

# Fund Management - Coupon Redeem

[See previous W5 version guide](#)

## PURPOSE

This document describes how to redeem coupons in CS Lucas system.

## WHY IS THIS IMPORTANT?

This allows system generates the cash flow for the coupon redemption and accounts for it.

## PROCEDURE



1. From the main menu, select Transaction > Fund Management > Coupon/Redeem. This will launch the Coupon/Redemption page.

Coupon/Redemption

Acct Cntr\*

Portfolio\*

Ticker

VDate Fr

dd/mm/yyyy

VDate To

dd/mm/yyyy

Refresh

Action

Search

Columns

Flag

Trade ID

Ticker

VDate

Position

Ccy

Coupon

Principal

No records found.

0-0 of 0 records

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2. Click on Action and select Maintain. The screen below is displayed.

### Maintain Coupon/Redemption

✕ Cancel

Acct Cntr\*  
TFI-SG

Ticker\*

VDate\*

↻ Refresh
📄 Book

Portfolio	Position	Coupon	Principal	Trade Details
No records found.				

3. Accounting centre would have been defaulted to user accounting centre. If not, it will be left blank. Choose the Accounting Centre. In this example it will be TFI-SG.

4. For the Ticker field, if unsure the ticker name, type in the first letter then press the tab key on your keyboard. All tickers that start with that letter will display on the screen.

### Maintain Coupon/Redemption

✕ Cancel

200 rows

↻ ✕

a\*

Anglo Amer 4.125% 9/22    Anglo Amer 4.125% 9/2022

Acct Cntr\*  
TFI-SG

Ticker\*  
a

VDate\*

↻ Refresh
📄 Book

Portfolio	Position	Coupon	Principal	Trade Details
No records found.				

5. Select the ticker to use by clicking on the name. In this example, Anglo Amer 4.125% 9/2022 will be selected.

6. Click the refresh button next to the VDate. This will refresh the VDate list for the available coupon dates. The list is based on the VDate of coupon schedule in security setup.

### Maintain Coupon/Redemption

Cancel

Acct Cntr\*

TFI-SG

Ticker\*

Anglo Amer 4.125% 9/22

VDate\*

27 Mar 2017  
27 Sep 2017  
27 Mar 2018  
27 Sep 2018  
27 Mar 2019  
27 Sep 2019

Refresh

Book

Portfolio	Coupon	Principal	Trade Details
No records found.			

7. Select the coupon date and click Refresh. The system shows the coupon that is due by portfolio.

### Maintain Coupon/Redemption

Cancel

Acct Cntr\*

TFI-SG

Ticker\*

Anglo Amer 4.125% 9/22

VDate\*

27 Mar 2018

Refresh

Book

Portfolio	Position	Coupon	Principal	Trade Details
<input type="checkbox"/> TACTICAL	16,000,000.00	327,287.67	0.00	

8. If you select the last coupon date, the system shows the final principal amount to be redeemed.

### Maintain Coupon/Redemption

✕ Cancel

Acct Cntr\* TFI-SG

Ticker\* Anglo Amer 4.125% 9/22

VDate\* 27 Sep 2022 ↻

↻ Refresh 📖 Book

	Portfolio	Position	Coupon	Principal	Trade Details
<input type="checkbox"/>	TACTICAL	16,000,000.00	330,904.11	16,000,000.00	

9. Select back 27 Mar 2018 and click Refresh. To book the coupon redemption, tick on the check box next to the Portfolio and click Book.

### Maintain Coupon/Redemption

✕ Cancel

Acct Cntr\* TFI-SG

Ticker\* Anglo Amer 4.125% 9/22

VDate\* 27 Mar 2018 ↻

↻ Refresh 📖 Book

	Portfolio	Position	Coupon	Principal	Trade Details
<input checked="" type="checkbox"/>	TACTICAL	16,000,000.00	327,287.67	0.00	

**Confirmation**

⚠ Are you sure you want to book the transaction?

✓ Yes ✕ No

10. At the prompt, click Yes to confirm.

11. After booked, select the Accounting Centre and Portfolio from the Coupon/Redemption screen and click Refresh to filter out the coupon redemption booked.

Coupon/Redemption

Acct Cntr\*

TFI-SG

Portfolio\*

TACTICAL

Ticker

VDate Fr

dd/mm/yyyy

VDate To

dd/mm/yyyy

Refresh

Action

Search

Columns

<input type="checkbox"/>	Flag	Trade ID ↑↓	Ticker ↑↓	VDate ↑↓	Position ↑↓	Ccy ↑↓	Coupon ↑↓	Principal ↑↓
<input type="checkbox"/>	🔥	CPN100004.00	Anglo Amer 4.125% 9/22	27 Mar 2018	16,000,000	GBP	327,287.67	0.00

1-1 of 1 records
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12. Note that coupon cannot be amended after it is booked. If it’s wrong, delete the coupon and re-book again.

13. To delete a booked coupon, select the checkbox of the coupon trade ID and click Action and Delete.

FREQUENTLY ASKED QUESTIONS

FAQ01. Where can I see the coupons for all the bonds bought?

There is a report in CS Lucas system named “Investment Bond Coupon Activity by Date” that you can print to see coupons for all bonds. This report can be retrieved under Reporting > Standard. Report id is 8030.

RELATED INFORMATION

[Create and Amend Investment](#)

CHANGE HISTORY

Date	By	Changes
15-Feb-2008	-	Created.
21-Mar-2016	Clarissa	Rewritten. Reformatted.
8-Jan-2020	Lyra	Updated screenshots.
28-Apr-2023	TS	Updated to W6 instructions and screenshots.