# **Amend Counterparty SSI**

See previous W5 version guide

#### **PURPOSE**

This document shows the detailed procedure in amending counterparty settlement instructions.

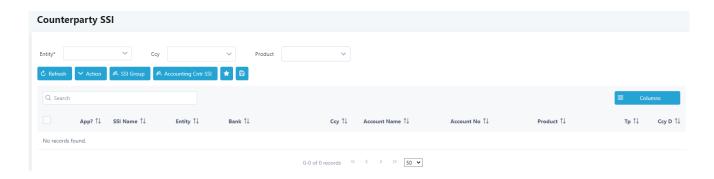
### WHY IS THIS IMPORTANT?

This allows amending counterparty settlement instructions when amendment is required.

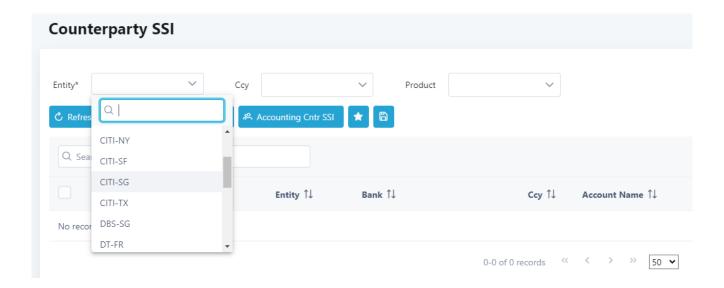
#### **PROCEDURE**



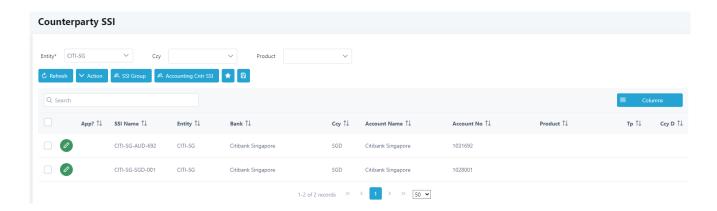
1. To amend counterparty SSI, from Accounting Centre SSI main menu (Set Up > Static > Settlement Instructions), click on Counterparty SSI.



2 . From the Counterparty SSI screen, choose the counterparty to change by choosing the short name from the Entity dropdown.



- 3. In this example, CITI-SG will be chosen.
- 4. Click Refresh. The SSIs in the counterparty selected will be displayed.



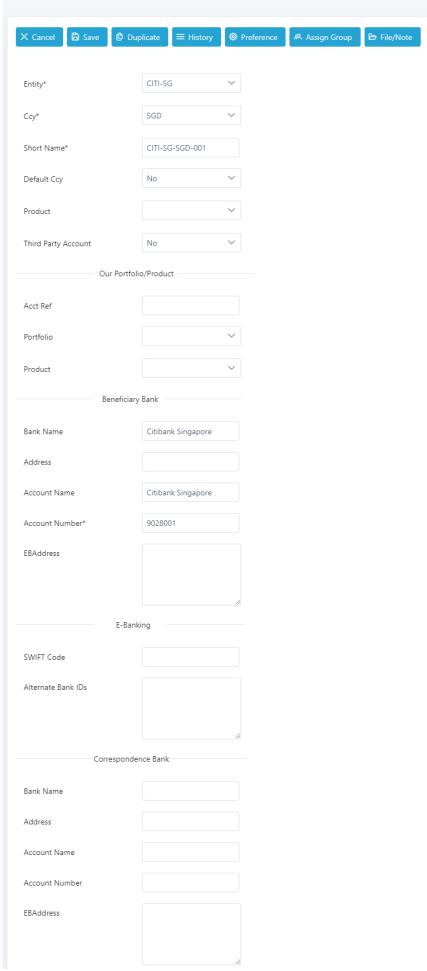
5. Select the SSI to be changed by clicking on the Edit button. In this example, CITI-SG-SGD-001 will be chosen.

## **Amend Counterparty SSI**

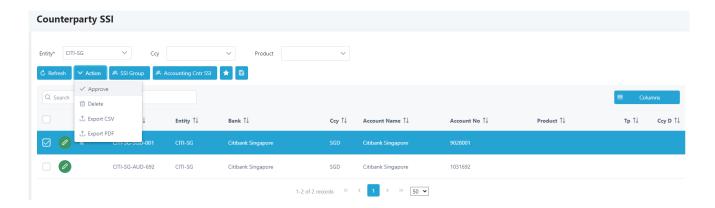
X Cancel Save	Duplicate = Histor	ry 🛭 😌 Prefe	rence
Entity*	CITI-SG	~	
Ccy*	SGD	~	
Short Name*	CITI-SG-SGD-001		
Default Ccy	No	~	
Product		~	
Third Party Account	No	~	
Our Por	tfolio/Product		
Acct Ref			
Portfolio		~	
Product		~	
	rians Pank		
	ciary Bank		
Bank Name	Citibank Singapor	e	
Address			
Account Name	Citibank Singapor	re	
Account Number*	1028001		
EBAddress			
E-E	Banking		
SWIFT Code			
Alternate Bank IDs			
rucemate DAIIK IDS			
		10	
Correspo	ndence Bank		
Bank Name			
Address			
Account Name			
Account Number			
EBAddress			
		1	

6. (	Change as	s necessary.	In this examp	le, the accou	nt number w	ill be changed.

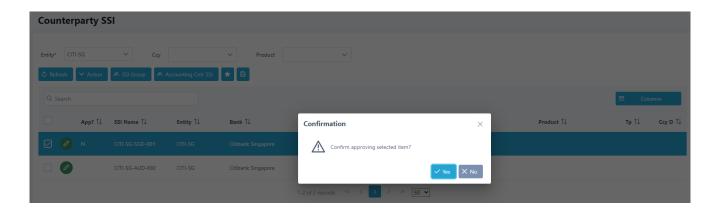
#### **Amend Counterparty SSI**



- 7. Click Save.
- 8. Approve the changes by clicking on the checkbox beside the SSI name.



9. Click Action and Approve. Once a popup appears, click Yes.



## **FREQUENTLY ASKED QUESTIONS**

## **RELATED INFORMATION**

Set Up Counterparty SSI

#### **CHANGE HISTORY**

Date	Ву	Changes	
15-Feb-2008	-	Created.	
31-Aug-2017	Clarissa	Rewritten. Reformatted.	
20-Aug-2018	Silpa	Updated step 1.	
11-Nov-2019	Lуга	Updated screenshots.	
24-Feb-2023	TS	Updated to W6 instructions and screenshots.	