Creating Forecast Cycle

See previous W5 version guide

PURPOSE

This document shows the detailed procedure on how to create a forecast cycle.

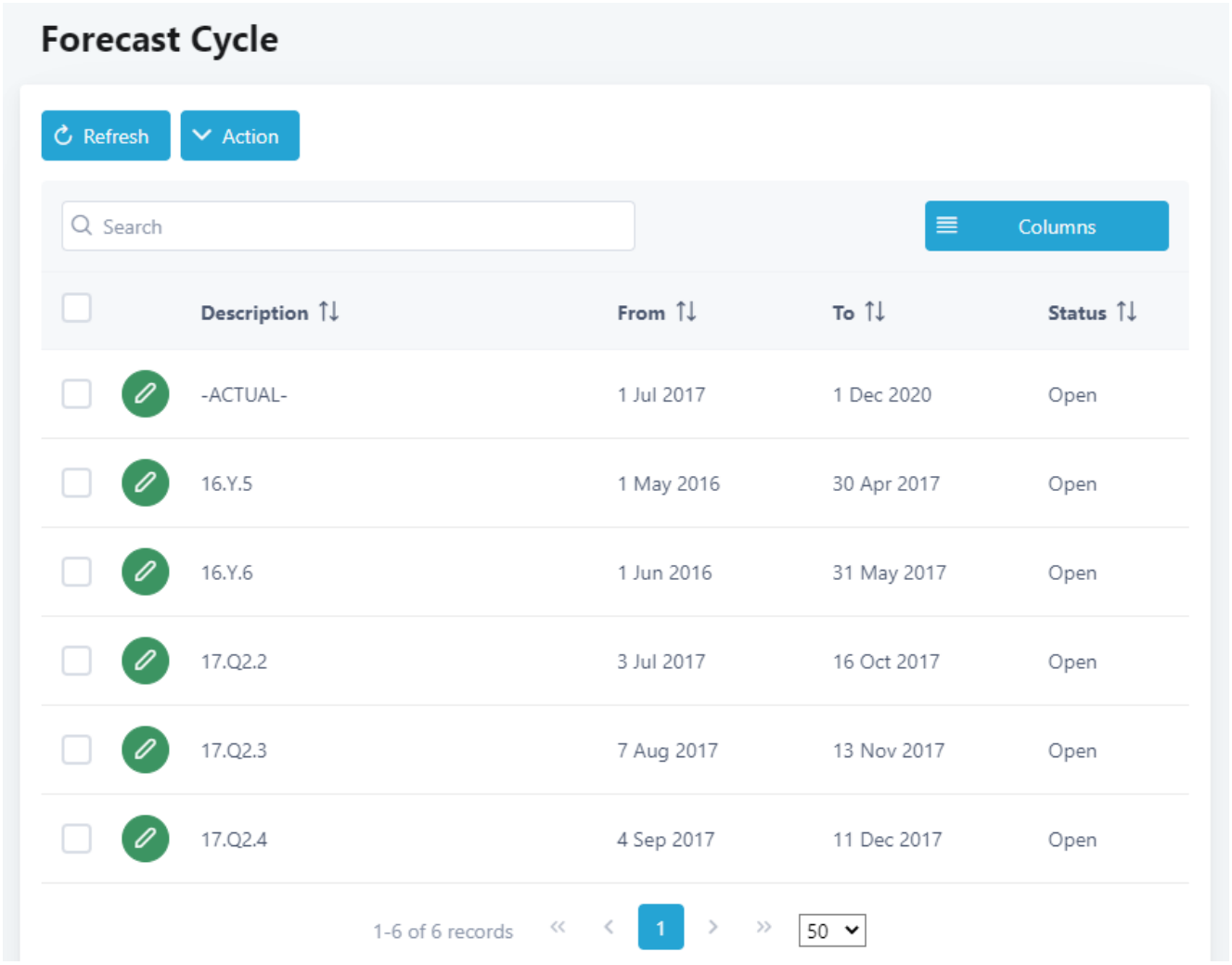
WHY IS THIS IMPORTANT?

Forecast cycles allow the maintenance of rolling forecasts in the CS Lucas system.

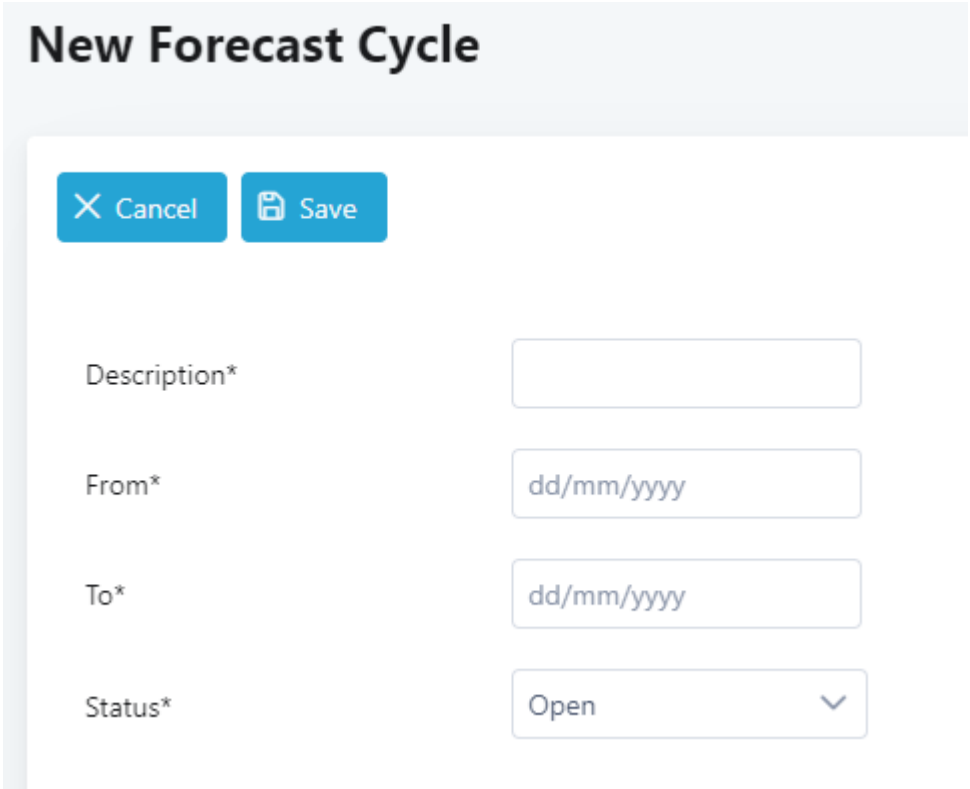
PROCEDURE



1. From the main menu, select Cash Management > Forecasting > Maintenance > Cycle. The Forecast Cycle screen displays.



2. Click on Action and select New. The New Forecast Cycle screen will be shown.

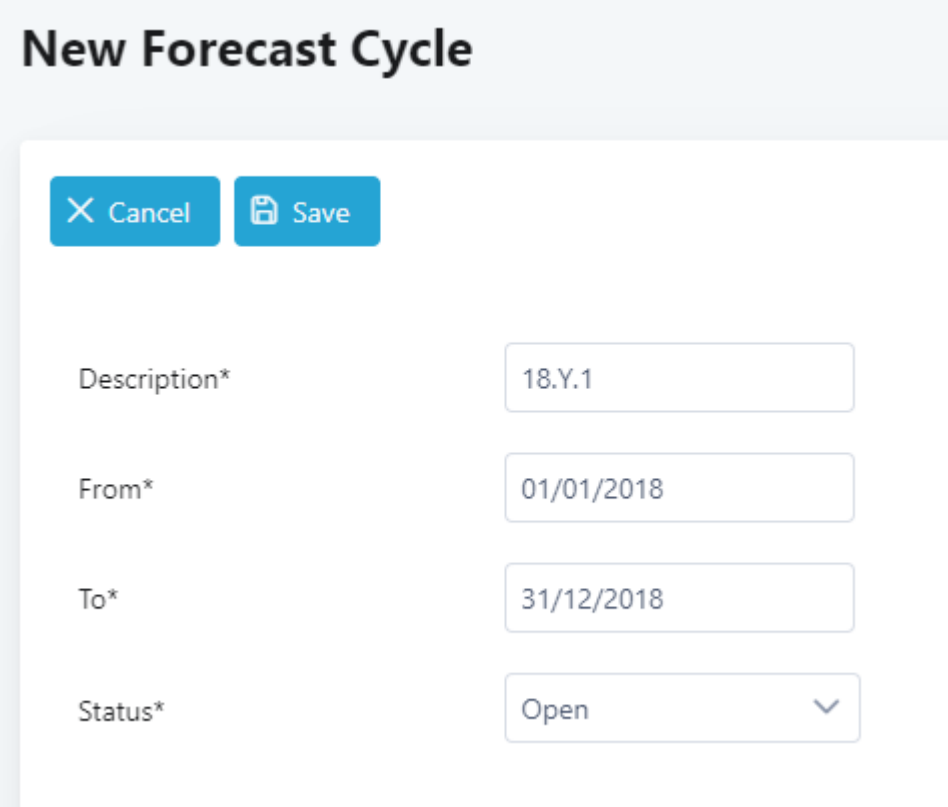


3. Fill in the fields, type in the description for the forecast cycle to be created.

4. In the From field, input the date when the cycle will start.

5. Put the end date of the cycle in the To field.

6. In the Status field, choose whether the cycle is Open or Hidden. Default is Open and updating is allowed. If hidden, it will not show up in the Cycle drop-down field in the Operational Forecast screen.



7. Click Save to save new cycle creation.

FREQUENTLY ASKED QUESTIONS

RELATED INFORMATION

Maintaining Operational Forecast Grid View

Maintaining Operational Forecast List View

CHANGE HISTORY

Date	By	Changes
15-Feb-2008	-	Created.
28-Jul-2015	CS	Included section for FAQ.
1-Mar-2016	Clarissa	Rewritten. Reformatted.
7-Jun-2016	Richard	Proofread.
20-Nov-2019	Lyra	Updated screenshots.
31-May-2023	TS	Updated to W6 instructions and screenshots.
7-Aug-2024	TS	Updated step 6. “Lock” option is removed.