

Book Multiple Term Loan Repayment (W5)

[This version is superseded. Click here to view the latest guide.](#)

PURPOSE

This document contains the detailed procedure for how to book multiple repayments for different Term Loan trades.

WHY IS THIS IMPORTANT?

This screen allows users to identify the next repayment for their Term Loan trades and book them. This reduces the need to book the repayment individually for each Term Loan trade.

PROCEDURE



1. From the Term Loan screen, click on Book Repayment.
2. The following screen will be displayed.

Book Term Loan Repayment

Acct Cntr* TFS-SG As At Date* 20/11/2019

☐	Acct Cntr	Ctpy	Trade ID	Start Date	VDate	Principal	Rate	Interest Capitalised	Interest	Outstanding
*	TFS-SG	CITI-SG	TML100002.00	15 Jun 2019	15 Dec 2019	0.00	3.500000	0.00	889,583.33	50,000,000.00
*	TFS-SG	CITI-SG	TML100003.00	22 Jun 2019	22 Dec 2019	0.00	3.750000	0.00	1,504,109.59	80,000,000.00
*	TFS-SG	CITI-SG	TML100004.00	15 Jun 2019	15 Dec 2019	0.00	3.500000	0.00	889,583.33	50,000,000.00
*	TFS-SG	CITI-SG	TML100005.00	15 Jun 2019	15 Dec 2019	0.00	3.500000	0.00	978,541.67	55,000,000.00
*	TFS-SG	DBS-SG	TML100001.00	19 Sep 2019	19 Dec 2019	0.00	2.350000	0.00	1,802,547.95	300,000,000.00
*	TFS-SG	DBS-SG	TML100011.00	7 Oct 2019	6 Apr 2020	0.00	5.600000	0.00	83,769.86	3,000,000.00
*	TFS-SG	DBS-SG	TML100012.00	6 Sep 2019	6 Mar 2020	5,000,000.00	0.800000	0.00	19,945.21	0.00
*	TFS-SG	DBS-SG	TML100013.00	6 Sep 2019	6 Mar 2020	5,000,000.00	0.800000	0.00	20,001.00	0.00
*	TFS-SG	DBS-SG	TML100014.00	5 Jul 2019	5 Jan 2020	0.00	7.500000	0.00	850,684.93	22,500,000.00

* Item out of sequence. Book preceding item first.

- Select the Accounting Centre/Group from the drop down field. The Accounting Centre Group has a "+" in front of the short name. For illustration purposes, we will select one single Accounting Centre.
- Select the As At Date. This date is defaulted to the system's date, but you can change it.
- Click Refresh.
- You will see a list of next repayment items for the Term Loan trades for the As At date selected.
- To book repayments, tick on the check box next to the Acct Cntr field individually, or select all and then click Book.
- You will see a message saying the booking is successful.
- If you see an asterisk (*) in front of the Acct Cntr field, it signifies that the trades having a preceding item not booked in the Repayment Schedule. You need to book the preceding item before you are allowed to book this.
- To view the repayment schedule from this screen, click on the Trade ID. You will be brought to the Amend Term Loan Repayment screen. You can also book the repayment item directly from this screen.

Amend Term Loan Repayment												dev01
Reset Rates		Unlock All	Import		☐ Amortise Fee?							
Start Date	End Date	TradeID	VDate	Principal	Rate	Reset Date	Interest Capitalise	Interest	Locked?	Outstanding	Total Cashflow	Cum. Interest Cap
6 Oct 2016	6 Oct 2016	Book	6 Oct 2016	5,000,000.00	0.800000	6 Oct 2016	0.00	0.00	Y	5,000,000.00	5,000,000.00	0.00
6 Oct 2016	6 Mar 2017		6 Mar 2017	0.00	0.800000	6 Oct 2016	0.00	16,547.95		5,000,000.00	16,547.95	0.00
6 Mar 2017	6 Sep 2017		6 Sep 2017	0.00	0.800000	6 Mar 2017	0.00	20,164.38		5,000,000.00	20,164.38	0.00
6 Sep 2017	6 Mar 2018		6 Mar 2018	0.00	0.800000	6 Sep 2017	0.00	19,835.62		5,000,000.00	19,835.62	0.00
6 Mar 2018	6 Sep 2018		6 Sep 2018	0.00	0.800000	6 Mar 2018	0.00	20,164.38		5,000,000.00	20,164.38	0.00
6 Sep 2018	6 Mar 2019		6 Mar 2019	0.00	0.800000	6 Sep 2018	0.00	19,835.62		5,000,000.00	19,835.62	0.00
6 Mar 2019	6 Sep 2019		6 Sep 2019	0.00	0.800000	6 Mar 2019	0.00	20,164.38		5,000,000.00	20,164.38	0.00
6 Sep 2019	6 Mar 2020		6 Mar 2020	5,000,000.00	0.800000	6 Sep 2019	0.00	19,945.21		0.00	5,019,945.21	0.00

11. Click Book to return to the Book Term Loan Repayment screen.

12. Click Refresh to refresh the listing if you have done any booking in the Amend Term Loan Repayment screen in step 10. This allows the list to be refreshed with the latest updated list of unbooked trades.

FREQUENTLY ASKED QUESTIONS

RELATED INFORMATION

[Amend Term Loan and Repayments](#)

CHANGE HISTORY

Date	By	Changes
25-Jan-2016	TS	Created
8-Jun-2016	Douglas	Proofread.
20-Nov-2019	Lyra	Updated Screenshots.