

Facility Fee (W5)

[This version is superseded. Click here to view the latest guide.](#)

PURPOSE

This document shows the procedures for creating facility fee in the system.

WHY IS THIS IMPORTANT?

This allows capturing of any kind of facility fee that is associated with the banking facility.

PROCEDURE



1. From the main menu, select Set Up > Risk > Facility.
2. Choose the Accounting Centre and click Refresh. System shows the list of facility created in the system.

Facility

AcctCntr* TFS-SG Lend/Borrow Counterparty Status

Refresh New Delete Approve Utilisation

	App?	Short Name	AcctCntr	Lend/borrow	Counterparty	Grant Date	MDate	Status
☐		CITI-SG - TFS-SG	TFS-SG	Borrow	CITI-SG	1 Jan 2010	31 Dec 2050	Open
☐		CITI-SG-100M	TFS-SG	Borrow	CITI-SG	3 Feb 2016	21 Dec 2017	Open
☐		DBS-SG - TFS-SG	TFS-SG	Borrow	DBS-SG	1 Jan 2010	31 Dec 2050	Open
☐		TFS - CITI-SG-FX	TFS-SG	Trading	CITI-SG	1 Jan 2010	31 Dec 2050	Open
☐		TFS - DBS-SG-FX	TFS-SG	Trading	DBS-SG	1 Jan 2010	31 Dec 2050	Open
☐		TFS - DBS-SG-FXSwap	TFS-SG	Trading	DBS-SG	1 Jan 2010	31 Dec 2050	Open

SG-100M will be selected. The Amend Facility screen will be displayed.

Amend Facility

← Save Limit Accessibility Covenants Fees Syndication Security History Preference

Facility Type* Others - Borrow

Short Name* CITI-SG-100M

Acct Cntr* TFS-SG

Borrow/Lend* Borrow

Counterparty* CITI-SG

Grant Date* 03/02/2016

Draw By Date dd/mm/yyyy

Maturity Date* 21/12/2017

Check Trade MDate? ☒

Committed* Yes

Ann. Fee Rate(%)* 0.000000

Show Advance ☐

4. Click Fees.

Facility Fee dev01

Banking Facility CITI-SG-100M

← Save

Fee Type	Rate (%)	Ref. Amount	Ccy	Minimum	Maximum	Frequency	Description
Agency Fee			SGD				
Commitment Fee			SGD				
Facility Fee			SGD				
Legal Fee			SGD				
Participation Fee			SGD				
Prepayment Fee			SGD				
Underwriting Fee			SGD				

5. The fee types that can be maintained here are user definable. To create list of fee types, go to Set Up > Global > User Definable > Facility Fee Type. See [how to create user definable field](#) for more details.

6. Fill out the fields as required. In this example, only Agency Fee will be maintained.

Facility Fee dev01

Banking Facility CITI-SG-100M

← Save

Fee Type	Rate (%)	Ref. Amount	Ccy	Minimum	Maximum	Frequency	Description
Agency Fee	5	Facility	SGD	100	5000	Monthly	
Commitment Fee			SGD				
Facility Fee			SGD				
Legal Fee			SGD				
Participation Fee			SGD				
Prepayment Fee			SGD				
Underwriting Fee			SGD				

7. Click Save when completed. You will be returned to Amend Facility screen. Click Back Button to return to Facility screen.
8. Approve the change by ticking the checkbox beside the facility short name.

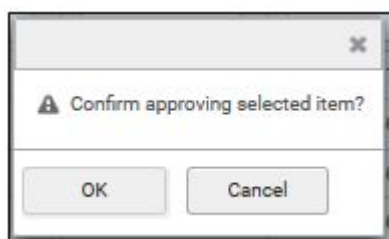
Facility

AcctCntr* TFS-SG Lend/Borrow Counterparty

Refresh New Delete Approve Utilisation Download Star Save

	App? ⇅	Short Name ⇅	AcctCntr ⇅	Lend/borrow ⇅	Counterparty
☐	N	CITI-SG-100M	TFS-SG	Borrow	CITI-SG
☐		CITI-SG < TFS-SG	TFS-SG	Borrow	CITI-SG
☐		DBS-SG < TFS-SG	TFS-SG	Borrow	DBS-SG

9. Click Approve. A popup appears to confirm, click OK.



FREQUENTLY ASKED QUESTIONS

RELATED INFORMATION

[How to Create Facility and Limit](#)

CHANGE HISTORY

Date	By	Changes
15-Feb-2008	-	Created.
31-Aug-2017	Clarissa	Reformatted. Rewritten.
24-Aug-2018	Silpa	Updated step 1, 5.
12-Nov-2019	Lyra	Updated Screenshots.