2002	Money Market	Money Market Activities
☆	2003	Money Market	Money Market Period Interest Analysis by Portfolio
☆	2004	Money Market	Money Market Trade By Ccy/Type
☆	2005	Money Market	Money Market Trade By Counterparty
☆	2006	Money Market	Money Market Trade By Maturity
☆	2007	Money Market	Money Market Trade By TradeID
☆	2008	Money Market	Money Market Trade By Type
☆	2009	Money Market	Outstanding Money Market
☆	2010	Money Market	Portfolio Money Market Trade By Counterparty

9. The Star will turn to green and report that marked as favourite will appears at the top of the report list.

Reports

Refresh

money

Columns

	ID ↑↓	Category ↑↓	Description ↑↓
★	2009	Money Market	Outstanding Money Market
☆	2002	Money Market	Money Market Activities
☆	2003	Money Market	Money Market Period Interest Analysis by Portfolio
☆	2004	Money Market	Money Market Trade By Ccy/Type
☆	2005	Money Market	Money Market Trade By Counterparty
☆	2006	Money Market	Money Market Trade By Maturity
☆	2007	Money Market	Money Market Trade By TradeID
☆	2008	Money Market	Money Market Trade By Type
☆	2010	Money Market	Portfolio Money Market Trade By Counterparty

FREQUENTLY ASKED QUESTIONS

RELATED INFORMATION

[How to save favourites](#)

[General Formatting For All Reports](#)

CHANGE HISTORY

Date	By	Changes
15-Feb-2008	-	Created.
8-Sep-2017	TS	Reformatted. Rewritten.
18-Nov-2019	Lyra	Updated Screenshots.
18-Feb-2025	Lyra	Updated to W6 instructions and screenshots.