

Assign Currency Group Member (W5)

[This version is superseded. Click here to view the latest guide.](#)

PURPOSE

This document shows the detail procedures on how to group currencies in CS Lucas system.

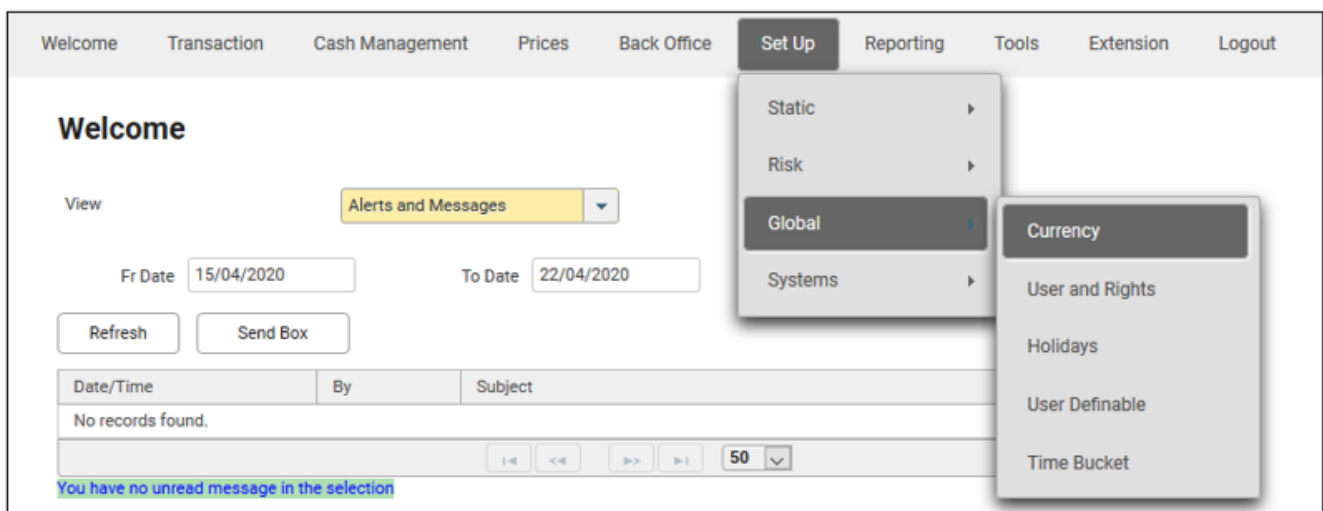
WHY IS THIS IMPORTANT?

This allows grouping of currencies for reporting purposes.

PROCEDURE



1. From the main menu, select Set Up > Global > Currency.



2. The Currency screen displays.

Currency

	App?	Ccy	Long Name	Accrual Method
<input type="checkbox"/>		AUD	Australian Dollars	Act/365 (fixed)
<input type="checkbox"/>		EUR	Euros	Act/360
<input type="checkbox"/>		GBP	Great Britain Pound	Act/365 (fixed)
<input type="checkbox"/>		IDR	Indonesian Rupiah	Act/365 (fixed)
<input type="checkbox"/>		IDR*	Indonesian Rupiah - Offshore	Act/365 (fixed)
<input type="checkbox"/>		SGD	Singapore Dollars	Act/365 (fixed)
<input type="checkbox"/>		USD	United States Dollars	Act/360

3. Click Group. The Currency Group screen displays.

Currency Group

	App?	Shortname	Description
<input type="checkbox"/>		AUD/EUR	AUD/EUR
<input type="checkbox"/>		USD-SGD	USD-SGD
<input type="checkbox"/>		USD/SGD/GBP	USD/SGD/GBP

4. To assign currency group member, click on the hyperlink of the currency group short name. Amend Currency Group screen displays.

Amend Currency Group

Short Name*

Long Name

Description

5. Click Assign Member. Assign Currency Group Member screen displays.

Assign Currency Group Member

Short Name

	Ccy
<input type="checkbox"/>	AUD
<input type="checkbox"/>	EUR
<input type="checkbox"/>	GBP
<input type="checkbox"/>	IDR
<input type="checkbox"/>	IDR*
<input type="checkbox"/>	SGD
<input type="checkbox"/>	USD

Selected Members
No records found.

6. To add currencies to the group, tick on the checkbox of the currency short name. In this example, SGD and USD are selected.

Assign Currency Group Member

Short Name

	Ccy
<input type="checkbox"/>	AUD
<input type="checkbox"/>	EUR
<input type="checkbox"/>	GBP
<input type="checkbox"/>	IDR
<input type="checkbox"/>	IDR*
<input checked="" type="checkbox"/>	SGD
<input checked="" type="checkbox"/>	USD

Selected Members
No records found.

7. Then, click Add. The selected currencies will appear under Selected Members list on the right.

Assign Currency Group Member

Short Name

	Ccy
<input type="checkbox"/>	AUD
<input type="checkbox"/>	EUR
<input type="checkbox"/>	GBP
<input type="checkbox"/>	IDR
<input type="checkbox"/>	IDR*

	Selected Members
<input type="checkbox"/>	SGD
<input type="checkbox"/>	USD

8. To remove the currencies from the Selected Members list, tick on the checkbox of the currency to be removed and click Remove button.

9. Once completed, click Save. You will be returned to Amend Currency Group screen.

Amend Currency Group

Short Name*

Long Name

Description

10. Click to return to Currency Group screen. Approve the currency group by ticking the checkbox beside the short name and click Approve.

Currency Group

	App? ⇅	Shortname ⇅	Description ⇅
<input checked="" type="checkbox"/>	N	<u>USD-SGD</u>	USD-SGD
<input type="checkbox"/>		<u>AUD/EUR</u>	AUD/EUR
<input type="checkbox"/>		<u>USD/SGD/GBP</u>	USD/SGD/GBP

11. A popup appears to confirm, click OK.

✕

⚠ Confirm approving selected item?

12. The currency group is approved. Approved currency group will not have an N under App? Column.

Currency Group

	App? ⇅	Shortname ⇅	Description ⇅
<input type="checkbox"/>		<u>AUD/EUR</u>	AUD/EUR
<input type="checkbox"/>		<u>USD-SGD</u>	USD-SGD
<input type="checkbox"/>		<u>USD/SGD/GBP</u>	USD/SGD/GBP

FREQUENTLY ASKED QUESTIONS

RELATED INFORMATION

[Currency Group](#)

[New Currency Group](#)

[Amend Currency Group](#)

CHANGE HISTORY

Date	By	Changes
22-Apr-2020	T5	Created.