Create and Amend Investment

See previous W5 version guide

PURPOSE

This document describes how to create and amend investment trades.

WHY IS THIS IMPORTANT?

This allows the capture of investments in securities such as equity stocks or bonds in CS Lucas system.

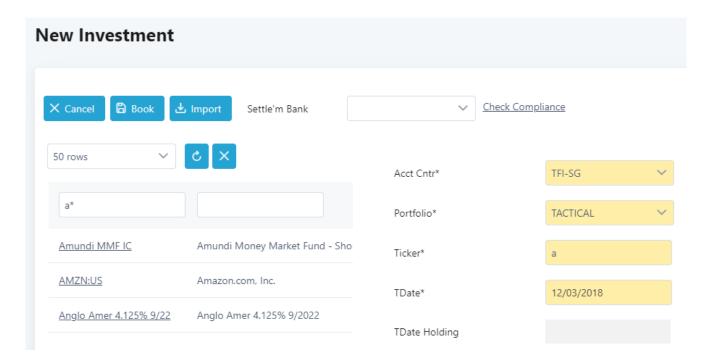
PROCEDURE

1. From the main menu, select Transaction > Fund Management > Investment. The New Investment screen is displayed.

New Investment X Cancel 🖺 Book 🕹 Import Settle'm Bank Check Compliance TFS-SG Acct Cntr* Portfolio* Ticker* 27/04/2023 TDate* TDate Holding Buy/Sell* Quantity* Ссу Price* Yield Broker* Charges/Expenses Brokerage CStamp CFees Others GST Gross Proceeds Net Proceeds VDate* dd/mm/yyyy Transaction Type Our Dealer admin@devent1.com Ctpy Dealer Narrative Skip Holidays Comparative Quotes + Counterparty Counterparty No records found. Rate%/Price

Available Size

- 2. Fill in the mandatory fields characterized by an asterisk (*).
- 3. Accounting Centre should default to the user's accounting centre. If not, it will be left blank. Choose the proper Accounting Centre. In this example, TFI-SG will be chosen.
- 4. Select the Portfolio of the investment from the dropdown. Note that this is a field that requires set up. Please see <u>How to Set Up Portfolio</u>.
- 5. Choose the Ticker. If unsure of the ticker name, type the first letter and click tab. All the securities starting with "a" will be displayed. In this example, Anglo Amer 4.125% 9/22 will be chosen. Click on Anglo Amer 4.125% 9/22. The system will fill in the Ticker. If you know the ticker, enter it "anglo amer 4.125% 9/22" case insensitive. The system will format the case based on the security set up. If you do not find the desired security, please see How to Set Up Security.

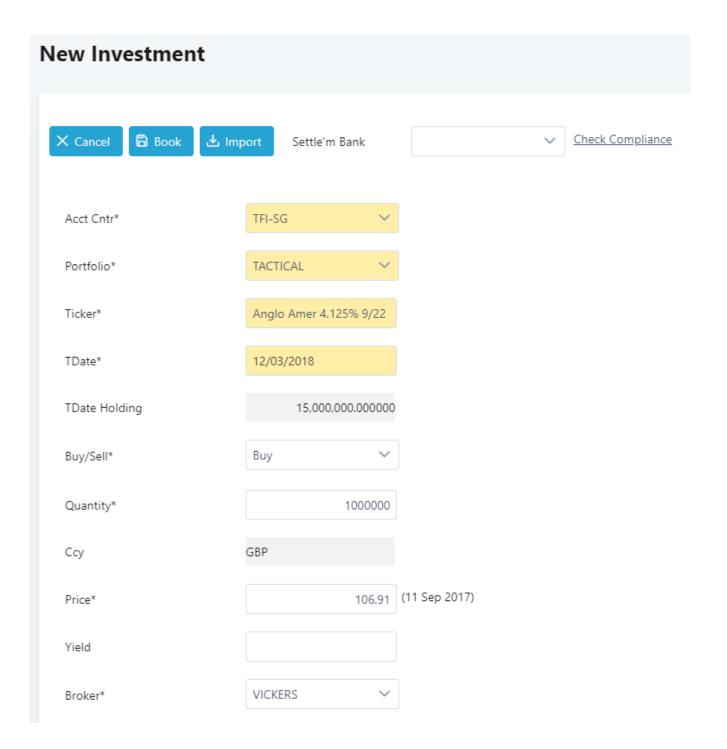


- 6. Enter the Transaction date.
- 7. Choose Buy or Sell. In this example, Buy will be selected.
- 8. Type in the Quantity.

9. Price is displayed with the last available price available on <u>Security Prices</u> on the selected TDate by default. Edit the price as necessary if required.

Note: For bond securities, the price is expressed in percent. Hence, if the price keyed is 104, it is 104% of the quantity bought or sold.

- 10. Type in the Yield in percentage form. This is an optional field. Leave blank if not required.
- 11. Select the Broker.



- 12. Under Charges/Expenses, enter any charges/fees for Brokerage, CStamp, CFees, Others, and GST if any. These fields are optional.
- 13. Next, Click the recompute button next to Gross Proceeds. Gross and net proceeds will be recomputed and displayed on the screen. VDate or Value Date will be populated based on the number of settlement days from TDate, which is defined in the security setup. Amend the VDate as necessary if required.

If you are buying or selling bond securities, the system also

computes the Purchase Interest. See <u>Computation of Purchase</u> <u>Interest for Bonds</u> for more details. If you want to change the amount of the purchase interest, select the Fix Amount checkbox to lock the amount.

Investment - Buy Bond

New Investment X Cancel Book Limport Settle'm Bank ✓ Check Compliance TFI-SG Acct Cntr* TACTICAL Portfolio* Anglo Amer 4.125% 9/22 12/03/2018 TDate* 15,000,000.000000 TDate Holding Buy/Sell* 1,000,000.000000 Quantity* Ссу GBP 106.910000 (11 Sep 2017) Yield VICKERS Broker* Charges/Expenses 18,986.30 Fix amount Purchase Interest 0.00 Brokerage 0.00 CStamp 0.00 CFees Others 0.00 0.00 GST 1,069,100.00 Gross Proceeds 1,088,086.30 Net Proceeds VDate has been recomputed. Please check. VDate* 14/03/2018 Transaction Type admin@devent1.com 💙 Our Dealer Ctpy Dealer Narrative Skip Holidays Comparative Quotes

+

Rate%/Price

Available Size

Counterparty

No records found.

Rate%/Price Available Size

Investment - Buy Equity

New Investment X Cancel 🖺 Book 🕹 Import Settle'm Bank Check Compliance TFI-SG Acct Cntr* Portfolio* TACTICAL Ticker* SIA:SP 12/03/2018 TDate* 2,500,000.000000 TDate Holding Buy Buy/Sell* 1,000,000.000000 Quantity* SGD Ссу 10.250000 (31 Oct 2017) Price* Yield VICKERS Broker* Charges/Expenses 0.00 Brokerage 0.00 CStamp 0.00 CFees Others 0.00 GST 0.00 10,250,000.00 Gross Proceeds 10,250,000.00 Net Proceeds VDate* 14/03/2018 Transaction Type Our Dealer admin@devent1.com Ctpy Dealer Narrative Skip Holidays Comparative Quotes

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Counterparty

No records found.

Rate%/Price Available Size

Counterparty

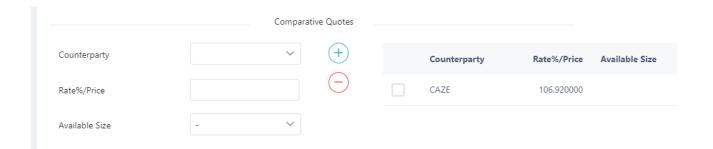
Rate%/Price

Available Size

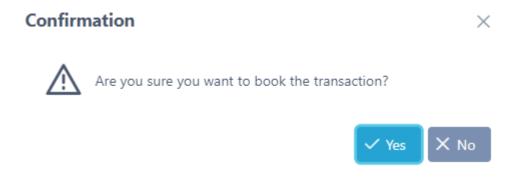
- 14. At this point, the transaction can be booked. However, other fields can also be filled as needed.
- 15. To maintain comparative quotes information for the investment trade, select the Counterparty from the drop down box, key in the Rate%/Price in free text form and select Available Size from the drop down box.

Note: Available Size is user definable and can be set up under Set Up > Global > User Definable > Available Size. For more details on how to set up user definable field, click here. You can also edit this field by entering the value on the field and save it to the trade. Note that this does not change the original list available in the drop down box.

Click Add. You will see the values added to the table on the right.

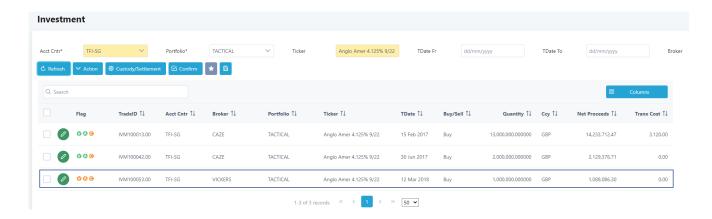


16. When completed, click Book. A popup appears, click Yes to confirm booking.

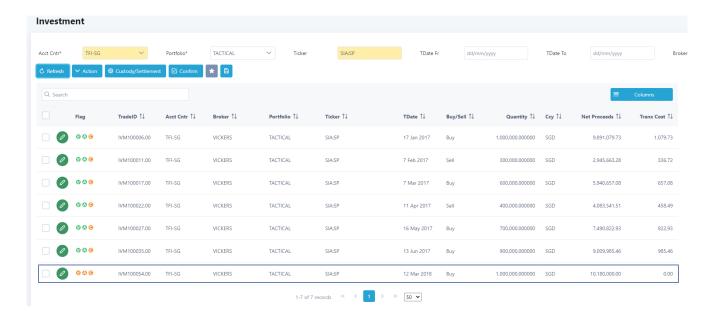


17. To see the transaction, filter the Acct Cntr and the Portfolio on the main screen, then click Refresh. You can also zoom in the search by filtering the Ticker, TDate Fr, and TDate To fields.

<u>Investment - Buy Bond</u>



<u>Investment - Buy Equity</u>



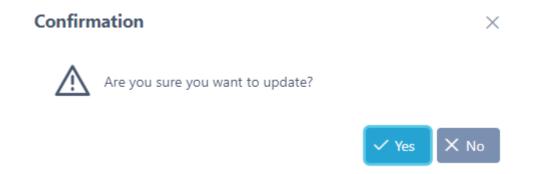
18. To amend the transaction, click on the TradeID. In this example, we will amend the bond trade. The Amend Investment screen will be displayed.

Amend Investments □ Update □ File/Note Settle'm Bank ✓ <u>Check Compliance</u> Trade ID IVM100053.00 TFI-SG Acct Cntr* TACTICAL Portfolio* Anglo Amer 4.125% 9/22 Ticker* 12/03/2018 15,000,000.000000 TDate Holding Buy/Sell* Quantity* 1,000,000.000000 GBP Ссу 106.910000 Price* 0.000000 Yield VICKERS Broker* Charges/Expenses 18,986.30 Fix amount Purchase Interest Brokerage 0.00 0.00 CStamp CFees 0.00 0.00 Others GST 0.00 1,069,100.00 Gross Proceeds 1,088,086.30 Net Proceeds 14/03/2018 Transaction Type admin@devent1.com V Our Dealer Ctpy Dealer Narrative Skip Holidays Comparative Quotes + Counterparty Counterparty Rate%/Price Available Size No records found. Rate%/Price Available Size Trade Change History TradeID:IVM100053.00 By:admin@devent1.com At:27 Apr 2023 05.59.43

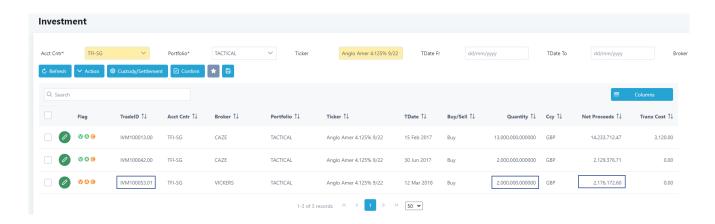
19. Make the necessary changes. In this example, we will change the quantity from 1,000,000 to 2,000,000. Click Recompute button next to Gross Proceeds to recompute the gross and net proceeds, then click Update.

Amend Investments X Cancel Dupdate File/Note Settle'm Bank ✓ Check Compliance IVM100053.00 TFI-SG Acct Cntr* Portfolio* TACTICAL Anglo Amer 4.125% 9/22 Ticker* 12/03/2018 TDate* 15,000,000.000000 TDate Holding Buy Buy/Sell* 2,000,000.000000 Quantity* GBP Ссу 106.910000 Price* Yield 0.000000 VICKERS Broker* Charges/Expenses 37,972.60 Fix amount Purchase Interest Brokerage 0.00 0.00 CStamp 0.00 Others 0.00 Gross Proceeds 2,138,200.00 2,176,172.60 Net Proceeds 14/03/2018 Transaction Type Our Dealer admin@devent1.com ∨ Ctpy Dealer Skip Holidays Comparative Quotes + Counterparty Rate%/Price Available Size No records found. Rate%/Price Available Size Trade Change History TradeID:IVM100053.00 By:admin@devent1.com At:27 Apr 2023 05.59.43

20. A popup appears, click Yes to confirm updating.

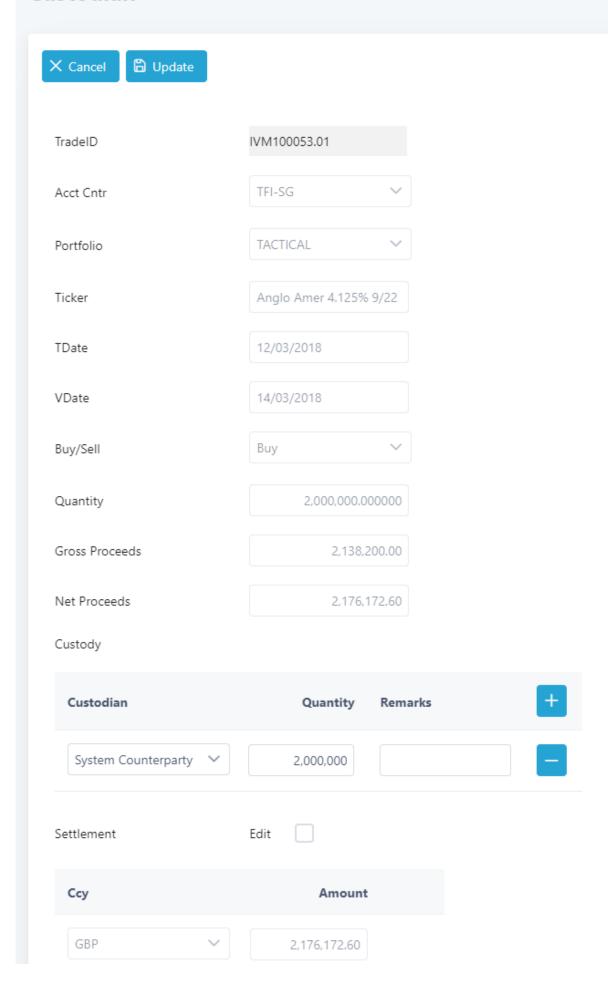


21. Trade is amended and Trade ID is now from .00 to .01.

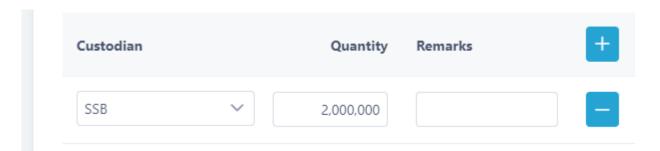


- 22. The custodian and settlement information can also be maintained from the launch screen of Investment. First, choose the transaction by clicking on the checkbox next to the TradeID.
- 23. Then, click Custody/Settlement. The screen below will be displayed.

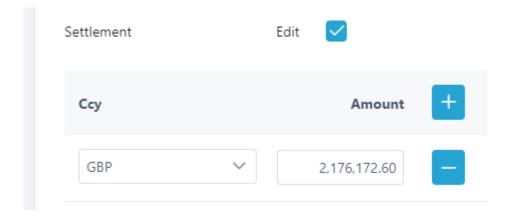
Custodian



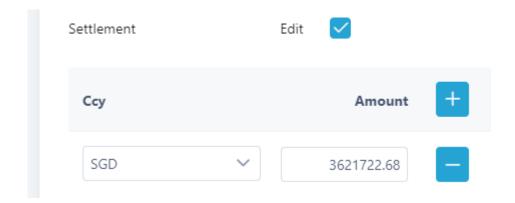
24. Select the custodian from the dropdown field. If you do not find the desired custodian, please see <u>How to Set Up Entity — Counterparty</u>. If you need to add more custodians, click Add Button, and another row appears. Quantity may be split between custodians. In this example, only one custodian will be added.



25. Settlement can also be changed on this screen; for example, if the settlement is done in SGD instead of GBP. To edit settlement, click on the Edit check box. The grey area will now be editable.



26. Change the currency by selecting from the Ccy dropdown field. Then, change the amount as appropriate.



- 27. Once done, click Update.
- 28. The settlement cash flow in the Back Office > Cash Settlement will reflect the change for settlement in the currency and amount set.

FREQUENTLY ASKED QUESTIONS

FAQ01. How do I key in the price for bond securities?

The price for bond securities is expressed in percent. For example, if the price is 99.8%, key in as 99.8.

FAQ02. How does the system compute purchase interest?

For more detail on the calculation of the purchase interest, <u>click here</u>.

RELATED INFORMATION

<u>Computation of Purchase Interest for Bonds</u>

<u>Fund Management - Dividend</u>

<u>Fund Management - Coupon Redeem</u>

<u>Fund Management - Corporate Action</u>

Compliance

Set Up Security

How to Set Up MMF with ICD Integration

Money Market Fund

<u>Computation of Interest Accruals for Bonds</u>

Computation of Bond Premium/ Discount

CHANGE HISTORY

Date	Ву	Changes
15-Feb-2008	-	Created.
28-Jul-2015	CS	Included section for FAQ.
18-Mar-2016	Clarissa	Rewritten. Reformatted.
12-Jun-2016	Douglas	Proofread.
2-Sep-2016	TS	Updated.
13-Арг-2017	Clarissa	Added Related Information.
4-May-2017	TS	Added Money Market Fund in Related Information.
11-May-2017	TS	Added Computation for Interest Accruals for Bonds in Related Information.
25-Nov-2019	Lyra	Updated screenshots.
15-May-2020	Lyra	Updated instructions and screenshots. Added Yield and Available Size in Investment New/Amend screen.
27-Арг-2023	TS	Updated to W6 instructions and screenshots.