

# Assign Counterparty SSI Group (W5)

[This version is superseded. Click here to view the latest guide.](#)

## **PURPOSE**

This document explains the procedures on how to assign a counterparty SSI to Counterparty SSI groups.

## **WHY IS THIS IMPORTANT?**

This allows user to assign one counterparty SSI to multiple groups in a more convenient and faster way.

## **PROCEDURE**

1. From Counterparty SSI screen (Set Up > Static > Settlement Instructions > Click Counterparty SSI button), click on the SSI Name (e.g. CITI-SGD-288) to drill down to Amend Counterparty SSI screen.

The screenshot shows the 'Counterparty SSI' interface. At the top, there are filters for 'Entity\*' (set to CITI-SG), 'Ccy' (empty), and 'Product' (empty). Below these are several buttons: 'Refresh', 'New SSI', 'Delete', 'SSI Group', 'Approve', 'Accounting Cntr SSI', and three icons (download, star, and a document with a lock). A table below contains one row of data. The table has columns for 'App?' (checkbox), 'SSI Name', 'Entity', 'Bank', 'Ccy', 'Account Name', and 'Account No'. The data row shows 'CITI-SGD-288' as the SSI Name, 'CITI-SG' as the Entity, and 'SGD' as the Ccy. At the bottom, there are pagination controls showing '1' of 50 items.

App? ▾	SSI Name ▾	Entity ▾	Bank ▾	Ccy ▾	Account Name ▾	Account No ▾
<input type="checkbox"/>	CITI-SGD-288	CITI-SG		SGD		100288

1 50 ▾

2. Click on Assign Group.

### Amend Counterparty SSI

←
Save
Duplicate
History
Preference
Assign Group

Entity\*
CITI-SG

Ccy\*
SGD

Short Name\*
CITI-SGD-288

3. The following screen displays.

### Assign Counterparty SSI Group

SSIs
CITI-SGD-288

←
Refresh
Save

<input type="checkbox"/>	Short Name	Long Name
No records found.		

Add

☐
Assigned Group

No records found.

Remove

4. To assign to counterparty SSI group(s), tick on the check box of the counterparty SSI group short name from the list on your left and click Add.

### Assign Counterparty SSI Group

SSIs
CITI-SGD-288

←
Refresh
Save

<input type="checkbox"/>	Short Name	Long Name
<input checked="" type="checkbox"/>	CITI Group	CITI Group

Add

☐
Assigned Group

No records found.

Remove

5. Selected groups will be added to the Assigned Group list on your right.

### Assign Counterparty SSI Group

SSI CITI-SGD-288

<input type="checkbox"/>	Short Name	Long Name
No records found.		

<input type="checkbox"/>	Assigned Group
<input type="checkbox"/>	CITI Group

6. Click Save to save changes.

7. The following message will displays.

### Assign Counterparty SSI Group

SSI CITI-SGD-288

Group(s) successfully assigned to this SSI. Group(s) will be disabled until the changes are approved by an authorised user.

<input type="checkbox"/>	Short Name	Long Name
No records found.		

<input type="checkbox"/>	Assigned Group
<input type="checkbox"/>	CITI Group

8. Click  to return to Amend Counterparty SSI screen.

9. Click  again to return to Counterparty SSI screen.

10. To approve the SSI groups, click SSI Group from Counterparty SSI screen.

### Counterparty SSI

Entity\* CITI-SG
 Ccy 
 Product

	App?	SSI Name	Entity	Bank	Ccy	Account Name	Account No
<input type="checkbox"/>		CITI-SGD-288	CITI-SG		SGD		100288

11. Tick on the checkbox of the SSI group(s) to approve and then click Approve.

Counterparty SSI Group


←

Refresh

New Group

Delete Group

Approve



	App ▾	Group ▾	Description ▾
<input checked="" type="checkbox"/>	N	CITI Group	CITI Group

1

50 ▾

## **FREQUENTLY ASKED QUESTIONS**

## **RELATED INFORMATION**

[Counterparty SSI Set Up](#)

[Counterparty SSI Group](#)

## **CHANGE HISTORY**

Date	By	Changes
22-Apr-2020	T5	Created.