

Amend Currency Group (W5)

[This version is superseded. Click here to view the latest guide.](#)

PURPOSE

This document shows the detail procedures on how to amend currency group in CS Lucas system.

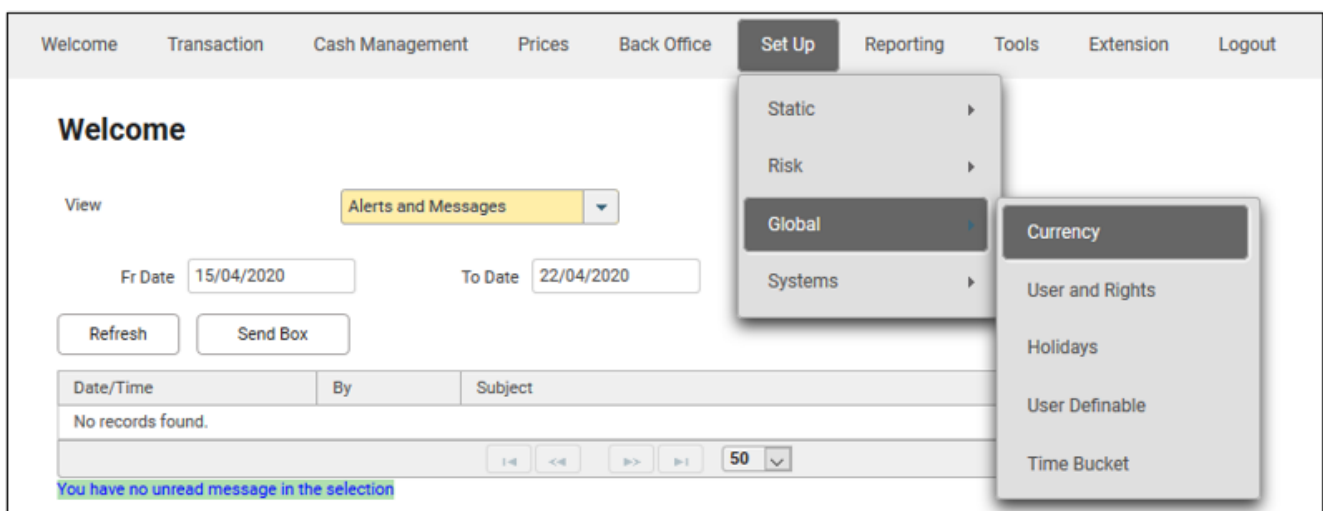
WHY IS THIS IMPORTANT?

This allows amending of currency groups for reporting purposes.

PROCEDURE



1. From the main menu, select Set Up > Global > Currency.



2. The Currency screen displays.

Currency

	App? ▾	Ccy ▾	Long Name ▾	Accrual Method ▾
☐		AUD	Australian Dollars	Act/365 (fixed)
☐		EUR	Euros	Act/360
☐		GBP	Great Britain Pound	Act/365 (fixed)
☐		IDR	Indonesian Rupiah	Act/365 (fixed)
☐		IDR*	Indonesian Rupiah - Offshore	Act/365 (fixed)
☐		SGD	Singapore Dollars	Act/365 (fixed)
☐		USD	United States Dollars	Act/360

3. Click Group. The Currency Group screen displays.

Currency Group

	App? ▾	Shortname ▾	Description ▾
☐		AUD/EUR	AUD/EUR
☐		USD/SGD/GBP	USD/SGD/GBP
☐		USD_SGD	USD_SGD

4. To amend a currency group, click on the hyperlink of the currency group short name. Amend Currency Group screen displays.

Amend Currency Group

Short Name*

Long Name

Description

5. Make the necessary changes.

Amend Currency Group

←
Save
Duplicate
Assign Member
History

Short Name*

Long Name

Description

6. Click Save.

7. Approve the amended currency group by ticking the checkbox beside the short name and click Approve.

Currency Group

←
Refresh
New
Delete
Approve
⬇️

	App? ⬆️	Shortname ⬆️	Description ⬆️
☒	N	<u>USD-SGD</u>	USD-SGD
☐		<u>AUD/EUR</u>	AUD/EUR
☐		<u>USD/SGD/GBP</u>	USD/SGD/GBP

⏪
⏩
1
⏪
⏩
50
⏴

8. A popup appears to confirm, click OK.

✕

⚠️ Confirm approving selected item?

OK
Cancel

9. The currency group is approved. Approved currency group will not have an N under App? Column.

Currency Group

←

Refresh

New

Delete

Approve

↓

	App? ↕	Shortname ↕	Description ↕
☐		<u>AUD/EUR</u>	AUD/EUR
☐		<u>USD-SGD</u>	USD-SGD
☐		<u>USD/SGD/GBP</u>	USD/SGD/GBP

1

50

▼

FREQUENTLY ASKED QUESTIONS

RELATED INFORMATION

[Currency Group](#)

[New Currency Group](#)

[Assign Currency Group Member](#)

CHANGE HISTORY

Date	By	Changes
22-Apr-2020	TS	Created.