# Amending Counterparty SSI Group

See previous W5 version guide

#### **PURPOSE**

This document shows the detailed procedure for amending counterparty SSI group in the system.

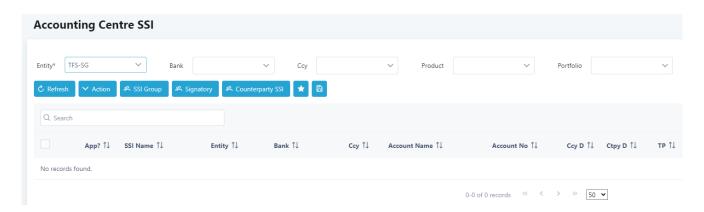
# WHY IS THIS IMPORTANT?

This allows amending counterparty SSI group when required for reporting purposes.

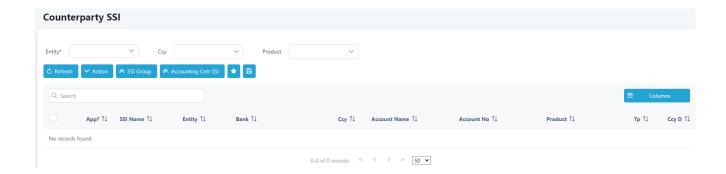
#### **PROCEDURE**



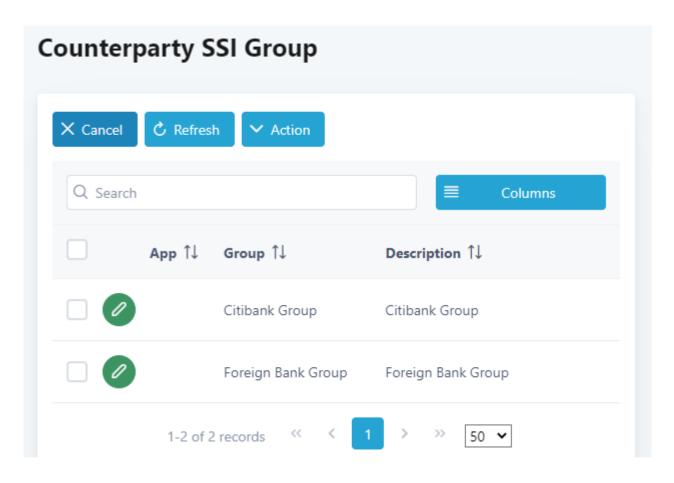
1. From the main menu, select Set Up > Static > Settlement Instructions.



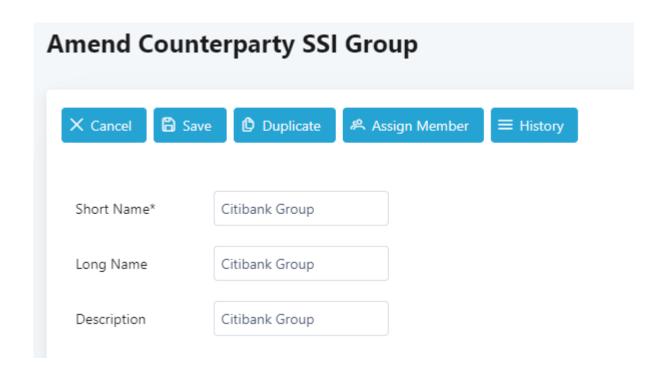
2. Click Counterparty SSI.



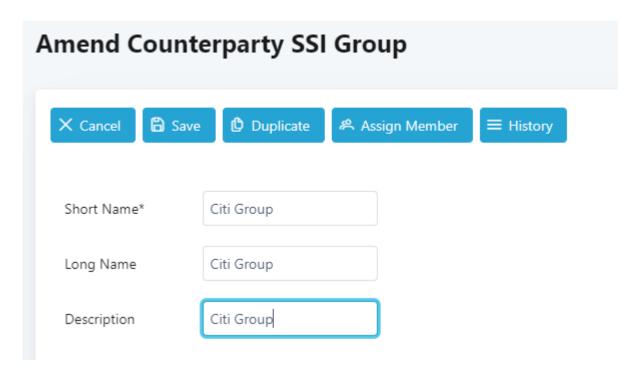
3. Click SSI Group. The Counterparty SSI Group screen displays.



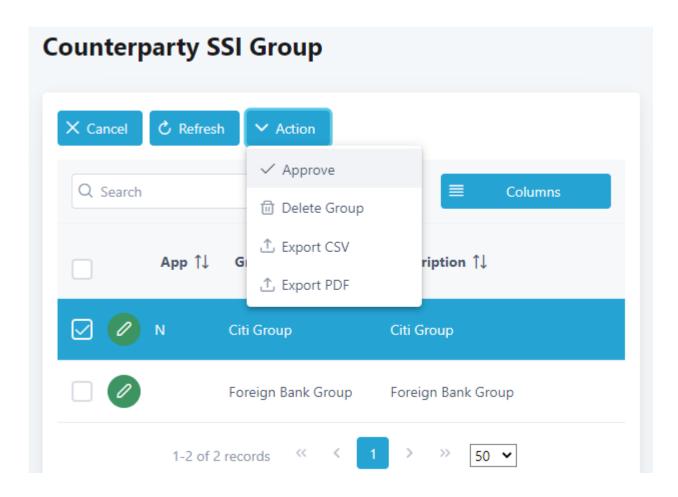
4. Click on the Edit button of the counterparty SSI group to amend. In this example, Citibank Group.



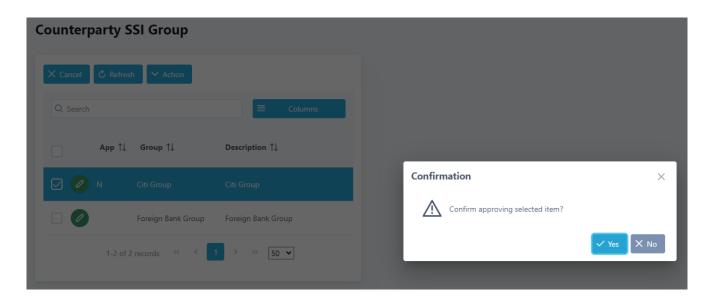
5. Make the necessary changes.



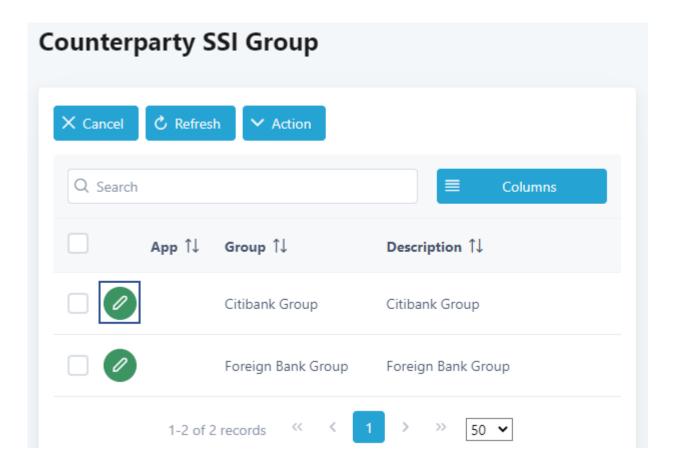
- 6. Click Save.
- 7. Approve the amended group by ticking on the checkbox beside the short name.



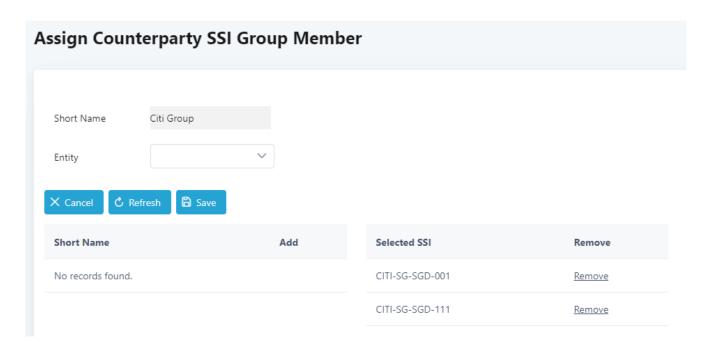
8. Click Action and Approve. A popup appears to confirm, click Yes.



9. To amend the counterparty SSI group member assignment, click on the Edit button of the counterparty SSI group.

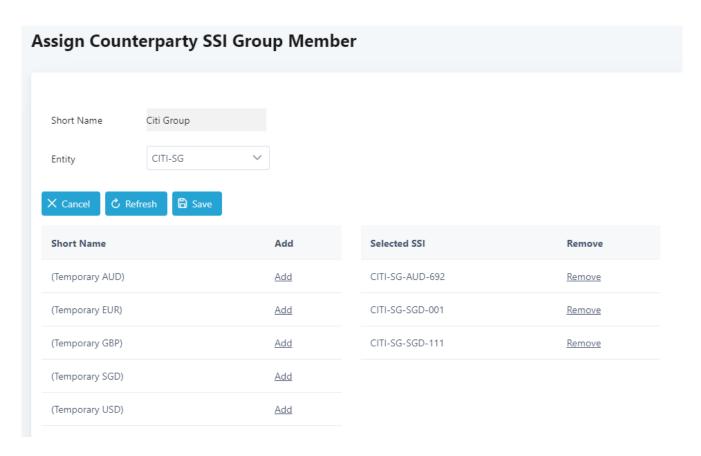


- 10. In the Amend Counterparty SSI Group screen, click Assign Member.
- 11. The Assign Counterparty SSI Group Member screen displays.

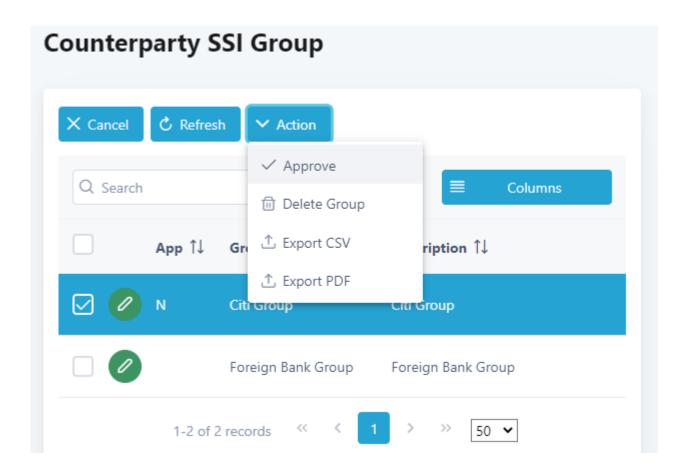


12. To add more counterparty SSI to the group, select the entity from the drop down and click Refresh to view the list of counterparty SSIs. Then, click Add hyperlink next to the short name of the counterparty SSI on the left.

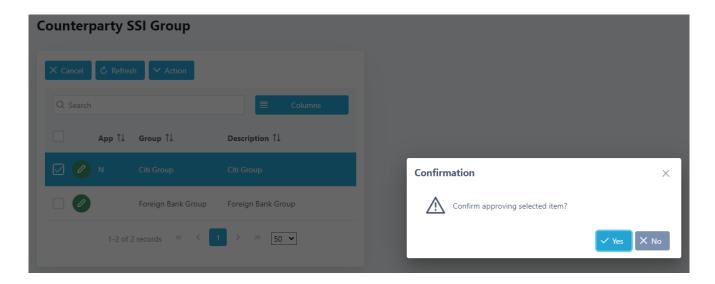
13. To remove counterparty SSI from the group, click Remove hyperlink next to the Selected SSI on the right.



- 14. When completed, click Save.
- 15. You will be returned to Amend Counterparty SSI Group screen. Click on the Cancel button to return to Counterparty SSI Group screen.
- 16. Approve the counterparty SSI group by ticking the checkbox beside the short name and click Action and Approve. If you do not see approval status set to "N" after making changes for the counterparty SSI group, click Refresh to refresh the screen.



17. A popup appears to confirm, click Yes.



# **FREQUENTLY ASKED QUESTIONS**

## **RELATED INFORMATION**

**Creating Counterparty SSI Group** 

## **CHANGE HISTORY**

Date	Ву	Changes
15-Feb-2008	-	Created.
7-Sep-2017	Clarissa	Reformatted. Rewritten.
20-Aug-2018	Silpa	Updated step 1.
11-Nov-2019	Lуга	Updated screenshots.
27-Feb-2023	TS	Updated to W6 instructions and screenshots.