Facility Preference

See previous W5 version guide

PURPOSE

This document shows the detailed procedures for setting preferences for facility.

WHY IS THIS IMPORTANT?

These preferences set up determine how the system would work for certain functions in the system.

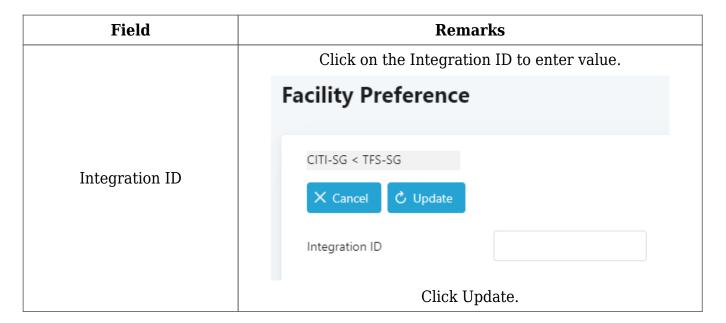
PROCEDURE

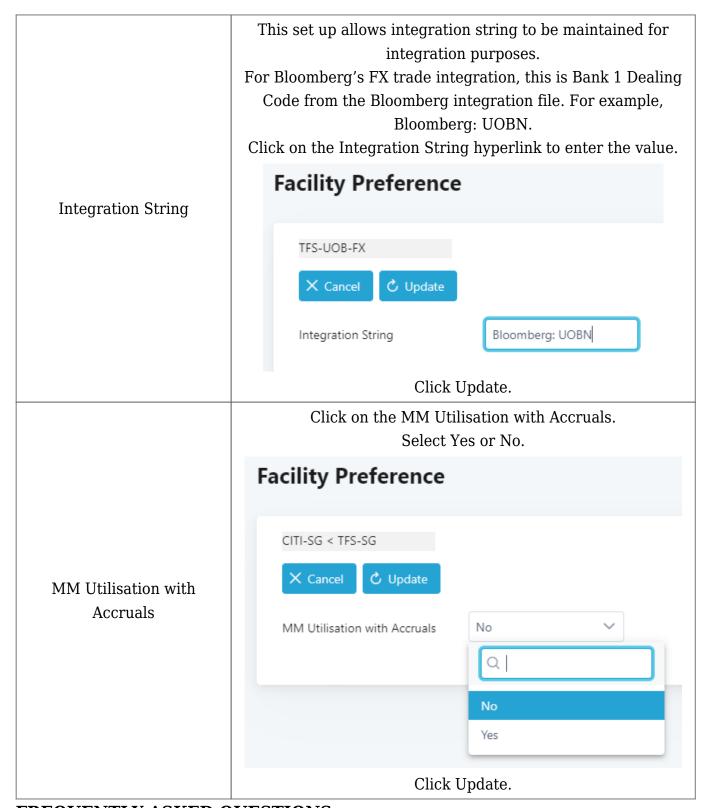


- 1. To navigate to Facility Preference, click Set Up > Risk > Facility. The Facility screen displays.
- 2. Click on the Edit button of the facility in the listing to drill down to Amend Facility screen.
- 3. Click Preference. The Facility Preference screen displays.



4. The following explain each of the preferences set up.





FREQUENTLY ASKED QUESTIONS

FAQ01. What values are allowed for updating text and password fields on the Preference page?

The value entered must only contain letters (a-z, A-Z), spaces, numbers (0-9), basic punctuation marks (. , ! ?), square and round brackets ([] ()), and the following special characters: (: @ # % * + - $_{-}$ = ~ /).

RELATED INFORMATION

Facility Set Up

CHANGE HISTORY

Date	Ву	Changes
23-Apr-2020	TS	Created.
19-Jun-2023	TS	Updated to W6 instructions and screenshots.