

Add and Maintain Security Prices (W5)

[This version is superseded. Click here to view the latest guide.](#)

PURPOSE

This document explains how to add and maintain security prices in the system.

WHY IS THIS IMPORTANT?

Adding and maintaining security prices is important as they are used by the system for investment valuation.

PROCEDURE



1. From the main menu, select Prices > Security Prices. The Security Prices main screen will be displayed.

A screenshot of the 'Security Prices' application interface. At the top, it says 'Security Prices' on the left and 'dev01' on the right. Below this is a search bar with 'Ticker' and a yellow input field, and two date pickers labeled 'From Date*' and 'To Date' with 'dd/mm/yyyy' placeholders. A row of buttons follows: 'Refresh', 'Add', 'Save', 'Admin', a download icon, a star icon, and a lock icon. At the bottom is a table header with columns: 'Date', 'Ticker', 'Ccy', 'Valuation', 'Daily Mil Rate', 'Beta', 'P/E Ratio', 'Div Yield', 'Pr/Book Ratio', 'In Issue', and 'Write Off / Up (%)'. Each column has a small circular icon with a downward arrow.

2. To add new security prices, click Add.

New Security Price

Ticker*	<input type="text"/>
Date*	<input type="text" value="dd/mm/yyyy"/>
Valuation*	<input type="text"/>
Daily Mil Rate	<input type="text"/>
Beta	<input type="text"/>
P/E Ratio	<input type="text"/>
Div Yield	<input type="text"/>
Pr/Book Ratio	<input type="text"/>
In Issue	<input type="text"/>
Write Off / Up (%)	<input type="text"/>

3. Enter the Ticker name. If you know the ticker of the security price to add, type it in. Ticker name is case insensitive, system will format the case accordingly based on Security set up. If not, type the first letter and click Tab key on your keyboard. For example, type in S and click Tab.

New Security Price

Ticker*	<input type="text" value="S"/>
Date*	<input type="text" value="dd/mm/yyyy"/>
Valuation*	<input type="text"/>
Daily Mil Rate	<input type="text"/>
Beta	<input type="text"/>
P/E Ratio	<input type="text"/>
Div Yield	<input type="text"/>
Pr/Book Ratio	<input type="text"/>
In Issue	<input type="text"/>
Write Off / Up (%)	<input type="text"/>

4. A list of securities that start with character “S” will be displayed as screen below

Note: To see all securities, type *.

New Security Price

←

Save

Import

50 rows

⌵

🔄

✕

S*

<u>SENBCORP</u>	SENBCORP
<u>SGS 0.5% 4/18</u>	SGS 0.5% 4/2018
<u>SIA 3.22% 9/7/20</u>	Singapore Airlines Ltd 3.22% 9/7/2020
<u>SIA-SP</u>	Singapore Airlines
<u>SINGTEL</u>	SINGTEL
<u>SMRT</u>	SMRT
<u>SPH</u>	SPH
<u>Starhub 3.08% 12/9/22</u>	Starhub Ltd 3.08% 12/9/2022

Ticker*

S

Date*

dd/mm/yyyy

Valuation*

Daily Mil Rate

Beta

P/E Ratio

Div Yield

Pr/Book Ratio

In Issue

Write Off / Up (%)

5. Click on the ticker name to use. In this example, SINGTEL will be chosen.

New Security Price

←

Save

Import

Ticker*

SINGTEL

Date*

dd/mm/yyyy

Valuation*

Daily Mil Rate

Beta

P/E Ratio

Div Yield

Pr/Book Ratio

In Issue

Write Off / Up (%)

6. Fill in the Date and the Valuation price field. These are mandatory. Note that all security valuation prices should be keyed in decimal values. For example, market price for bond is 101%, key in as 1.01.

7. At this point, the Save button can be clicked. However, Daily Mil Rate, Beta, P/E Ratio, Div Yield, Pr/Book Ratio and In Issue fields can also be filled out as needed.

8. To maintain Security Prices, from the main screen, choose the ticker of what needs maintenance. In this example, SINGTEL will be chosen.

9. Input the From Date and To Date.



The screenshot shows a form titled "Security Prices". It has three input fields: "Ticker" with the value "SINGTEL", "From Date*" with the value "01/01/2008", and "To Date" with the value "11/11/2016".

10. Click Refresh to see list of security prices maintained for the specified ticker and period.



The screenshot shows the "Security Prices" form with a table of security prices. The table has columns: Date, Ticker, Ccy, Valuation, Daily Mil Rate, Beta, P/E Ratio, Div Yield, Pr/Book Ratio, In Issue, and Write Off / Up (%). The first row shows data for 1 Jan 2008, SINGTEL, SGD, and a Valuation of 1.010000. The table is currently showing 1 record out of 50.

11. Amend the fields directly in this screen.



The screenshot shows the "Security Prices" form with the table of security prices. The "Valuation" field for the first row (1 Jan 2008, SINGTEL, SGD) is highlighted with a blue border, indicating it is being edited. The value in the field is 2.85.

12. Once done, click Save.

13. To export list of security prices to Excel, click Export Button.

FREQUENTLY ASKED QUESTIONS

FAQ01. I cannot create or maintain security prices.

Authorization is needed add and maintain security prices. Contact your administrator to grant you rights. Access rights for Security Price as below.

<input type="checkbox"/>	Right ID ↕	Category ↕	Permission ↕
<input type="checkbox"/>	15400	Security Price	Access Security Price.
<input type="checkbox"/>	15401	Security Price	Import Security Price.
<input type="checkbox"/>	15402	Security Price	Refresh Security Price.
<input type="checkbox"/>	15403	Security Price	Save Security Price.
<input type="checkbox"/>	15404	Security Price	Create New Security Price.

RELATED INFORMATION

[How to Set Up MMF with ICD Integration](#)

[Money Market Fund](#)

CHANGE HISTORY

Date	By	Changes
15-Feb-2008	-	Created.
28-Jul-2015	CS	Included section for FAQ.
15-Feb-2016	Clarissa	Reformatted. Rewritten.
11-Nov-2016	Clarissa	Modified to include Daily <u>Mil</u> Rate.
13-Apr-2017	Clarissa	Added Related Information.
4-May-2017	TS	Added Money Market Fund in Related Information.
22-Nov-2019	Lyra	Updated Screenshots.