

Amend Currency

[See previous W5 version guide](#)

PURPOSE

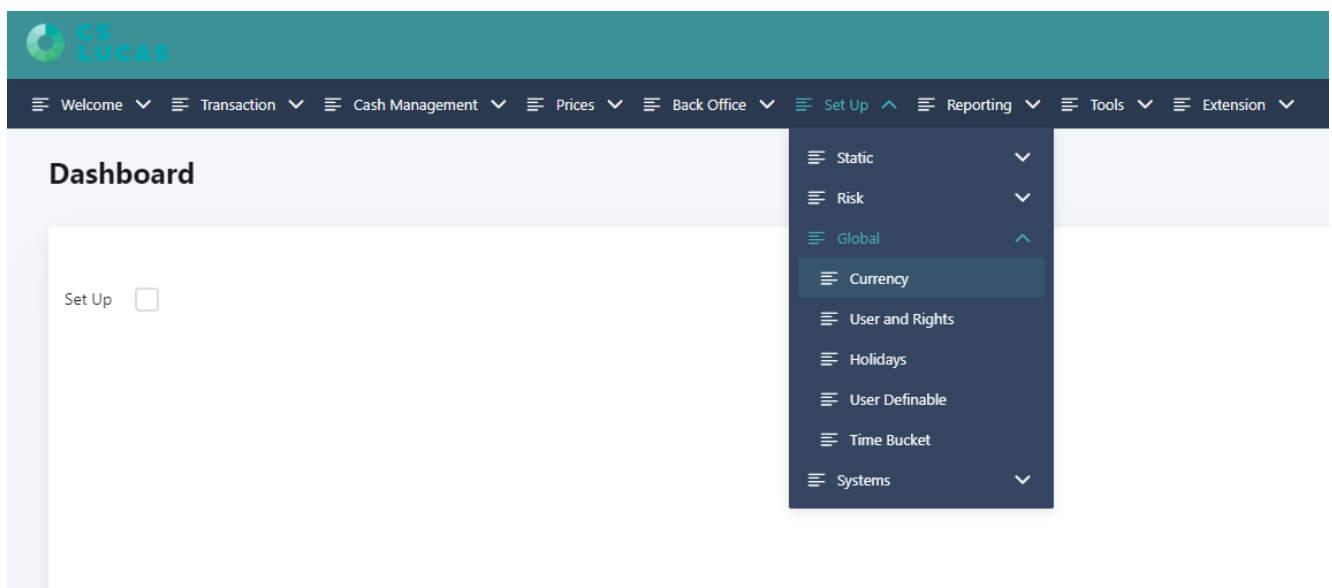
This document explains how to amend currency in the system.

WHY IS THIS IMPORTANT?

It allows you to make amendment when changes to the existing set up is required.

PROCEDURE

1. From the home screen, go to Set Up > Global > Currency.



2. In the Currency screen, select the currency to amend by clicking the Edit button next to the currency short name. In this example, we will make an amendment to KRW.

Currency










Refresh

Action

Group

Search

Columns

<input type="checkbox"/>	App? ↑↓	Ccy ↑↓	Long Name ↑↓	Accrual Method ↑↓
<input type="checkbox"/>		AUD	Australian Dollars	Act/365 (fixed)
<input type="checkbox"/>		CAD	Canadian Dollar	Act/365 (fixed)
<input type="checkbox"/>		EUR	Euros	Act/360
<input type="checkbox"/>		GBP	Great Britain Pound	Act/365 (fixed)
<input type="checkbox"/>		HKD	Hong Kong Dollar	Act/365 (fixed)
<input type="checkbox"/>		IDR	Indonesian Rupiah	Act/365 (fixed)
<input type="checkbox"/>		IDR*	Indonesian Rupiah - Offshore	Act/365 (fixed)
<input type="checkbox"/>		KRW	Korean Won	Act/365 (Act)
<input type="checkbox"/>		SGD	Singapore Dollars	Act/365 (fixed)

3. The screen below appears.

Amend Currency

✕ Cancel

💾 Save

👤 Ccy Pair

☰ History

📁 File/Note

Ccy

KRW

Long Name*

Korean Won

Accrual Method*

Act/365 (fixed)



Decimal Place*

2



NDF Ccy?*

No



Sample Value*

0.001200

Quote in SGD



1 KRW = 0.001200 SGD

4. In this example, we will amend the Accrual Method. To make the amendment, click on the arrow to view the drop down menu.

Amend Currency

✕ Cancel

💾 Save

👤 Ccy Pair

☰ History

📁 File/Note

Ccy

KRW

Long Name*

Korean Won

Accrual Method*

Act/365 (Act) ▼

Decimal Place*

30/360

NDF Ccy?*

Act/360

Act/365 (Act)

Sample Value*

Act/365 (fixed)

Quote in SGD



1 KRW = 0.001200 SGD

5. Select the preferred new Accrual Method. In this example, we click on Act/365 (Act) to select it as the method.

6. Click Save when done.

7. The Currency screen will be displayed. Amended currency appears with an “N” under App? Column and requires approval.

Currency


 Refresh

 Action

 Group

 Search

 Columns

<input type="checkbox"/>	App? ↑↓	Ccy ↑↓	Long Name ↑↓	Accrual Method ↑↓
<input type="checkbox"/>	 N	KRW	Korean Won	Act/365 (Act)
<input type="checkbox"/>		AUD	Australian Dollars	Act/365 (fixed)
<input type="checkbox"/>		CAD	Canadian Dollar	Act/365 (fixed)
<input type="checkbox"/>		EUR	Euros	Act/360
<input type="checkbox"/>		GBP	Great Britain Pound	Act/365 (fixed)
<input type="checkbox"/>		HKD	Hong Kong Dollar	Act/365 (fixed)
<input type="checkbox"/>		IDR	Indonesian Rupiah	Act/365 (fixed)
<input type="checkbox"/>		IDR*	Indonesian Rupiah - Offshore	Act/365 (fixed)
<input type="checkbox"/>		SGD	Singapore Dollars	Act/365 (fixed)

8. Approve the currency by selecting the checkbox and click on Action and Approve.

Currency

Refresh		Action		Group	
Search				Columns	
		✓ Approve			
		↑ Export CSV			
		↑ Export PDF			
		Long Name ↑↓		Accrual Method ↑↓	
✓	✎	N	KRW	Korean Won	Act/365 (Act)
<input type="checkbox"/>	✎		AUD	Australian Dollars	Act/365 (fixed)
<input type="checkbox"/>	✎		CAD	Canadian Dollar	Act/365 (fixed)
<input type="checkbox"/>	✎		EUR	Euros	Act/360
<input type="checkbox"/>	✎		GBP	Great Britain Pound	Act/365 (fixed)
<input type="checkbox"/>	✎		HKD	Hong Kong Dollar	Act/365 (fixed)
<input type="checkbox"/>	✎		IDR	Indonesian Rupiah	Act/365 (fixed)
<input type="checkbox"/>	✎		IDR*	Indonesian Rupiah - Offshore	Act/365 (fixed)
<input type="checkbox"/>	✎		SGD	Singapore Dollars	Act/365 (fixed)

9. Once approved, “N” will disappear.

Currency










 Refresh

 Action

 Group

 Search

 Columns

<input type="checkbox"/>	App? ↑↓	Ccy ↑↓	Long Name ↑↓	Accrual Method ↑↓
<input type="checkbox"/>		AUD	Australian Dollars	Act/365 (fixed)
<input type="checkbox"/>		CAD	Canadian Dollar	Act/365 (fixed)
<input type="checkbox"/>		EUR	Euros	Act/360
<input type="checkbox"/>		GBP	Great Britain Pound	Act/365 (fixed)
<input type="checkbox"/>		HKD	Hong Kong Dollar	Act/365 (fixed)
<input type="checkbox"/>		IDR	Indonesian Rupiah	Act/365 (fixed)
<input type="checkbox"/>		IDR*	Indonesian Rupiah - Offshore	Act/365 (fixed)
<input type="checkbox"/>		KRW	Korean Won	Act/365 (Act)
<input type="checkbox"/>		SGD	Singapore Dollars	Act/365 (fixed)

FREQUENTLY ASKED QUESTIONS

RELATED INFORMATION

[Set Up Currency](#)

CHANGE HISTORY

Date	By	Changes
15-Feb-2008	-	Created.
9-Jul-2017	Bella	Reformatted. Rewritten.
24-Aug-2018	Silpa	Updated step 1 and screenshot.
11-Nov-2019	Lyra	Updated screenshot.
25-Jan-2023	TS	Updated to W6 instructions and screenshots.