Duplicate Counterparty SSI (W5)

This version is superseded. Click here to view the latest guide.

PURPOSE

This document shows the detailed procedure for duplicating a counterparty SSI.

WHY IS THIS IMPORTANT?

This allows user to duplicate an existing counterparty SSI in the system for convenience and faster creation of a similar counterparty SSI.

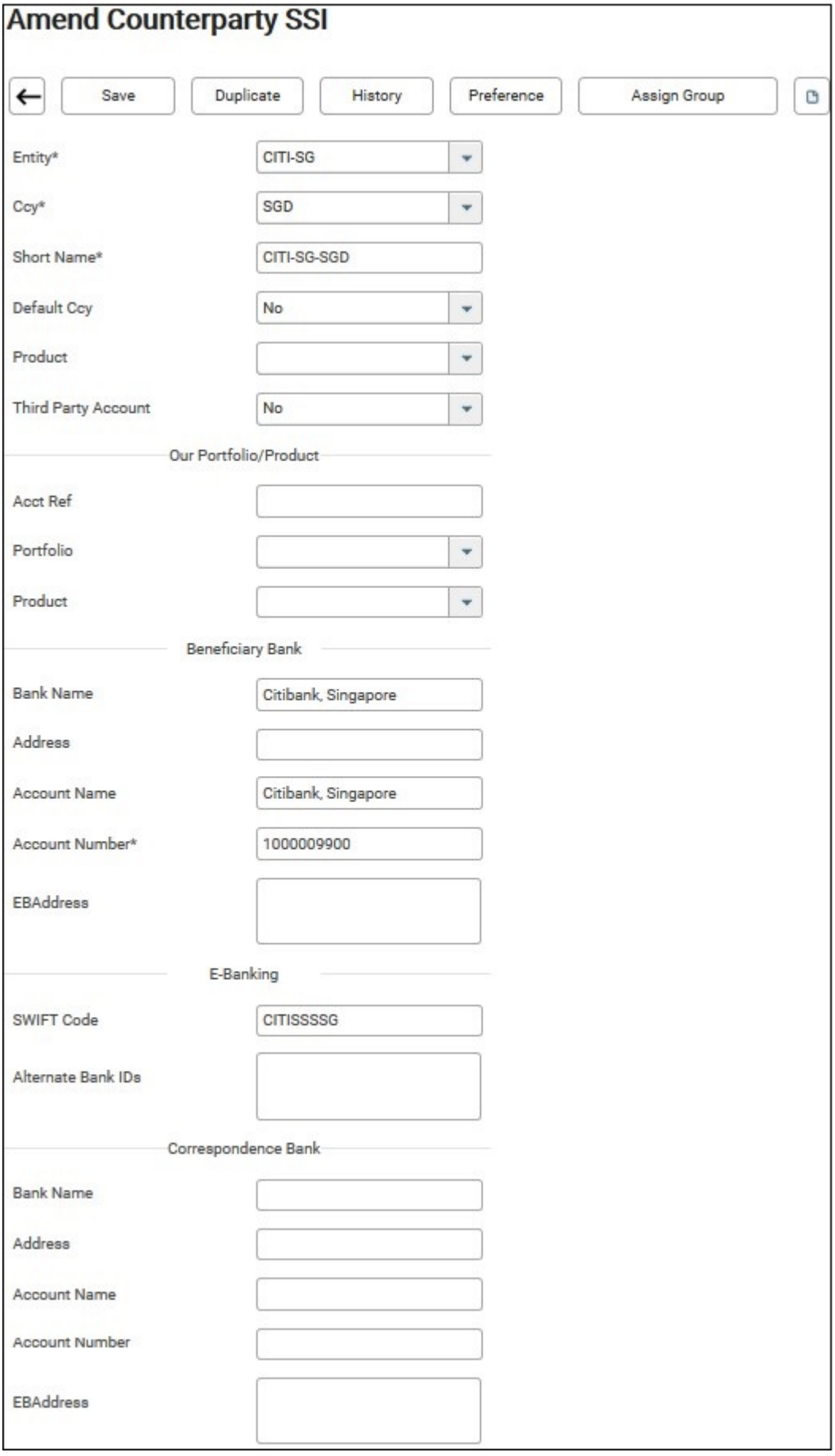
PROCEDURE

1. From the main menu, select Set Up > Static > Settlement Instructions.

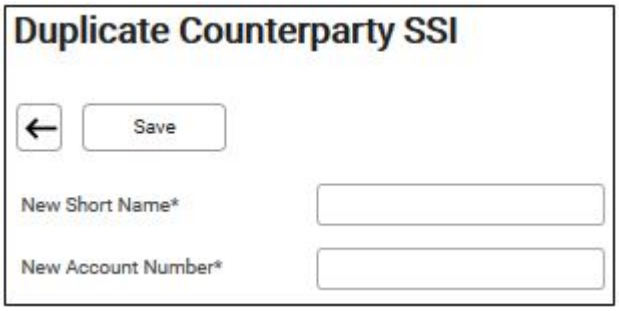
2. Click Counterparty SSI. The Counterparty SSI screen displays.

3. Select the Entity from the dropdown. Click Refresh.

4. Choose the counterparty SSI to duplicate. Click on the SSI Name. In this example, CITI-SG-SGD will be chosen.



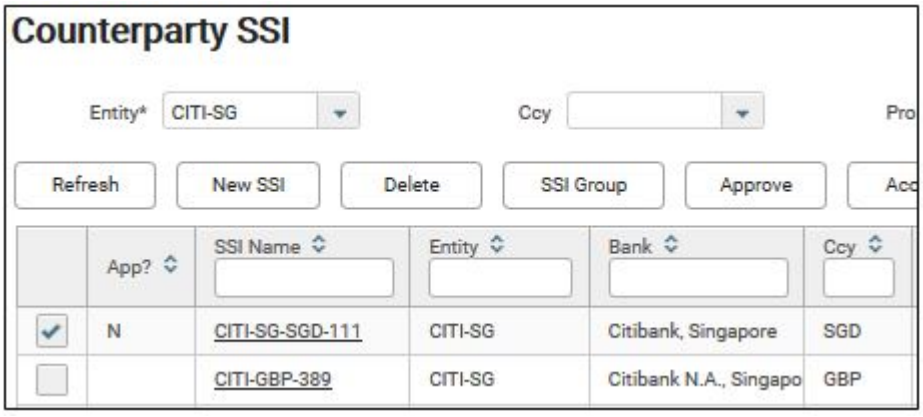
5. In the Amend Counterparty SSI screen, click Duplicate.



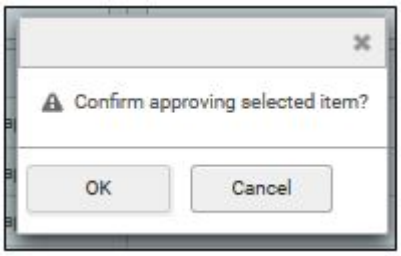
6. Enter New Short Name and New Account Number.

7. Click Save.

8. Approve the newly duplicated counterparty SSI by ticking on the checkbox besides the SSI Name.



9. Click Approve. A popup appears to confirm, click OK.



FREQUENTLY ASKED QUESTIONS

RELATED INFORMATION

Counterparty SSI Set Up

CHANGE HISTORY

Date	By	Changes
15-Feb-2008	-	Created
11-Sep-2017	Clarissa	Reformatted. Rewritten.
20-Aug-2018	Silpa	Updated step1.
12-Nov-2019	Lyra	Updated Screenshots.