Duplicate Counterparty SSI

See previous W5 version guide

PURPOSE

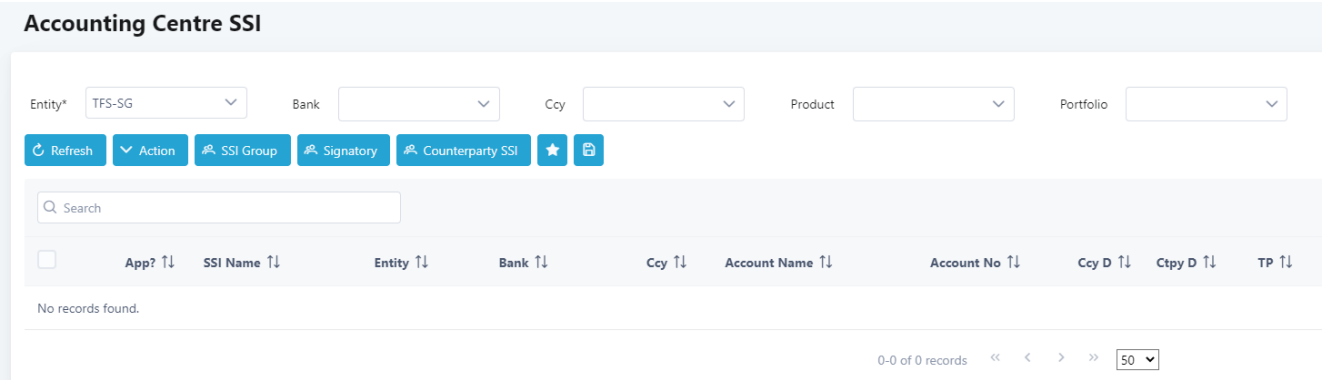
This document shows the detailed procedure for duplicating a counterparty SSI.

WHY IS THIS IMPORTANT?

This allows user to duplicate an existing counterparty SSI in the system for convenience and faster creation of a similar counterparty SSI.

PROCEDURE

1. From the main menu, select Set Up > Static > Settlement Instructions.



2. Click Counterparty SSI. The Counterparty SSI screen displays.

3. Select the Entity from the dropdown. Click Refresh.

4. Choose the counterparty SSI to duplicate. Click on the Edit button of the SSI. In this example, CITI-SG-SGD-001 will be chosen.

Amend Counterparty SSI

Cancel | Save | Duplicate | History | Preference | Assign Group | File/Note

Entity*	CITI-SG
Ccy*	SGD
Short Name*	CITI-SG-SGD-001
Default Ccy	No
Product	
Third Party Account	No

Our Portfolio/Product

Acct Ref	
Portfolio	
Product	

Beneficiary Bank

Bank Name	Citibank Singapore
Address	
Account Name	Citibank Singapore
Account Number*	9028001
EBAddress	

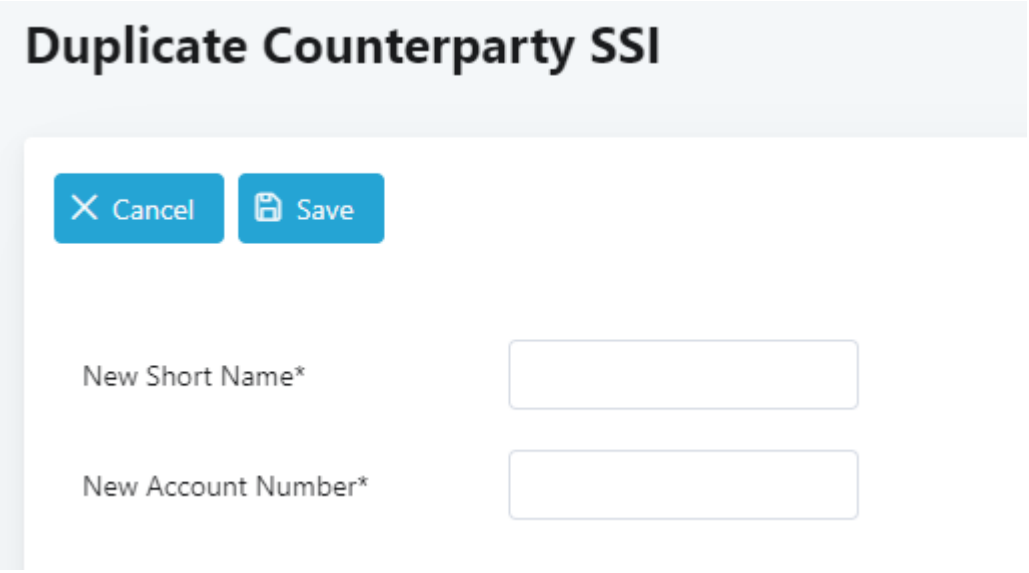
E-Banking

SWIFT Code	
Alternate Bank IDs	

Correspondence Bank

Bank Name	
Address	
Account Name	
Account Number	
EBAddress	

5. In the Amend Counterparty SSI screen, click Duplicate.

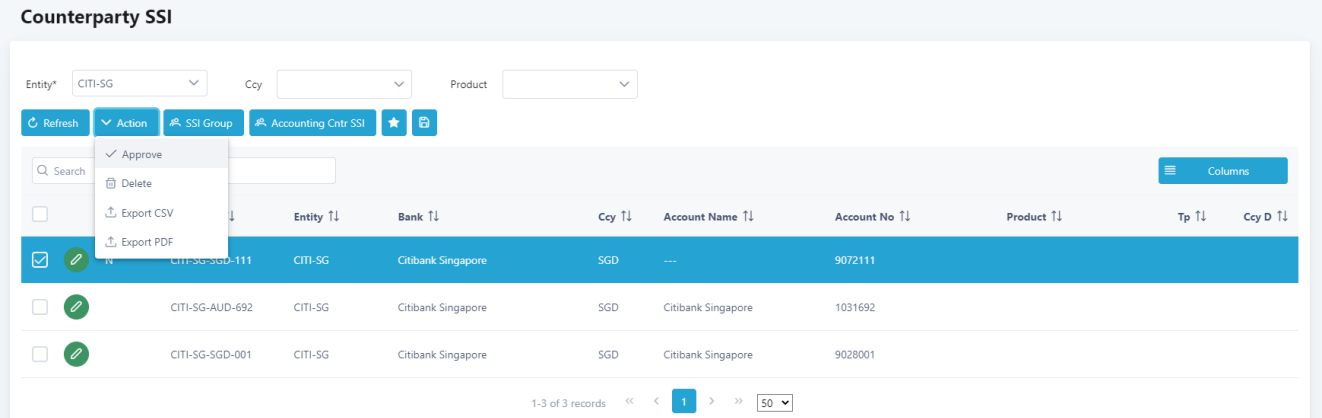


6. Enter New Short Name and New Account Number.

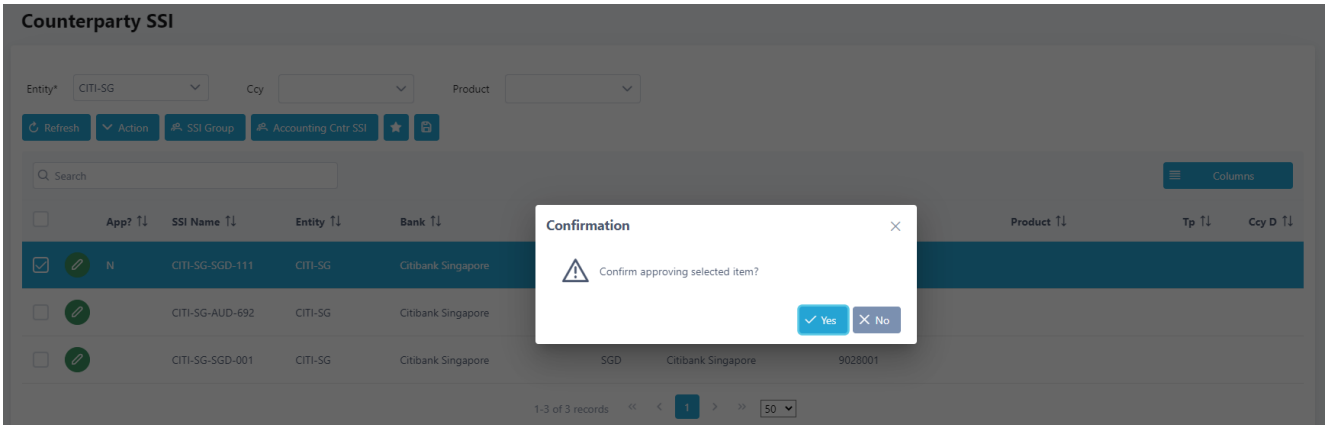


7. Click Save.

8. Approve the newly duplicated counterparty SSI by ticking on the checkbox besides the SSI Name.



9. Click Action and Approve. A popup appears to confirm, click Yes.



FREQUENTLY ASKED QUESTIONS

RELATED INFORMATION

Counterparty SSI Set Up

CHANGE HISTORY

Date	By	Changes
15-Feb-2008	-	Created.
11-Sep-2017	Clarissa	Rewritten. Reformatted.
20-Aug-2018	Silpa	Updated step 1.
12-Nov-2019	Lyra	Updated screenshots.
24-Feb-2023	TS	Updated to W6 instructions and screenshots.