

Copying Exchange Rates

[See previous W5 version guide](#)

PURPOSE

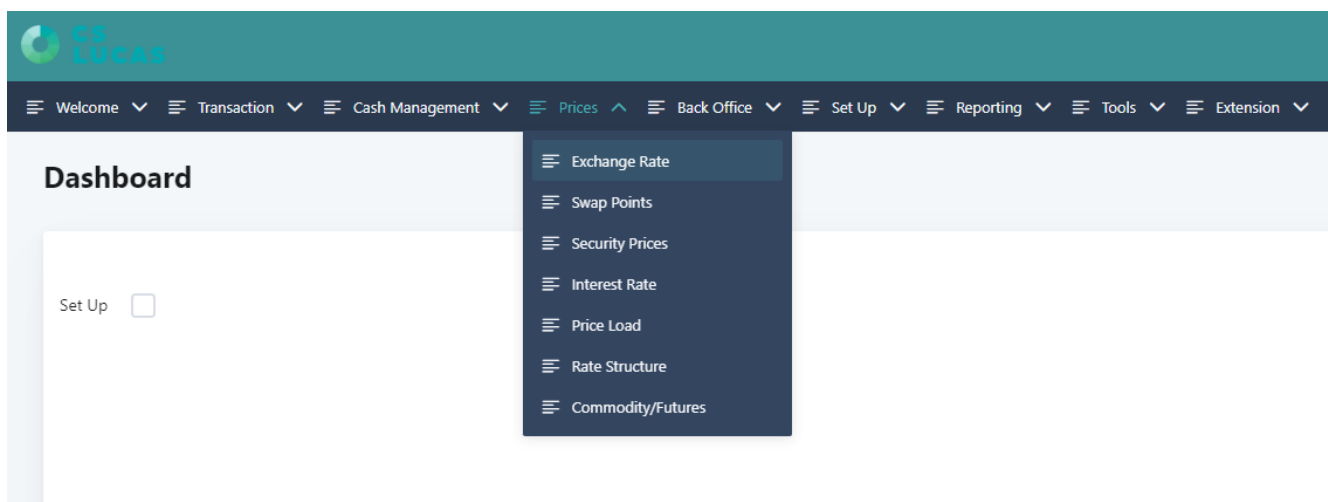
This document details how to copy exchange rates from one date to another date.

WHY IS THIS IMPORTANT?

This function will make it easier to copy the exchange rates of a date to another date. Doing so will make maintenance easier and faster.

PROCEDURE

1. Click on Prices > Exchange Rate.



2. For example, we want to copy exchange rates from 30-Jun-2017 to 3-Jul-2017. In the Exchange Rate Maintenance screen, choose/ enter the From and To date fields as 30-Jun-2017.

Exchange Rate Maintenance

Ex Rate Type* Currency From* To*






VDate ↑↓	Currency ↑↓	Valuation*	Accounting	Alternate	Volatility(%)
No records found.					

0-0 of 0 records << < > >>

3. Click Refresh. List of exchange rates maintained for 30-Jun-2017 will be displayed.

Exchange Rate Maintenance

Ex Rate Type* Currency From* To*

VDate ↑↓	Currency ↑↓	Valuation*	Accounting	Alternate	Volatility(%)
 30 Jun 2017	AUD	<input type="text" value="1.060300"/>	<input type="text" value="1.060300"/>	<input type="text" value="1.060300"/>	<input type="text"/>
 30 Jun 2017	EUR	<input type="text" value="1.575800"/>	<input type="text" value="1.575800"/>	<input type="text" value="1.575800"/>	<input type="text"/>
 30 Jun 2017	GBP	<input type="text" value="1.793000"/>	<input type="text" value="1.793000"/>	<input type="text" value="1.793000"/>	<input type="text"/>
 30 Jun 2017	IDR	<input type="text" value="9677.000000"/>	<input type="text" value="9677.000000"/>	<input type="text" value="9677.000000"/>	<input type="text"/>
 30 Jun 2017	USD	<input type="text" value="1.377300"/>	<input type="text" value="1.377300"/>	<input type="text" value="1.377300"/>	<input type="text"/>

1-5 of 5 records << < **1** > >>

4. Next, click Copy To. Enter the date you prefer in the Copy To field and click on Copy. At the prompt, click Yes to confirm.

Exchange Rate Maintenance

Ex Rate Type* Default Currency From* 30/06/2017 To* 30/06/2017

Refresh Add Save Rate Type Admin Action Star Print

Copy To* 03/07/2017 Copy

Search						Columns
	VDate ↑↓	Currency ↑↓	Valuation*	Accounting	Alternate	Volatility(%)
	30 Jun 2017	AUD	<input type="text" value="1.060300"/>	<input type="text" value="1.060300"/>	<input type="text" value="1.060300"/>	<input type="text"/>
	30 Jun 2017	EUR	<input type="text" value="1.575800"/>	<input type="text" value="1.575800"/>	<input type="text" value="1.575800"/>	<input type="text"/>
	30 Jun 2017	GBP	<input type="text" value="1.793000"/>	<input type="text" value="1.793000"/>	<input type="text" value="1.793000"/>	<input type="text"/>
	30 Jun 2017	IDR	<input type="text" value="9677.000000"/>	<input type="text" value="9677.000000"/>	<input type="text" value="9677.000000"/>	<input type="text"/>
	30 Jun 2017	USD	<input type="text" value="1.377300"/>	<input type="text" value="1.377300"/>	<input type="text" value="1.377300"/>	<input type="text"/>

1-5 of 5 records << < 1 > >> 50

5. You will see the rates are copied to the new date on the screen. Any amendments to the exchange rates can be made directly on this screen.

Exchange Rate Maintenance

Ex Rate Type* Default Currency From* 03/07/2017 To* 03/07/2017

Refresh Add Save Copy To Rate Type Admin Action Star Print

Search Columns

	VDate ↑↓	Currency ↑↓	Valuation*	Accounting	Alternate	Volatility(%)
	3 Jul 2017	AUD	<input type="text" value="1.060300"/>	<input type="text" value="1.060300"/>	<input type="text" value="1.060300"/>	<input type="text"/>
	3 Jul 2017	EUR	<input type="text" value="1.575800"/>	<input type="text" value="1.575800"/>	<input type="text" value="1.575800"/>	<input type="text"/>
	3 Jul 2017	GBP	<input type="text" value="1.793000"/>	<input type="text" value="1.793000"/>	<input type="text" value="1.793000"/>	<input type="text"/>
	3 Jul 2017	IDR	<input type="text" value="9677.000000"/>	<input type="text" value="9677.000000"/>	<input type="text" value="9677.000000"/>	<input type="text"/>
	3 Jul 2017	USD	<input type="text" value="1.377300"/>	<input type="text" value="1.377300"/>	<input type="text" value="1.377300"/>	<input type="text"/>

1-5 of 5 records << < 1 > >> 50

6. Click Save once completed.

RELATED INFORMATION

[Exchange Rates Maintenance](#)

CHANGE HISTORY

Date	By	Changes
15-Feb-2008	-	Created.
28-Jul-2015	CS	Included section for FAQ.
26-Nov-2015	Clarissa	Rewritten. Reformatted.
7-Jun-2016	Richard	Proofread.
25-Nov-2019	Lyra	Updated screenshots.
12-Jun-2023	TS	Updated to W6 instructions and screenshots.