Amend Counterparty SSI (W5)

This version is superseded. Click here to view the latest guide.

PURPOSE

This document shows the detailed procedure in amending counterparty settlement instructions.

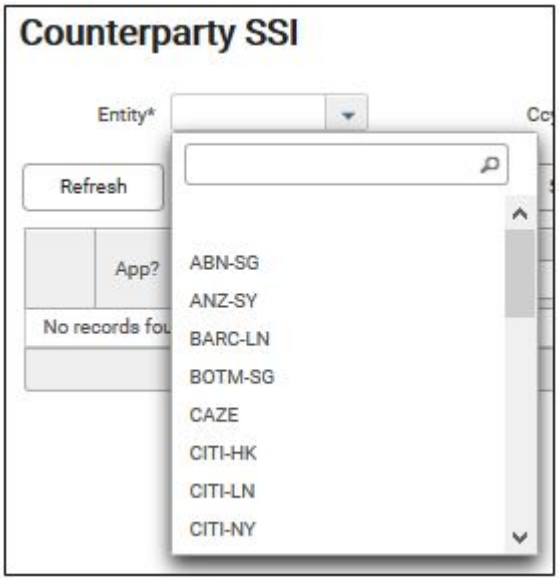
WHY IS THIS IMPORTANT?

This allows amending counterparty settlement instructions when amendment is required.

PROCEDURE

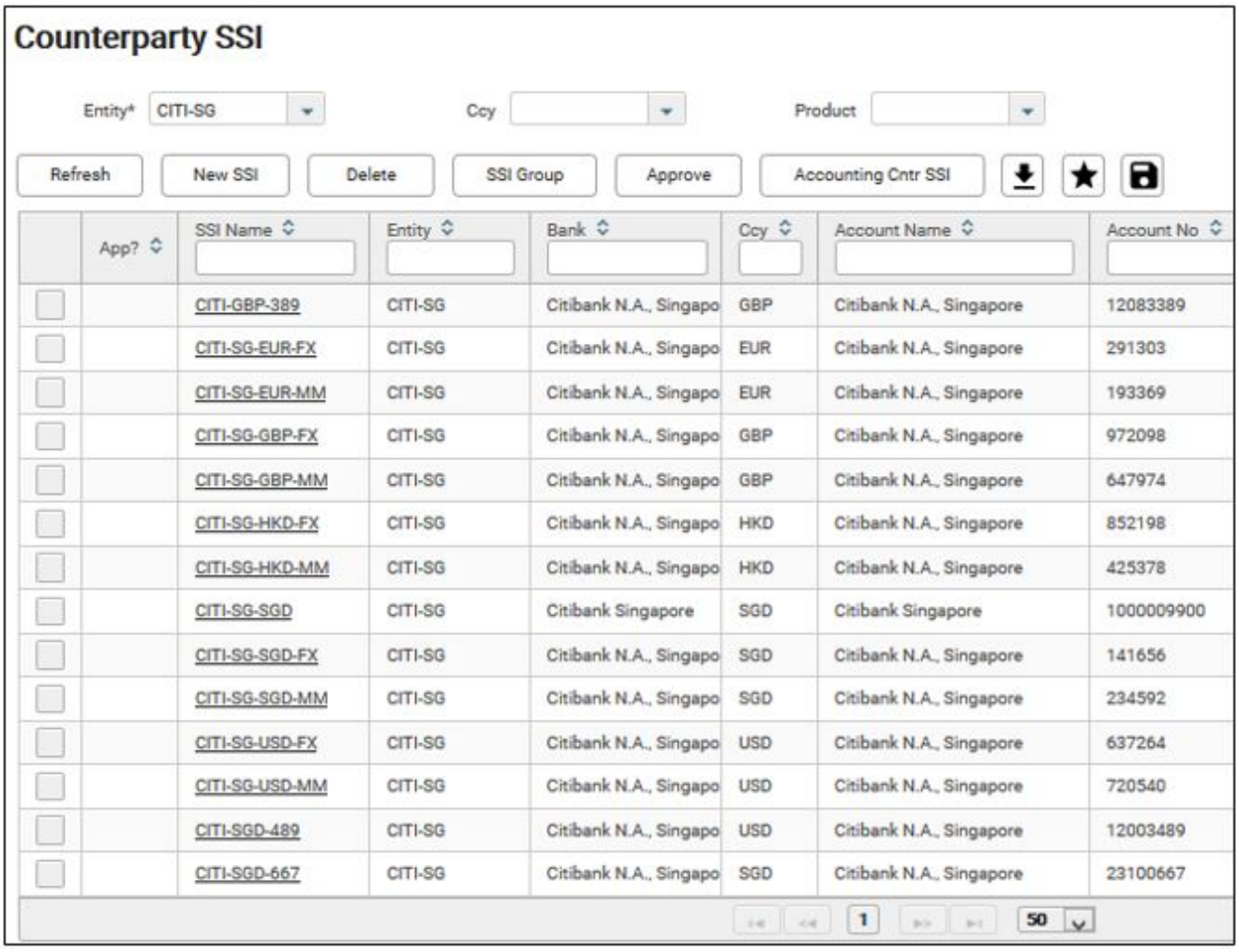
1. To amend counterparty SSI, from Accounting Centre SSI main menu (Set Up > Static > Settlement Instructions), click on Counterparty SSI.

2 . From the Counterparty SSI screen, choose the counterparty to change by choosing the short name from the Entity dropdown.

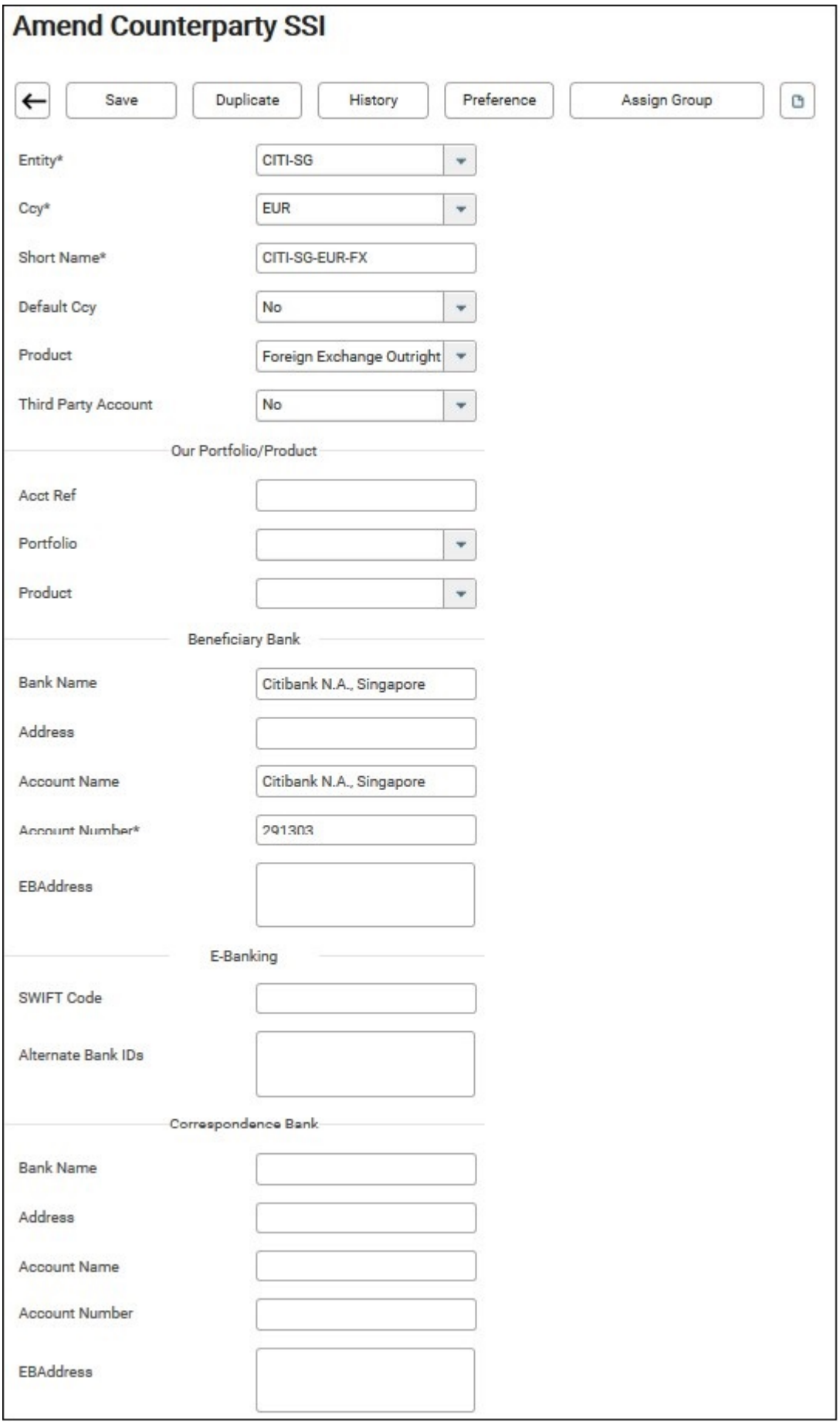


3. In this example, CITI-SG will be chosen.

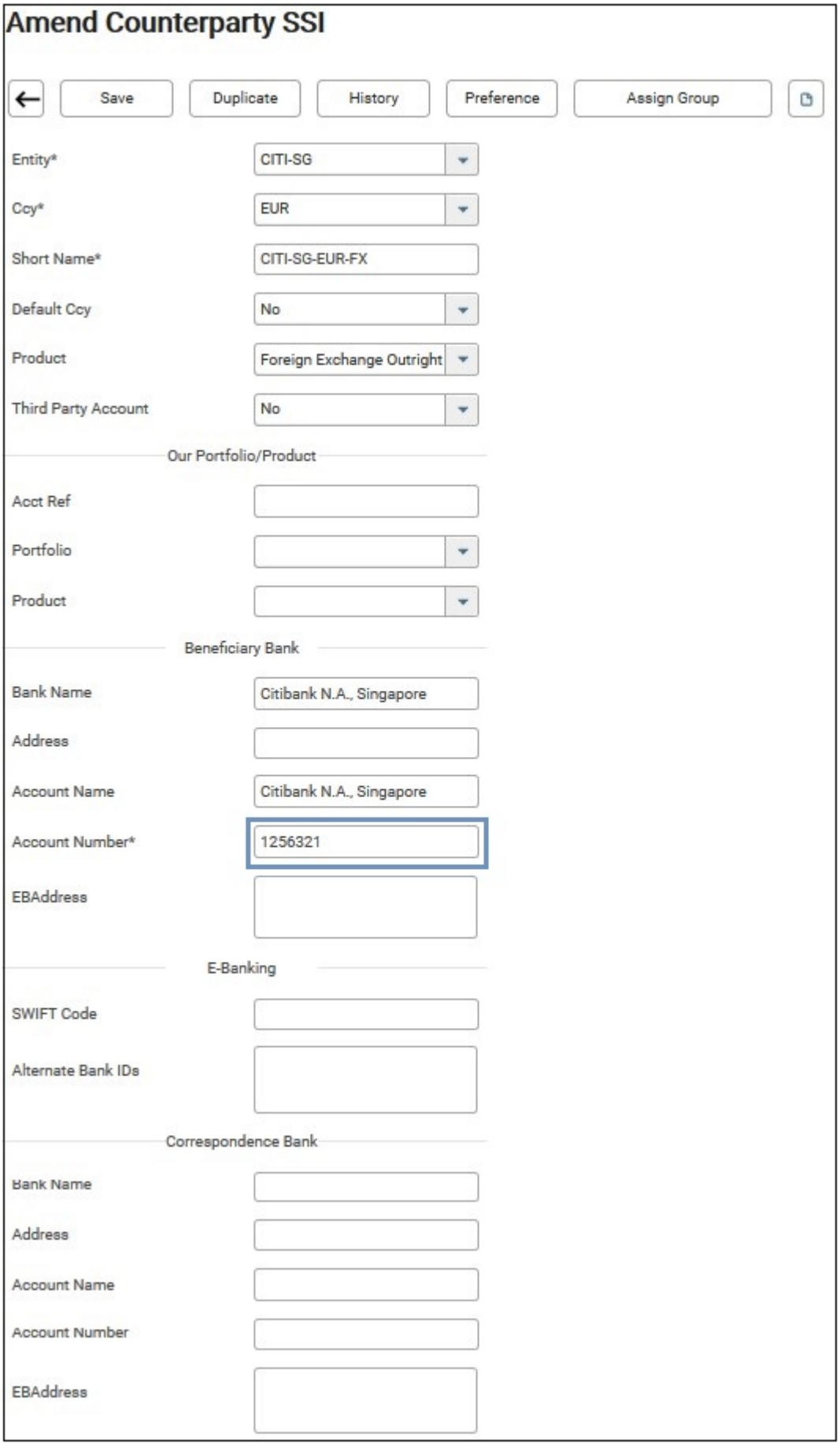
4. Click Refresh. The SSIs in the counterparty selected will be displayed.



5. Select the SSI to be changed by clicking on the SSI name. In this example, CITI-SG-EUR-FX will be chosen.



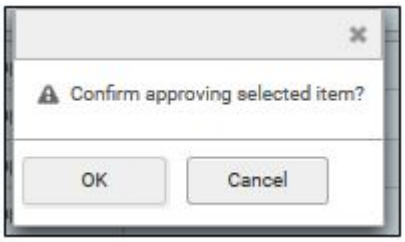
6. Change as necessary. In this example, the account number will be changed.


Amend Counterparty SSI
Save
Duplicate
History
Preference
Assign Group
Entity*
CITI-SG
Ccy*
EUR
Short Name*
CITI-SG-EUR-FX
Default Ccy
No
Product
Foreign Exchange Outright
Third Party Account
No
Our Portfolio/Product
Acct Ref
Portfolio
Product
Beneficiary Bank
Bank Name
Citibank N.A., Singapore
Address
Account Name
Citibank N.A., Singapore
Account Number*
1256321
EBAddress
E-Banking
SWIFT Code
Alternate Bank IDs
Correspondence Bank
Bank Name
Address
Account Name
Account Number
EBAddress

7. Click Save.

8. Approve the changes by clicking on the checkbox beside the SSI name.

9. Click Approve. Once a popup appears, click OK.



FREQUENTLY ASKED QUESTIONS

RELATED INFORMATION

Set Up Counterparty SSI

CHANGE HISTORY

Date	By	Changes
15-Feb-2008	-	Created
31-Aug-2017	Clarissa	Reformatted. Rewritten.
20-Aug-2018	Silpa	Updated step1.
11-Nov-2019	Lyra	Updated Screenshots.