

Contingent Charges/Refund

Liability

[See previous W5 version guide](#)

PURPOSE

This document shows the detailed procedure for maintaining any charges or refund amount for contingent liability.

WHY IS THIS IMPORTANT?

This allows capturing of any charges or refund amount associated with the contingent liability in the system.

PROCEDURE

1. From the Main Menu, select Transaction > Contingent Liability.

The screenshot displays the 'Contingent Liability' interface. At the top, there are filter fields: 'Acct Cntr*' (dropdown with 'TFS-SG'), 'End Date Fr*' (text box with '22/07/2020'), 'End Date To' (text box with 'dd/mm/yyyy'), 'Issue/Accept' (dropdown), and 'Type' (text box). Below these are 'Trade ID' (text box), 'Narrative' (text box), and 'Include Deleted' (checkbox). A row of buttons includes 'Refresh', 'Action', a star icon, and a document icon. A search bar with a magnifying glass icon and the text 'Search' is present. To the right of the search bar is a 'Columns' button. Below the search bar is a table header with columns: 'Flag', 'TradeID ↑↓', 'Acct Cntr ↑↓', 'Issuer ↑↓', 'Ccy ↑↓', 'Amount ↑↓', 'End Date ↑↓', 'Start Date ↑↓', 'Category ↑↓', and 'Narrative ↑↓'. Below the table header, it says 'No records found.' At the bottom, there is a pagination bar showing '0-0 of 0 records' and a dropdown menu set to '50'.

2. Select the Acct Cntr and End Date From to filter out the trades. Click Refresh.

Contingent Liability

Acct Cntr*

TFS-SG

End Date Fr*

22/07/2020

End Date To

dd/mm/yyyy

Issue/Accept

Type

Trade ID

Narrative







Include Deleted☐

Refresh

Action

Q Search

Columns

<input type="checkbox"/>	Flag	TradeID ↑↓	Acct Cntr ↑↓	Issuer ↑↓	Ccy ↑↓	Amount ↑↓	End Date ↑↓	Start Date ↑↓	Category ↑↓	Narrative ↑↓
<input type="checkbox"/>	  	GRT100019.00	TFS-SG	DBS-SG	SGD	10,000,000.00	22 Jul 2021	22 Jul 2020	Banker Guarantee	
<input type="checkbox"/>	  	GRT100020.00	TFS-SG	DBS-SG	SGD	20,000,000.00	22 Jul 2021	22 Jul 2020	Banker Guarantee	

1-2 of 2 records

<< < 1 > >>

50

3. Choose the TradeID where the charges or refund will be maintained. Click on the Edit button of the trade.

Amend Contingent Liability

[Cancel](#)[Update](#)[Charges/Refund](#)[File/Note](#)

Trade ID GRT100019.00

Issue/Accept* Issue

Type* Banker Guarantee

Accounting Centre* TFS-SG

On Behalf TFS-SG

Ccy* SGD

Amount* 10,000,000.00

Start Date* 22/07/2020

End Date* 22/07/2021

Facility TFS-SG/DBS-SG OBS

Available:SGD 6.95m (25.8%)

Issuer DBS-SG

Beneficiary* ABC Co. Ltd

Claim Date* 20/08/2021

Advising Bank

[Soft Amend](#)

Tolerance%* 0

Limit Release* Auto

Portfolio

Transaction Type -

Project -

Our Dealer admin@devent1.com

Ctpy Dealer

Ctpy Reference

Narrative

Skip Holidays ☐

Trade Change History

Loaded Transaction by admin@devent1.com

TradeID:GRT100019.00 By:admin@devent1.com At:9 May 2023 07.20.01

4. Click Charges/Refund. The below screen displays.

Contingent Liability Charges/Refund

Trade ID

Date*	Type*	Ccy*	Pay (-ve)/Rec (+ve)*	Remarks	<input data-bbox="1390 568 1422 607" type="button" value="+"/>
No records found.					

0-0 of 0 records << < > >>

5. Click Add (+) button to add new charges.

6. Enter information required. Fields with asterisk (*) are mandatory.

Note: Type field is user definable. The format can be [Text 1]:[Text 2] or [Text 1].

In this example, "Amendment: Date Change" is selected. This can be created under Set Up > User Definable > Contingent Liability Charges/Refund Type. For more details on how to create user definable, see [here](#).

Contingent Liability Charges/Refund

Trade ID

Date*	Type*	Ccy*	Pay (-ve)/Rec (+ve)*	Remarks	<input data-bbox="1390 1765 1422 1803" type="button" value="+"/>
<input type="text" value="15/03/2021"/>	<input type="text" value="Amendment: Date Change"/>	<input type="text" value="SGD"/>	<input type="text" value="52.5"/>	<input type="text"/>	<input data-bbox="1390 1839 1422 1877" type="button" value="-"/>

1-1 of 1 records << < **1** > >>

7. To add more charges or refund type, click Add Button. To remove, click Remove (-) button.

8. When completed, click Save.

9. A message saying that saving was successful will be displayed.

The screenshot shows a web application interface for 'Contingent Liability Charges/Refund'. At the top, there are 'Cancel' and 'Save' buttons. Below them, a green message states 'Charges/Refund successfully saved.' The 'Trade ID' field is populated with 'GRT100019.00'. A search bar is present. Below the search bar is a table with the following columns: 'Date*', 'Type*', 'Ccy*', 'Pay (-ve)/Rec (+ve)*', and 'Remarks'. The table contains one record with the following values: '15/03/2021', 'Amendment: Date Change', 'SGD', '52.50', and an empty remarks field. At the bottom of the table, there is a pagination control showing '1-1 of 1 records' and a page number '1'.

Date*	Type*	Ccy*	Pay (-ve)/Rec (+ve)*	Remarks
15/03/2021	Amendment: Date Change	SGD	52.50	

10. Click Cancel button to return to Amend Contingent Liability screen. Click Cancel button from the Amend Contingent Liability screen to return to Contingent Liability screen.

FREQUENTLY ASKED QUESTIONS

RELATED INFORMATION

[Create and Amend Contingent Liability](#)

CHANGE HISTORY

Date	By	Changes
15-Feb-2008	-	Created.
8-Sep-2017	Clarissa	Rewritten. Reformatted.
14-Nov-2019	Lyra	Updated screenshots.
9-May-2023	TS	Updated to W6 instructions and screenshots.